



**MORTON GROVE  
PUBLIC LIBRARY**

**LIBRARIAN'S REPORT  
November 2024**

**Pam Leffler, Executive Director**

**Administration**

**Personnel**

- We posted the job ad for the new part-time Facilities and Maintenance Assistant, budgeted for in 2025. We received a few good applications and will be conducting interviews in the coming weeks, with the hope that the weekend position will be filled in January 2025.
- Business Manager Leighton Shell attended the HR Source Employment Law Conference on November 7. He reviewed personnel files to ensure that we remain compliant and follow best practices for the acquisition, storage, and retention of employee documents and files.
- Other personnel news can be found in the Department reports.

**Automation & Technology**

- As mentioned last month, Adult and Teen Services staff computers were all recently replaced, and replacement of computers for Youth Services staff will take place during the first quarter of 2025.
- Business Manager Leighton Shell spent a considerable amount of time researching and setting up test templates to make sure that the Library Board of Trustees page on the Library website and related Board and financial documents are in compliance with *Title II of the Americans with Disabilities Act* which requires state and local governments to ensure that their services, programs, or other activities are accessible to people with disabilities. This includes services, programs, and activities that we offer online and through mobile apps.
- OSG continues routine and general maintenance of our computers and other automation systems.

**Legal/Financial/Policy**

- At the November meeting the Board approved the creation and/or revision of several policies: Charity Collection Containers, Interlibrary Loan, Library Use, Naming, Public Posting, Unattended Children and Vulnerable Adults, and Volunteer. The new and/or revised policies have been sent to all staff and will be posted on the Library website.
- We have begun preliminary fieldwork on the 2024 audit.
- There are four candidates running for the two trustee terms that will expire in April 2025: Jay Cook, Mohammed Hussain, Samuel Broderick McCampbell, and Kimberly Moldofsky.

## Facilities

- Despite the fire alarm panel work being complete and passing the final inspection, we continue to have intermittent outages of the elevator associated with software. We are working with Colley and the fire alarm company to rectify the problem.
- I will be meeting with John Shales from SMC in early December to discuss our 2025 building priorities: renovation of the public multi-stall bathrooms, carpet and tile replacement at the east end of the library and Baxter Auditorium, and removal and retiling of the east stairs to the Youth Services Department. The tile and carpet removal may require asbestos abatement.
- Additional information on the building and grounds can be found in the report from Facilities Manager, Ed Tamras.

## Miscellaneous

- We held our all-day staff inservice training on Friday, November 8 featuring two outside presenters. The morning session was presented by Martina Mathison and focused on Keeping Cool Under Pressure, and the afternoon session was presented by presenters/workshop facilitators from iO@Work (iO Theater) and featured improv warm-ups, story shares, ad games, and a debrief and wrap up on the themes of interpersonal employee relations and patron services, change mindset, and openness to trying new things. Several staff commented on how helpful they found the presentations and felt the two sessions complemented each other well. A number of staff (including me!) were initially a bit nervous about the improv portion of the day but it turned out to be surprisingly effective and fun!

## Events/Programs/Meetings

- |  |             |
|--|-------------|
| • CCS Governing Board                                | November 20 |
| • Library Board of Trustees Policy Committee meeting | November 12 |
| • Library Board of Trustees Regular meeting          | November 14 |
| • MGPL Staff Inservice Training                      | November 8  |
| • Morton Grove Pride meeting                         | November 14 |
| • Paycom – training                                  | November 19 |
| • RAILS Member Update                                | November 13 |

Besides the meetings listed above, I had several meetings throughout the month with Department Managers and other staff on a variety of personnel, collection, and building related issues.

**MGPL Access Services**  
**November 2024 Report**  
Jeffrey Ray, Access Services Manager

**Library Cards:**

- 77 Library Cards registered

**License Plate Sticker Renewals/Passport Acceptance:**

- 27 License Plate Renewals
- 26 Passport Applications processed

**Professional Development:**

- Several Access Services Staff members attended the Staff Inservice Day.

**Other Department Activity:**

- 2,311 Morton Grove Public Library items were sent to other libraries to fill hold requests.
- 2,889 hold items were processed by Circulation Staff for patrons to pick up at MGPL.
- 12,800 items were checked in by Circulation Staff.
- Barira Barkat was hired as an Access Services Clerk
- Access Services Tech Services Staff are continually receiving and processing Youth and Adult print and A/V materials.
- Access Services Circulation Staff continue the inventory of the entire collection. This month staff inventoried the following collection areas: Adult College and Career, Adult DVDs, Adult Large Print, Adult New Fiction, Adult New Nonfiction, Adult New Graphic Novels, Adult New Music CDs, Adult Nonfiction, Youth Nonfiction, Youth Picture Books, Youth Blu-Ray, Youth DVD, and are currently working on Youth Readers.

# **MGPL Adult and Teen Services**

## **November 2024 Report**

Melissa Mayberry, Adult and Teen Services Manager

### **Programming**

This month, we had 35 programs with a total of 574 attendees.

Once again, we offered our Cards of Kindness initiative for patrons to participate in. Over 100 cards were returned, including contributions from a local Girl Scout group and 2<sup>nd</sup> graders from Park View. These cards were distributed to local seniors, with some hand-delivered to residents at the Homestead.

Our Thanksgiving Kitchen Towel program was a first-time event of this type. Patrons enjoyed the opportunity to be creative by designing a Thanksgiving Kitchen Towel. It was fun to see patrons interacting and supporting each other throughout the process. Everyone thoroughly enjoyed the event and requested that we do it again.

Our patrons did not disappoint us at the Awkward Photo Shoot event. Families came in special attire and were ready to try out fun poses. We had a number of families attend, and we were thanked for providing an activity for the day after Thanksgiving. We also had a couple who came to the library to sign up for library cards and decided to participate on the spur of the moment.

And finally, while we often receive feedback from the adults we serve, teens are usually a bit quieter with their opinions. However, this month we received the following feedback from a teen who picked up their LitLoot box, “My litloot box was so cool! Thanks so much for making it for me!!! ;)”

### **Book/Media Displays**

- Honoring Native American Heritage
- Never Been Checked Out
- International Documentaries
- Films with a Twist
- Seasonal Sweets
- Let’s Get Cozy
- Hallmark Movies
- Musical Biographies

### **Book Rivers and Record Sets**

- Plot Twist
- Dark & Moody Vibes
- New Cookbooks
- Indigenous Authors and Stories
- Found Family
- New YA Releases

**Library Aware Newsletters**

- Best Seller Preview
- New Fiction
- New Non-Fiction
- New AV
- New Graphic Novels

**Continuing Education/Meetings/Webinars**

- ATS staff attended Staff Day
- Mark and Melissa attended Serving Patrons in Unique Circumstances
- Wynn attended the Booklist webinar Adult Favs

**MGPL Facilities and Maintenance**  
**November 2024 Report**  
Edmon Tamras, Facilities Manager

- Continued to make adjustments to the outdoor lighting timers as we slowly lose daylight.
- Fire alarm panel went off on 11/28, and the fire alarm company was called out to correct the faulty heat detector in the elevator closet in the pump room.
- Replaced the water filter for the fridge.
- Replaced air vent cover and added a deflector in the Administration office.
- On Saturday, 11/23, the elevator stopped working. A technician from Colley came and addressed the immediate problem, but told us that there is a software issue. We are waiting to find out what can be done to address this on a permanent basis.
- Midwest Mechanical finished the our quarterly preventative maintenance (PM) on our HVAC systems. The technician found holes in the heat exchanger on unit #11, and he will be sending us a quote on both a repair of the unit and for potential replacement.
- Stored the patio furniture, lawn hoses, and shut off the water to the outdoor spigots in preparation of the upcoming colder, winter months.
- Replaced outdoor flood lights and regular bulbs under the walkway front entrance.
- Replaced flushometer, vacuum breaker, and an “O” ring on the urinal in the men’s bathroom near the Baxter Auditorium. Also repaired one of the faucet handles that had come off.
- We have arranged for Kerrigan Plumbing to do a clean out of the garage slop sink that was clogged. We have also requested a quote for replacement in the spring of the outdoor wall hydrants (spigots) on the west wall.
- Another grid light fixture in the lower level has stopped working. I did a hard wire reset to get the fixture back on.
- Cleaned/cleared the PVC p-trap for the Baxter Auditorium HVAC unit which is located on the roof.
- Continued to perform daily and weekly tasks:
  - Daily cleaning of the library and grounds.
  - Weekly draining of the fire sprinkler auxiliary moisture accumulator tubes.
- Managed day-to-day building and ground operations.

# MGPL Marketing & Engagement November 2024 Report

Karina Guico, Marketing & Engagement Manager

## Publicity/Promotion

The Marketing Team continues to promote and publicize library events, services, and news.

- Karina sent out weekly e-blast
- Bettina and Jan worked through projects, took on new tasks, and kept up with promotional and graphic requests in Karina's absence. They provided incredible help and support in November.
- Bettina created 21 new graphics and updated multiple items for AS and YS staff
  - Finished layout of the December-January newsletter
  - Continue to design and print materials for different library events/services for the different departments
  - Worked on branding and design of items for the Winter Reading Program
  - Created materials for the Magician's Folly: An Interactive Story Experience.
- Jan posted on social media 59 times
  - The "Snow Day" reel on Instagram has 4,420 views and 190 likes.
  - The "Embarrassing Things" posts has 3,405 views and 137 likes on Instagram and has 6,079 views and 5 68likes on TikTok.
  - Facebook comment about Passport Services "That is awesome!!"
- Jan took photos at events throughout the month and the photos were uploaded to Flickr. Select event recordings were posted on our YouTube channels.

## Community & Staff Engagement

- Karina put together materials for staff outreach events: packed promotional materials for Debbie's school visit and printed stickers for Cailyn's high school visit.
- Karina signed up for the Village's Winter Adopt a Planter program. Pam picked up kits and put together the Library's planted.

# **MGPL Youth Services**

## **November 2024 Report**

Courtney Schroeder, Youth Services Manager

### **Programming**

In November we offered 48 programs for 1436 people.

This month we celebrated all of our Art Contest entrants at the **Art Contest Reception** where we announced the winners. We have bookmarks made of the winning designs every year, but this year they were so popular we ran out of all three designs by the end of the month – a record!

Every November, the state of Illinois designates the third Thursday of the month as **Family Reading Night** and encourages families throughout the state to participate. To encourage participation, the Library gives out a book, popcorn, and hot chocolate. This year we had 61 families participate in the fun.

This month we handed out our 20,000<sup>th</sup> kit in the **STEMonade Stand**. It's an incredible accomplishment for Jess and Amy, who have worked hard to create kits and keep the stand stocked with fun activities for kids to do even when the library is closed.

This month we had a bit of success with **Middle School Survival Club** as 10 kids joined Natalie to hang out, play, snack, and de-stress. Several attendees indicated that they came to the Library specifically for the program and had been looking forward to it.

### **Outreach**

In November the outreach team visited 340 groups (828 kids/teachers/parents) at schools. This month's outreach included representing the library at the high school district 219's literacy fair for families and presenting to social workers from schools and communities throughout Niles Township. This month we also created 4 book bags of 104 items for area classrooms.

### **Professional Development/Training/Meetings**

In November the Youth Services staff attended the following professional development and training meetings in addition to the All Staff Training/Meeting and our November YS training session on using QR codes to link to book lists in the catalog for programs and displays:

- Debbie attended the ALA webinar, Nursery Rhymes in the Modern Era.
- Jess attended the IYSI Conference Planning Committee and Sub-committee Meetings.
- Debbie attended the RAILS Preschool Outreach Programmers networking meeting.
- Jess watched the LACONI POP AI Ethics & Uses webinar.
- Natalie watched the webinar, Navigating the new Frontier of Children's Online Safety.
- Debbie attended the ALA webinar, Working with Community Partners to Offer Library Services to Expectant Parents and Newborns.
- Katie and Amy watched the RAILS webinar, The Modern eAccessibility Landscape.
- Amy and Katie watched the RAILS Storytime Training session #3 focused on behavior management of caregivers in programs.



- Debbie and Amy attended a day of early literacy continuing education with Betsy Diamont-Cohen of Mother Goose on the Loose.
- Courtney watched the Booklist webinar, Necessary Nonfiction.
- Debbie attended the ECA Event Planning Committee meeting.

<b>Programming Statistics - November 2024</b>		
<b>Program Name:</b>	<b># of sessions</b>	<b>Total Attendance</b>
<b>Adult Programs</b>	<b>35</b>	<b>574</b>
Chair Yoga (Online)	1	20
Chair Yoga (In person)	1	22
Crafting for Charity	2	27
Tuesday Movies	4	87
Social Seniors: Bingo	1	8
Social Seniors: Arts & Crafts	1	9
Social Seniors: Trivia	1	6
Social Seniors: Wits Workout	1	5
Evening Crafts for Adults and Teens	1	10
Cookbook Swap	1	10
Indie Movie Night	1	4
Time Machine 1920s (Hybrid)	1	159
A Journey Through the American Indian Way of Life (Hybrid)	1	52
ESL Games and Gab (Conversation)	1	3
Board Game Night	1	0
Thanksgiving Kitchen Towel Craft	1	26
Holiday Tips & Tricks with Chef Art Smith (Online)	1	4
Android Device Drop-in	1	0
Exploring Spices: Ras el Hanout Seasoning Spice (Online)	1	9
Awkward Photo Shoot	1	35
LitLounge	1	6
Between the Lines	1	7
Between the Lines (Online)	1	7
Creative Space BAL	1	1
Book a Librarian	4	4
Senior Activity Kits	1	35
ESL Kits	1	9
Seed Library	1	9
<b>Teen Programs</b>	<b>0</b>	<b>0</b>
<b>Youth Programs</b>	<b>48</b>	<b>1436</b>
Anime Club	1	0
Art Contest Reception	1	57
Bedtime Stories & More	1	25
Chess Academy	1	15
Crafty Saturday	1	47
Drama Club	1	7
Family Engineering Night	1	20
Family Reading Night	1	239
Family Reads Book Club	1	15
Family Storytime	1	19
Fearless Readers	1	7
Goofball Science Club	1	8
Lego Builders	1	28

Listen Up	8	227
Litloot Middle School	1	14
Mathematics Circus	1	18
Middle School Survival Club	1	10
Monday Morning Playgroup	4	122
Preschool Storytime	3	47
Puzzle Gauntlet / Jr. Puzzle Gauntlet	2	17
Read to a Rainbow Dog	1	8
Ready, Set, Alphabet	1	6
STEMonade Stand	3	284
Toddler Time	3	103
Wee Read	6	88
Youth Writing Club	1	5
<b>Library-Wide Programs</b>	<b>0</b>	<b>0</b>
<b>Talks/Tours inside the Library</b>		
<b>Youth Services</b>	<b>0</b>	<b>0</b>
<b>Adult/Teen Services</b>	<b>0</b>	<b>0</b>
<b>Talks/Visits outside the Library</b>		
<b>Youth Services</b>	<b>34</b>	<b>828</b>
Children's Learning World	5	42
D.219 Literacy Fair	1	150
Golf	1	13
Hynes	5	241
Jerusalem Lutheran	1	27
Kids Academy	4	56
Melzer	3	53
Morton Grove Park District	3	27
Montessori Academy of Morton Grove	3	40
Niles Township Social Workers Lunch Presentation	1	80
Park View	6	90
Sunny Bunny	1	9
<b>Adult/Teen Services</b>	<b>1</b>	<b>4</b>
MCC Famished for Fiction	1	4
<b>Marketing &amp; Engagement</b>	<b>0</b>	<b>0</b>
Village Neighborhood Outreach Event		

12/01/2024

**Morton Grove Public Library  
Monthly Statistics  
For 11/2024**

*The Checkout numbers and Renewal numbers exclude in-house cards as well as test cards*

*The line that reads "Number Of Items Currently Out" counts items with these Item Statuses :*

*'Checked Out', 'On loan to another library', 'Awaiting Pickup', 'In transit to another library', 'In-Transit to Home Library'*

*For More Information: <https://www.learning.ccslib.org>*

<b>Transaction Type</b>	<b>Transaction SubType</b>	<b>NUMBER OF PATRONS ITEMS TRANSACTIONS</b>
Checkins at your stations	Leap Check in	11207
Checkins at your stations	Checkin Leap In Hous	1524
Checkins at your stations	Quick Check in	26
Checkins at your stations	Self Check in	28
Checkins at your stations	Checkin Leap Invento	15
	Total Checkins	12800
Checkouts at your stations	Self check Check out	6806
Checkouts at your stations	Leap Checkout and Renewal	4537
	Total Checkouts	11343
Renewals at your stations	Auto-renewal	8530
Renewals at your stations	Self check Check out	35
Renewals at your stations	Power PAC Renewal	142
Renewals at your stations	Leap Checkout and Renewal	369
Renewals at your stations	Third party renewal	47
	Total Renewals	9123
Number of your Library's items checked out system-wide		11221
Number of your Library's unique items checked out system-wide		10279

Holds Placed through your interface		2936
Holds placed for/by your patrons		3075
Holds Held		2889
Holds Located		0
Holds Checkedout		2537
Holds Expired		1
Holds Cancelled		468
Holds Unclaimed		296
Number Of Items Currently Out		12353
Existing "MortonGrove" patron received new barcode		20
Patron Expiration Date Extended More Than 30 Days:		9
Count of physical patron records at beginning of 11/2024		10018
Minus Patron records physically deleted		103
Minus Patron library was changed from "MortonGrove" to some other CCS librar		4
Plus Patron records physically added		77
Plus Patron library was changed from some CCS library to "MortonGrove"		4
Count of physical patron records at end of 11/2024		9992
Minus In-House and Test Cards		9
Minus Expired Cards		389
Unexpired Patrons on file		9594
Leap Registration	Patron Lib=MortonGrove	77
Leap Registration	Patron Lib=CCSL	8
Monthly ILLINET numbers		
Number of items borrowed by your library and supplied by a CCS library		1950
Number of items lent by your library to a CCS library		2311

**Morton Grove Public Library**  
**MONTHLY CCS INTERLIBRARY LOAN ACTIVITY**  
**11/2024 - 11/2024**

*Circulation between a library's branches is excluded from these numbers.*

*For example, circulation of an Algonquin Main item at Algonquin Branch is excluded.*

*The columns are labeled as follows:*

1. *Lending/Borrowing Library*
2. *Lent Intra-CCS - To CCS Libraries*
3. *Lent Other Ill. - To Other Libraries or Systems in Illinois*
4. *Lent Outside Ill. - To Libraries Outside of Illinois*
5. *Total Lent - Total Sent by Lending Library*
6. *Percent Held - Lending Library Holdings to System Wide Holdings*
7. *Percent Intra-CCS - Lending Library Intra-CCS ILL to System Wide Total Intra-CCS ILL*
8. *Borrowed Intra-CCS - From CCS Libraries*
9. *Borrowed Inter-CCS - From Non-CCS Libraries*
10. *Total Borrowed -*

<b>Lending/Borrowing Library</b>	<b>Lent Intra-CCS</b>	<b>Lent Other Ill.</b>	<b>Lent Outside Ill.</b>	<b>Lent Total</b>	<b>Percent Held</b>	<b>Percent Intra-CCS</b>	<b>Borrowed Intra-CCS</b>	<b>Borrowed Inter-CCS</b>
Algonquin	2,398	144	30	2,572	2.88	3.51	1,907	32
Cary	1,248	59	10	1,317	2.83	1.82	2,149	33
CCSL	1	0	0	1	0.00	0.00	2	0
Crystal Lake	1,784	116	34	1,934	2.72	2.61	3,010	41
Des Plaines	4,354	205	229	4,788	4.90	6.36	2,460	130
Ela	2,725	128	0	2,853	2.99	3.98	2,761	31
Evanston	2,625	89	68	2,782	5.61	3.84	4,680	27
Fox River Valley	2,423	103	15	2,541	2.67	3.54	1,687	29
Fremont	1,889	62	23	1,974	1.88	2.76	2,794	34
Glencoe	1,210	46	16	1,272	2.22	1.77	692	19
Glenview	3,846	170	74	4,090	4.39	5.62	2,812	40
Grayslake	2,306	66	16	2,388	2.94	3.37	1,999	21
Highland Park	2,198	102	42	2,342	3.96	3.21	2,771	49
Huntley	1,447	82	3	1,532	2.65	2.12	2,008	34

Lending/Borrowing Library	Lent Intra- CCS	Lent Other III.	Lent Outside III.	Lent Total	Percent Held	Percent Intra- CCS	Borrowed Intra-CCS	Borrowed Inter-CCS
Indian Trails Public Library	2,273	126	64	2,463	3.01	3.32	3,865	86
Lake Forest	1,177	56	0	1,233	2.84	1.72	1,134	8
Lake Villa	1,889	86	15	1,990	2.15	2.76	2,591	0
Lincolnwood	847	45	4	896	2.11	1.24	425	5
McHenry	616	20	1	637	2.50	0.90	1,146	0
Morton Grove	1,672	43	14	1,729	3.30	2.44	1,793	30
Mount Prospect	4,940	131	3	5,074	4.75	7.22	2,089	70
Niles	3,791	137	41	3,969	4.55	5.54	2,264	20
Northbrook	2,918	140	137	3,195	4.37	4.27	2,813	46
Palatine Public Library	3,564	136	43	3,743	3.88	5.21	5,722	16
Park Ridge	2,026	110	45	2,181	3.12	2.96	2,657	43
Prospect Heights	1,672	57	26	1,755	2.65	2.44	789	10
Round Lake	1,284	42	47	1,373	2.90	1.88	602	4
Warren-Newport Public Library	1,381	0	0	1,381	3.04	2.02	2,108	74
Waukegan	1,421	7	0	1,428	2.49	2.08	624	0
Wilmette	2,936	141	45	3,122	4.38	4.29	3,424	30
Winnetka-Northfield	2,355	68	17	2,440	2.83	3.44	1,534	42
Zion-Benton	1,197	85	40	1,322	2.49	1.75	1,083	13
Total	68,413	2,802	1,102	72,317	100.00	100.00	68,395	1,017

2024 Statistics -- Morton Grove Public Library

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD Total	Prev YTD	Prev YrMo
<b>CIRCULATION</b>															
Total Checkouts (physical material)	11,675	11,305	11,559	11,180	10,689	13,643	13,696	11,558	10,010	11,799	11,343		128,457	133,519	10,411
Total Renewals (physical material)	9,298	9,097	9,767	9,291	8,861	8,739	9,780	10,251	9,195	8,978	9,123		102,380	104,110	8,947
<b>Downloads/Streaming</b>															
ebooks	2,456	2,074	2,141	2,039	2,138	2,234	2,391	2,429	2,376	2,425	2,440		25,143	23,279	2,002
eAudiobooks	2,118	1,950	2,102	2,049	2,117	1,985	2,198	2,209	2,114	2,219	2,258		23,319	20,840	1,915
Movies	657	716	791	665	676	910	737	734	893	749	799		8,327	7,152	727
Music	146	112	141	165	122	115	134	124	106	143	168		1,476	1,075	156
Magazines	911	754	1,006	520	843	645	696	569	762	725	808		8,239	3,900	816
<b>TOTAL</b>	<b>27,261</b>	<b>26,008</b>	<b>27,507</b>	<b>25,909</b>	<b>25,446</b>	<b>28,271</b>	<b>29,632</b>	<b>27,874</b>	<b>25,456</b>	<b>27,038</b>	<b>26,939</b>	<b>0</b>	<b>297,341</b>	293,875	24,974
In House Use	1,136	1,549	1,356	1,534	1,351	1,847	1,919	1,536	1,022	1,552	1,524		16,326	19,310	1,392
<b>PATRONS</b>															
Gate Count	9,312	10,065	10,720	11,627	10,186	12,135	11,865	10,727	8,649	10,123	8,747		114,156	111,699	9,231
Curbside Appointments	6	3	8	3	0	2	3	3	4	1	2		35	0	0
Active Cards	9,528	9,564	9,608	9,650	9,666	9,718	9,755	9,792	9,495	9,626	9,594				9,461
Other (NR Fee, Org, etc)													0	0	0
% of MG pop w/active cards	40%	40%	40%	40%	40%	40%	40%	40%	39%	40%	40%		n/a	n/a	40%
<b>REFERENCE</b>															
<b>Adult</b>															
Technology and Reference	712	772	863	885	824	1,137	867	1,015	885	846	820		9,626	9,434	692
Directional/General Library Info	883	908	882	1,214	993	1,171	1,154	1,012	997	1,195	867		11,276	9,146	704
Reading Program	0	0	0	0	16	195	72	0	0	0	0		283	384	0
<b>Youth</b>															
Technology and Reference	461	491	513	537	446	661	690	561	540	677	598		6,175	5,285	413
Directional/General Library Info	447	395	419	559	380	656	697	452	372	539	451		5,367	5,119	390
Reading Program	174	6	3	5	8	1701	651	33	5	7	36		2,629	2,142	21
<b>Circulation</b>															
General Info	105	120	128	130	88	85	96	87	81	78	72		1,070	1,263	103
Directional	96	106	115	127	101	106	121	118	100	91	79		1,160	1,442	118
<b>TOTAL</b>	<b>2,878</b>	<b>2,798</b>	<b>2,923</b>	<b>3,457</b>	<b>2,856</b>	<b>5,712</b>	<b>4,348</b>	<b>3,278</b>	<b>2,980</b>	<b>3,433</b>	<b>2,923</b>	<b>0</b>	<b>37,586</b>	34,215	2,441





**2024 Statistics -- Morton Grove Public Library**

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD Total	Prev YTD	Prev YrMo
<b>LIBRARY PROGRAMMING</b>															
Adult															
Number of Program Sessions	38	39	41	39	35	39	39	34	45	46	32		<b>427</b>	412	37
Total Attendance	625	762	836	781	625	596	849	556	768	826	521		<b>7745</b>	8409	660
Teen															
Number of Program Sessions	2	1	1	5	0	2	1	1	1	2	0		<b>16</b>	18	2
Total Attendance	9	8	0	23	0	8	22	5	7	30	0		<b>112</b>	88	1
Youth															
Number of Program Sessions	51	45	52	53	48	51	63	42	45	53	48		<b>551</b>	560	42
Total Attendance	1378	1321	1191	1410	1013	1630	3447	1309	1020	1676	1436		<b>16831</b>	15537	1370
Library-wide															
Number of Program Sessions	0	1	2	2	2	2	0	1	0	1	0		<b>11</b>	5	0
Total Attendance	0	33	151	211	148	502	0	472	0	1	0		<b>1518</b>	860	0
<b>MEETING ROOM USAGE</b>															
Activity Room															
Library	39	37	42	42	39	38	32	31	38	41	40		<b>419</b>	425	38
Outside Use	0	0	0	0	0	0	0	0	0	0	0		<b>0</b>	0	0
Baxter Auditorium															
Library	34	28	34	41	31	34	30	24	32	33	28		<b>349</b>	342	28
Outside Use	2	7	4	4	2	4	2	0	1	5	5		<b>36</b>	23	2
Cooperman Room															
Library Use	0	0	4	7	7	7	7	6	7	13	22		<b>80</b>	0	0
Outside Use	0	0	0	0	0	0	0	0	0	0	0		<b>0</b>	0	0
<b>STUDY ROOM USAGE</b>															
Reservations	306	370	354	317	323	308	311	313	358	414	315		<b>3689</b>	3306	331
Total time	681.5	867.5	784	689.5	675.5	682.5	651.5	737	752.5	885.5	650		<b>8057</b>	7355.5	703
<b>OTHER/MISCELLANEOUS</b>															
Volunteer Hours															
Adult	132.4	196.51	89.21	99.4	90.32	95.46	107.6	116.3	94.53	149.29	125.04		<b>1296.06</b>	999.94	108.22
Teen	26.5	0.5	1.5	3	18	36.7	63.4	37.55	1	0	0		<b>188.15</b>	116.98	0

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	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD Total	Prev YTD	Prev YrMo	
<b>SOCIAL MEDIA</b>																
<b>Facebook</b>																
posts	25	21	20	20	25	25	31	26	17	22	24		256	261	19	
total page likes as of 1st of the month	2,516	2,525	2,533	2,536	2,536	2,557	2,567	2,578	2,584	2,592	2,598		n/a	n/a	2501	
interactions (engagements+clicks)	385	176	60	204	237	381	276	233	467	242	417		3,078	3,365	234	
page reach	27,300	6,138	8,278	4,635	4,324	8,219	3,800	5,400	4,500	5,800	4,700		83,094	39,388	2580	
<b>X (formerly known as Twitter)</b>																
posts	8	4	1	** we are no longer posting to X (Twitter)										13	252	9
total followers as of the 1st of the month	831	831	836										n/a	n/a	824	
interactions (engagements+clicks)	9	3	0										12	463	19	
<b>Instagram</b>																
posts	41	37	38	38	33	48	33	43	35	79	31		456	735	36	
total followers as of the 1st of the month	1,486	1,526	1,564	1,573	1,592	1,648	1,741	1,803	1,814	1,831	39		n/a	n/a	1447	
engagements	1,421	735	611	608	364	364	1,419	591	669	785	929		8496	10260	892	
<b>YouTube</b>																
videos	1	2	4	5	2	4	1	1	1	5	3		29	45	2	
views	87	162	121	176	75	151	22	6	12	768	245		1,825	2,837	239	
subscribers	244	244	251	255	256	259	258	259	260	263	266		n/a	n/a	242	
<b>TikTok</b>																
posts	8	5	5	6	4	4	4	3	7	3	4		53	50	6	
total followers as of the 1st of the month	373	381	394	408	408	408	481	542	595	607	640		n/a		296	
													Started posting on TikTok 04/2024			