



**MORTON GROVE PUBLIC LIBRARY
MINUTES OF THE BOARD OF TRUSTEES MEETING
Cooperman Room
March 13, 2025
7:00 P.M.**

The Board of Trustees of the Morton Grove Public Library met on Thursday March 13, 2025, in the Cooperman Room. All packets were distributed in person by Tuesday March 11, 2025. An agenda was posted in the Library and to the Library website 48 hours prior to the meeting.

The meeting was called to order at 7:01 p.m. by President Macejak.

Those answering roll call were Trustees Flores, Jost, Macejak, Pelletier, and Puzzo.

Absent were Trustees Gonzales and Hussain.

Also present: Executive Director Pamela Leffler and Business Manager Leighton Shell.

Members of the Public Present: Kim Moldofsky and Janice Cha.

PUBLIC COMMENTS – AGENDA ITEMS ONLY

There were no public comments related to agenda items.

APPROVAL OF THE REGULAR MEETING MINUTES FROM February 13, 2025

A motion to approve the Minutes of the Regular Board Meeting February 13, 2025, was made by President Macejak and seconded by Trustee Puzzo.

Director Leffler indicated that a minor error had been found in the February minutes that had been corrected in the final copy for signatures.

Approved as amended by voice vote.

APPROVAL OF THE FINANCIAL STATEMENTS FROM FEBRUARY, 2025

A motion to approve the February 2025 Financial Statements was made by President Macejak and seconded by Trustee Jost.

Director Leffler informed the Board that she had discovered that much of the income received from the new passport services had been getting reported as Book Sales Receipts in the Income Statement, as opposed to Miscellaneous Income. She reported that this would be corrected going forward, and that they were in the process of setting up new revenue and expense budget lines specifically for the passport services.

Trustee Gonzales joined the meeting at 7:05 p.m.

Ayes: Trustees Gonzales, Flores, Jost, Macejak, Pelletier, and Puzzo.

Absent: Hussain.

PRESIDENT'S REPORT

President Macejak reminded the Board that they will need to fill out and submit their Statements of Economic Interest. She also informed the Board that there two trustee workshops coming that might be of interest to the Board members: Social Media Guidance for Library Trustees on April 12th and Belonging in Community: How Libraries and Library Trustees Build Belonging in Community on May 10th.

COMMITTEE REPORTS

Finance was covered earlier in the meeting. Facilities will be discussed under Unfinished Business. The Policy Committee will be meeting later in the month.

DIRECTOR'S REPORT

Executive Director Leffler informed the Board that, in addition to her written report, she provided the Board with a general Trustee Election/Certification/Oaths of Office timeline for the next few months. She also pointed out the tables of statistics have been redesigned to better accommodate making them digitally accessible.

Trustee Puzzo noted that the report mentioned that the elevator had gone out of service again. Director Leffler confirmed this but mentioned that the repair company was very responsive and that the outages appear to be occurring less frequently.

UNFINISHED BUSINESS

Bathroom Renovation

Director Leffler reported that she had met with Tiffany Nash, Dan Pohrte, and Ruth Shiferaw from Product Architecture + Design and they discussed the various proposals for the bathroom renovation and concluded that scheme 3 was the recommended design. They will now start developing more detailed plans for that scheme in order to come up with initial cost estimates. Director Leffler anticipates that there will be a more detailed plan with cost estimates for the Board to review at the April meeting. Construction would not be scheduled to begin until after Summer Reading concludes, some time in August. Director Leffler warned the Board that future tariffs could negatively impact the renovation costs. Trustee Puzzo asked if the widening of the hallway outside the bathrooms was for ADA compliance. Director Leffler confirmed that it was.

President Macejak noted that the packet also included some tentative designs for proposed changes to the 2nd floor administration offices. Director Leffler informed the Board she had the architects come up with simple design options for the Board to consider for future renovations.

Trustee Puzzo asked about small portion of wall jutting into the proposed widened hallway in scheme 3 of the bathroom renovation plans. Director Leffler said she would reach back out to the architects to get an answer. Trustee Puzzo also asked about how spacing around the toilets seemed odd. Director Leffler said she would doublecheck on that as well. She also reminded the Board that these proposal plans were not as detailed as later plans would be.

Youth Services Staff Computer Replacement

President Macejak commented that it was very good news that the computers found by Trustee Puzzo were better computers than the ones originally selected for purchase.

Director Leffler reported that the project was completed the previous day.

NEW BUSINESS

There was no new business before the Board.

COMMUNICATIONS

There was a communications regarding the upcoming LACONI Trustee Banquet in May. Director Leffler asked the Board to let her know if any trustees were interested in attending.

PUBLIC COMMENTS NON-AGENDA ITEMS


Resident Janice Cha read some letters from herself and other local artists who requested that Library Board consider adding permanent and rotating art to the Library. She also offered to email the letters to the Board. Director Leffler requested that Janice email the letters to her and she could share them with the Board.

Resident Kim Moldofsky relayed to the Board how she used the Library to renew her license plate sticker and it was fast and easy. She also indicated that as she has been meeting with other residents about her candidacy for the Library Board, she has been hearing many positive comments from people.

ADJOURNMENT

The meeting was adjourned at 7:35 p.m. by President Macejak.

APPROVED:



President

4/10/2025

Date

ATTEST:



Secretary

4/10/2025

Date