



**MORTON GROVE PUBLIC LIBRARY
MINUTES OF THE BOARD OF TRUSTEES MEETING
Cooperman Room
October 17, 2024
7:00 P.M.**

The Board of Trustees of the Morton Grove Public Library met on Thursday October 17, 2024, in the Cooperman Room. All packets were distributed in person by Tuesday October 15, 2024, an agenda was posted in the Library, and to the Library website 48 hours prior to the meeting.

The meeting was called to order at 7:00 p.m. by President Macejak.

Those answering roll call were Trustees Flores, Macejak, Pelletier, Puzzo, and Jost.

Absent: Trustees Hussain, Gonzales

Also present: Executive Director Pamela Leffler, Business Manager Leighton Shell, and library employees Jeff Ray and Shawn Cherian.

Members of the Public Present: Jay Cook.

PUBLIC COMMENTS – AGENDA ITEMS ONLY

There were no public comments on agenda items.

APPROVAL OF THE CONSENT AGENDA OF OCTOBER 17, 2024

A motion to approve the Consent Agenda of October 17, 2024, which includes Minutes of the Regular Board Meeting September 12, 2024, and Financial Reports for September 2024, was made by President Macejak, and seconded by Trustee Flores.

Ayes: Trustees Flores, Jost, Macejak, Pelletier, and Puzzo.

Absent: Trustees Hussain, Gonzales.

PRESIDENT'S REPORT

President Macejak reported that the *Banned Books 101: What Library Boards & Trustees Need to Know* webinar that she sat in on was very informative and that it's important to keep the dialog going. She also mentioned the Crisis Communication for Libraries webinar. Executive Director Leffler indicated she had participated in the Crisis Communication webinar and will be putting together a more formal summary of the webinar for the Trustees and managers.

COMMITTEE REPORTS

Finance Committee information was covered in the Consent Agenda. There is nothing to report from the Facilities Committee. The Policies Committee will be scheduling a meeting shortly.

DIRECTOR'S REPORT

Executive Director Leffler reported that the 2024 Illinois Library Association annual conference had a number of good programs. She recommended that the Board consider attending the Trustee Day at the 2025 annual conference when it is in Rosemont, Illinois. She will prepare a more formal report of the 2024 conference for the November meeting.

Library Access Services staff members Jeff Ray and Shawn Cherian gave a brief report on the passport acceptance services the library is now offering. The library had already exceeded its "soft rollout" goal of seven passports for the week. They are also considering adding passport photo services to the library's passport services.

NEW BUSINESS

Executive Director Review

The Board discussed the process and timeline for conducting the annual Executive Director Review.

UNFINISHED BUSINESS

Presentation of 2025 Budget – Second Reading

The Board conducted the second reading of the 2025 Budget.

A motion to approve the 2025 Budget with a 4.85% increase in the tax levy totaling \$3,908,828 and overall budget and expenses totaling \$4,086,844 was made by President Macejak and seconded by Trustee Pelletier.

Ayes: Trustees Flores, Jost, Macejak, Pelletier, and Puzzo.

Absent: Trustees Hussain, Gonzales.

COMMUNICATIONS

There were no formal communications.

PUBLIC COMMENTS NON-AGENDA ITEMS

Jay Cook from the public asked for clarification on the President's report on book banning and crises. He also passed on that his neighbor told him that the library staff are "the nicest people."

ADJOURNMENT

The meeting was adjourned at 7:29 p.m. by President Macejak.

APPROVED:



President

11/14/2024

Date

ATTEST:



Secretary

11/14/2024

Date