



**MORTON GROVE
PUBLIC LIBRARY**

FINANCIAL REPORT

December 2024

Pam Leffler, Executive Director

The monthly Financial Report includes the following tables of information:

- General Ledger Trial Balance for previous month
- Account Reconciliation Wintrust Operating Bank Account for previous month
- Check Register for previous month
- Year to Date Income Statement Compared with Budget and Previous Year
- Illinois Public Reserves Investment Management Trust (IPRIME) Master Total Portfolio Report

If a more accessible digital version of this report is required, please contact either the Executive Director at (847) 929-5130 / pleffler@mgpl.org or the Business Manager at (847)929-5121 / lshell@mgpl.org.

Morton Grove Public Library
General Ledger Trial Balance
As of Dec 31, 2024

Filter Criteria includes: 1) Types: Cash. Report order is by ID. Report is printed in Detail Format.

Account ID	Account Description	Current Bal
10-1011	Fifth Third Operating	3,964.21
10-1012	Wintrust Operating	2,464,204.95
10-1015	PMA	101.11
10-1030	Petty Cash	250.00
10-1040	Cash register change	150.00
10-1060	Illinois Funds E-Pay	615.94
10-1061	Illinois Funds	1,135.24
20-1170	Wintrust Special Reserve	<u>48,071.68</u>
Total:		<u><u>2,518,493.13</u></u>

Morton Grove Public Library
Account Reconciliation
As of Dec 31, 2024
10-1012 - Wintrust Operating
Bank Statement Date: December 31, 2024

Filter Criteria includes: Report is printed in Detail Format.

Beginning GL Balance		2,738,898.62
Add: Cash Receipts		
Less: Cash Disbursements		(138,492.56)
Add (Less) Other		(136,201.11)
Ending GL Balance		2,464,204.95
Ending Bank Balance		2,500,665.68
Add back deposits in transit		
Total deposits in transit		
(Less) outstanding checks		
Sep 5, 2024	8652	(12.74)
Nov 12, 2024	8819	(310.04)
Nov 26, 2024	8850	(65.00)
Nov 26, 2024	8860	(2,802.12)
Dec 3, 2024	8872	(30.00)
Dec 10, 2024	8892	(600.00)
Dec 17, 2024	8907	(472.86)
Dec 17, 2024	8910	(15.00)
Dec 23, 2024	8915	(146.58)
Dec 23, 2024	8916	(717.50)
Dec 23, 2024	8917	(65.00)
Dec 23, 2024	8918	(150.00)
Dec 23, 2024	8919	(200.00)
Dec 23, 2024	8920	(220.00)
Dec 23, 2024	8921	(120.00)
Dec 23, 2024	8922	(5,678.57)
Dec 23, 2024	8923	(2,323.50)
Dec 23, 2024	8924	(92.59)
Dec 26, 2024	8925	(41.72)
Dec 26, 2024	8926	(22.91)
Dec 26, 2024	8927	(6,036.00)
Dec 26, 2024	8928	(1,321.27)
Dec 26, 2024	8929	(785.45)
Dec 31, 2024	8930	(864.81)
Dec 31, 2024	8931	(118.45)
Dec 31, 2024	8932	(1,838.53)
Dec 31, 2024	8933	(32.66)
Dec 31, 2024	8934	(14.27)
Dec 31, 2024	8935	(313.36)
Dec 31, 2024	8936	(480.00)
Dec 31, 2024	8937	(1,330.67)
Dec 31, 2024	8938	(9,239.13)
Total outstanding checks		(36,460.73)
Add (Less) Other		
Total other		
Unreconciled difference		0.00
Ending GL Balance		2,464,204.95

Morton Grove Public Library
Check Register
For the Period From Dec 1, 2024 to Dec 31, 2024

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee ID	Payee	Amount
8863	12/3/24	BAKER	Baker & Taylor Books	1,894.81
8864	12/3/24	Cengage	Cengage Learning Inc / Gale	221.22
8865	12/3/24	CHILDREN'S PLUS	Children's Plus, Inc	1,611.94
8866	12/3/24	CNA.PN	CNA	36.33
8867	12/3/24	GREY HOUSE	Grey House Publishing	3,200.00
8868	12/3/24	IMRF-EMPLOYEE	Village of Morton Grove	6,343.90
8869	12/3/24	IMRF-EMPLOYER	Village of Morton Grove	7,080.02
8870	12/3/24	KANOPY	Kanopy, Inc	599.00
8871	12/3/24	KUNEVA, G.	Ganka Kuneva	3.69
8872	12/3/24	MG C/C	Morton Grove Chamber of Commerce	30.00
8873	12/3/24	MG VILLAGE	Village of Morton Grove	37.77
8874	12/3/24	MIDWEST TAPE	Midwest Tape LLC	3,692.12
8875	12/3/24	MISSION	MissionSquare	480.00
8876	12/3/24	OVERDRIVE	OverDrive	4,605.22
8877	12/3/24	ROCHEN	Natalie Roche	7.49
8878	12/3/24	SIKICH-ACCOUNTING	Sikich LLP	1,713.30
8879	12/3/24	ST. MARTHA	St. Martha Church	1,330.67
8880	12/3/24	Tamras	Ed Tamras	30.02
8881	12/3/24	WESTLING, D.	David Westling	140.00

Morton Grove Public Library
Check Register
For the Period From Dec 1, 2024 to Dec 31, 2024

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Check #	Date	Payee ID	Payee	Amount
8882	12/3/24	WIN	Wellness Insurance Network	21,703.00
8883	12/3/24	WINTRUSTCC	First National Bank of Omaha	11,113.88
8884	12/3/24	MIDWEST TAPE	Midwest Tape LLC	181.64
8885	12/10/24	AMERICANLITHO	American Lithograph	4,468.00
8886	12/10/24	BAKER	Baker & Taylor Books	1,053.06
8887	12/10/24	Cengage	Cengage Learning Inc / Gale	394.72
8888	12/10/24	CHILDREN'S PLUS	Children's Plus, Inc	2,445.73
8889	12/10/24	COMCAST INTERNET	Comcast Internet	508.64
8890	12/10/24	F.J. KERRIGAN	F.J. KERRIGAN PLUMBING CO. INC.	692.00
8891	12/10/24	GREATAMERICA	Great America Financial Services	1,634.18
8892	12/10/24	MASTERSONS	Sean Masterson	600.00
8893	12/10/24	MIDWEST TAPE	Midwest Tape LLC	1,182.25
8894	12/10/24	PRINT-XPRESS	Print-Xpress	225.00
8895	12/10/24	SHELLL	Leighton Shell	23.12
8896	12/10/24	STATE INDUSTRIAL	State Chemical Solutions	462.58
8897	12/10/24	UNIQUE MANAGEMEN	Unique Management Services, Inc.	113.30
8898	12/10/24	RAILS	Rails	3,131.52
8899	12/17/24	ANDERSON	Terminix-Anderson	77.28
8900	12/17/24	AT&T MOBILITY	AT&T MOBILITY	83.48

Morton Grove Public Library
Check Register
For the Period From Dec 1, 2024 to Dec 31, 2024

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Check #	Date	Payee ID	Payee	Amount
8901	12/17/24	BAKER	Baker & Taylor Books	1,203.51
8902	12/17/24	COMCAST	Comcast Phones	1,156.42
8903	12/17/24	DEMCO	Demco, Inc.	80.66
8904	12/17/24	KUNEVA, G.	Ganka Kuneva	3.55
8905	12/17/24	Marlene	Marlene Mark	19.56
8906	12/17/24	MG VILLAGE	Village of Morton Grove	327.34
8907	12/17/24	MIDWEST TAPE	Midwest Tape LLC	472.86
8908	12/17/24	NICOR	Nicor Gas	683.44
8909	12/17/24	OVERDRIVE	OverDrive	9,279.12
8910	12/17/24	SCHROEDER, C.	Courtney Schroeder	15.00
8911	12/17/24	SHOWCASES	Showcases	1,885.30
8912	12/17/24	STAPLES	Staples Advantage	66.21
8913	12/17/24	V and J	V and J Landscaping and Services, Inc	395.00
8914	12/18/24	OUTSOURCE SOLUTIC	Outsource Solutions Group, Inc.	7,495.70
8915	12/23/24	AT&T	AT&T	146.58
8916	12/23/24	COLLEY	Colley Elevator Co.	717.50
8917	12/23/24	DANCINGCRANES	Dancing Cranes Yoga	65.00
8918	12/23/24	HALLM	Michael Hall	150.00
8919	12/23/24	JOB SEARCH PRO	Job Search Like a Pro	200.00

Morton Grove Public Library
Check Register
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Check #	Date	Payee ID	Payee	Amount
8920	12/23/24	LIBRARIES FIRST	Libraries First	220.00
8921	12/23/24	MCGEEJ	Joan McGee	120.00
8922	12/23/24	OVERDRIVE	OverDrive	5,678.57
8923	12/23/24	SIKICH-ACCOUNTING	Sikich LLP	2,323.50
8924	12/23/24	STD L	Schaumburg Township District Library	92.59
8925	12/26/24	ALEXANDER	Jess Alexander	41.72
8926	12/26/24	WIEDEMAN, D.	Debbie Wiedeman	22.91
8927	12/26/24	BAKER	Baker & Taylor Books	6,036.00
8928	12/26/24	CHILDREN'S PLUS	Children's Plus, Inc	1,321.27
8929	12/26/24	MIDWEST TAPE	Midwest Tape LLC	785.45
8930	12/31/24	BAKER	Baker & Taylor Books	864.81
8931	12/31/24	Cengage	Cengage Learning Inc / Gale	118.45
8932	12/31/24	CMFP	CMFP	1,838.53
8933	12/31/24	CNA.PN	CNA	32.66
8934	12/31/24	Marlene	Marlene Mark	14.27
8935	12/31/24	MIDWEST TAPE	Midwest Tape LLC	313.36
8936	12/31/24	MISSION	MissionSquare	480.00
8937	12/31/24	ST. MARTHA	St. Martha Church	1,330.67
8938	12/31/24	WINTRUSTCC	First National Bank of Omaha	9,239.13

Morton Grove Public Library
Check Register
For the Period From Dec 1, 2024 to Dec 31, 2024

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee ID	Payee	Amount
Total				<u>138,387.52</u>

Morton Grove Public Library
Year to Date Income Statement
Compared with Budget and Last Year
For the Twelve Months Ending December 31, 2024

		Current Month Actual	Current Year to Date	Annual Budget	Unused	Used %
Revenues						
10-3100	Property Tax Receipts	(10,660.38)	(3,751,719.55)	(3,728,019.00)	(23,700.55)	100.64
10-3110	Replacement Tax Receipts	0.00	(88,011.29)	(80,000.00)	(8,011.29)	110.01
10-3115	License Plate Sticker Revenue	(216.00)	(1,648.00)	0.00	(1,648.00)	0.00
10-3200	Fines	0.00	(159.43)	(100.00)	(59.43)	159.43
10-3210	Lost Materials Payments	(6.00)	(418.68)	(300.00)	(118.68)	139.56
10-3800	Photocopy/Printing	(195.77)	(6,770.78)	(6,000.00)	(770.78)	112.85
10-3900	Miscellaneous Income	(510.70)	(1,064.05)	(1,000.00)	(64.05)	106.41
10-3920	Grants	(1,189.84)	(47,128.83)	(44,813.00)	(2,315.83)	105.17
10-3930	Interest Income	(6.85)	(136.47)	(2,500.00)	2,363.53	5.46
10-3940	Book Sales Receipts	(1,001.99)	(8,047.76)	(2,500.00)	(5,547.76)	321.91
10-3941	Vending Income	(317.80)	(6,412.09)	(6,000.00)	(412.09)	106.87
10-3950	Donations	0.00	(4,049.46)	(3,000.00)	(1,049.46)	134.98
20-3930	Interest Income	(196.70)	(2,469.01)	0.00	(2,469.01)	0.00
	Total Revenues	(14,302.03)	(3,918,035.40)	(3,874,232.00)	(43,803.40)	101.13
Expenses						
10-4011	Exempt	37,647.13	505,191.99	492,000.00	13,191.99	102.68
10-4021	Non-Exempt	97,609.93	1,226,945.58	1,246,079.00	(19,133.42)	98.46
10-4050	Retirement	7,080.02	90,570.01	285,500.00	(194,929.99)	31.72
10-4060	Health Insurance	18,303.58	230,106.58	273,600.00	(43,493.42)	84.10
10-4065	FSA - EBC fee	38.00	706.00	1,000.00	(294.00)	70.60
10-4070	Long Term Disability	228.00	2,726.50	2,750.00	(23.50)	99.15
10-5010	Books - Adult	17,098.80	96,914.43	95,000.00	1,914.43	102.02
10-5011	Books - Youth	7,392.33	38,525.08	40,000.00	(1,474.92)	96.31
10-5020	Periodicals	0.00	8,280.71	11,800.00	(3,519.29)	70.18
10-5030	Audiovisual - Adult	14,665.72	85,473.66	85,000.00	473.66	100.56
10-5031	Audiovisual - Youth	3,745.20	11,063.30	8,500.00	2,563.30	130.16
10-5040	Library of Things	396.89	1,036.85	1,000.00	36.85	103.69
10-5050	Microforms/Digitization	0.00	678.51	850.00	(171.49)	79.82
10-5200	Programs - Adult	4,499.99	23,802.57	24,000.00	(197.43)	99.18
10-5201	Programs - Youth	2,259.00	23,726.90	23,500.00	226.90	100.97

Morton Grove Public Library
Year to Date Income Statement
Compared with Budget and Last Year
For the Twelve Months Ending December 31, 2024

		Current Month Actual	Current Year to Date	Annual Budget	Unused	Used %
10-5250	Grants-AgeOptions	185.00	6,879.49	7,500.00	(620.51)	91.73
10-5400	Photocopier Acquis & Maint.	1,634.18	25,805.12	31,000.00	(5,194.88)	83.24
10-6090	Automation	8,352.61	179,813.63	165,000.00	14,813.63	108.98
10-6310	Adult Services Databases	6,331.52	55,748.41	47,000.00	8,748.41	118.61
10-6320	Youth Services Databases	0.00	12,006.99	13,500.00	(1,493.01)	88.94
10-6330	Staff Support Databases	7,492.04	9,826.04	9,000.00	826.04	109.18
10-6350	Web Maint/Improvements	0.00	2,749.99	2,500.00	249.99	110.00
10-6360	Cooperative Computer Services	0.00	64,433.70	70,000.00	(5,566.30)	92.05
10-7010	Building Maintenance	4,438.36	48,009.34	80,000.00	(31,990.66)	60.01
10-7020	Building/Service Improvements	869.09	297,005.84	270,843.00	26,162.84	109.66
10-7030	Equip/Machinery Maintenance	3,324.09	49,546.32	51,500.00	(1,953.68)	96.21
10-7040	Furniture Acquisition	311.43	9,533.73	10,000.00	(466.27)	95.34
10-7060	Utilities	1,048.55	6,821.75	13,000.00	(6,178.25)	52.48
10-7080	Insurance	0.00	37,592.00	41,500.00	(3,908.00)	90.58
10-7090	Square credit card fees	175.66	904.73	350.00	554.73	258.49
10-8000	Library Supplies	3,362.24	27,810.04	35,000.00	(7,189.96)	79.46
10-8010	Telephone	1,239.90	11,892.97	10,500.00	1,392.97	113.27
10-8020	Postage	500.00	10,305.17	8,000.00	2,305.17	128.81
10-8030	Printing	4,468.00	27,145.50	30,000.00	(2,854.50)	90.49
10-8035	Promotion & Publicity	737.16	15,039.91	13,500.00	1,539.91	111.41
10-8040	Meals/Recreation/Recognition	1,670.02	4,348.44	3,500.00	848.44	124.24
10-8050	Professional & Staff Devlpmnt	1,205.68	15,009.36	12,000.00	3,009.36	125.08
10-8080	Memberships	0.00	2,613.02	12,000.00	(9,386.98)	21.78
10-8130	Professional & Consulting Srvc	5,115.14	80,233.80	35,000.00	45,233.80	229.24
10-8150	Miscellaneous	49.64	708.36	1,500.00	(791.64)	47.22
10-8151	Vending	692.71	5,966.70	6,000.00	(33.30)	99.45
10-8155	Mileage	117.12	2,431.24	3,000.00	(568.76)	81.04
10-8165	Collection Fees	103.30	1,381.40	1,360.00	21.40	101.57
10-8905	License Plate Sticker Fees	51.30	511.23	0.00	511.23	0.00
10-9010	FICA	10,067.05	129,325.82	130,000.00	(674.18)	99.48
10-9020	Annual Audit	1,161.75	11,431.75	15,000.00	(3,568.25)	76.21
10-9050	Loan Retirement	11,745.09	138,630.37	154,600.00	(15,969.63)	89.67
10-9060	Interest and Fiscal Charges	1,138.00	15,966.71	0.00	15,966.71	0.00

Morton Grove Public Library
Year to Date Income Statement
Compared with Budget and Last Year
For the Twelve Months Ending December 31, 2024

	Current Month Actual	Current Year to Date	Annual Budget	Unused	Used %
Total Expenses	288,551.22	3,653,177.54	3,874,232.00	(221,054.46)	94.29
Net Income	(274,249.19)	264,857.86	0.00	264,857.86	0.00



Master Total Portfolio Report

Report as of 12/31/2024

PMA Financial Network
2135 CityGate Lane
7th Floor
Naperville, IL 60563
Phone: 630-657-6400
Fax: 630-718-8701

Morton Grove Public Library (80214-102 - Operating Reserves)

Type	Holding ID	Settle Date	Maturity	FDIC #	Instrument	Cost	Par-Val/Mat. Val	Rate
ISC		12/31/2024			ISC Balance	\$101.11	\$101.11	
Sub Totals →						\$101.11	\$101.11	
Totals →						\$101.11	\$101.11	

Time and Dollar Weighted Average Portfolio Yield: 0.00%

Weighted Average Portfolio Maturity: 0.00 Days

Note: Weighted Yield & Weighted Average Portfolio Maturity are calculated using “Market Value” and are only based on the fixed rate investments.

Portfolio Summary

Type	Allocation (%)	Allocation (\$)	Description
ISC	100.00	\$101.11	ISC Account

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Cost is comprised of the total amount you paid for the investment including any fees and commissions.

Rate is the average monthly rate for liquid investments or the rate on the last business day of the month for SDA investments or the yield to maturity or yield to worst for fixed term investments.

Face/Par is the amount received at maturity for fixed rate investments.

Market Value reflects the market value as reported by an independent third-party pricing service. Certificates of Deposit and other assets for which market pricing is not readily available from a third-party pricing service are listed at “Cost”.

CD - Certificates of Deposit, **CP** - Commercial Paper, **ISC** - Investment Shares Class, **MMA** - Money Market Account, **SEC** - Government Securities, **TS** - Term Series