



**MORTON GROVE PUBLIC LIBRARY  
MINUTES OF THE BOARD OF TRUSTEES MEETING  
Baxter Auditorium  
May 11, 2023  
7:00 P.M.**

The Board of Trustees of the Morton Grove Public Library met on Thursday May 11, 2023, in the Baxter Auditorium. All packets were distributed in person by Tuesday, May 9, 2023, an agenda was posted in the Library and to the Library website 48 hours prior to the meeting.

The meeting was called to order at 7:00 p.m. by President Macejak.

Those answering roll call were Trustees Flores, Gonzales, Jost, Macejak, Pelletier, Puzzo.

Absent: Trustee Hussain.

Also present: Executive Director Leffler, Business Manager Gilbert and Jason Perkunas, SMC

**SWEARING IN OF NEWLY ELECTED TRUSTEES**

Trustees Flores, Pelletier, and Macejak were sworn in as newly elected Trustees. Trustee Hussain was late to the meeting and was sworn in on his arrival.

**PUBLIC COMMENTS – AGENDA ITEMS ONLY**

There was no public present.

**BUILDING EXTERIOR MAINTENANCE/RENOVATION**

Jason Perkunas of SMC presented, discussed and answered questions regarding the budget, renovation and recommendations to award bids for work on the exterior of the Library building.

A motion to approve the total exterior renovation budget in the amount of \$389,071 was made by President Macejak and seconded by Trustee Jost.

Ayes: Trustees Flores, Gonzales, Jost, Macejak, Pelletier, Puzzo

Absent: Trustee Hussain

A motion to approve the SMC recommendations to award work to the companies listed in the bid packet in the amount of \$161,720.00 was made by President Macejak and seconded by Trustee Flores.

Ayes: Trustees Flores, Gonzales, Jost, Macejak, Pelletier, Puzzo

Absent: Trustee Hussain

A motion to approve the Midwest Environmental Consulting Services recommendation to use Midway Contracting Group LLC in the amount of \$38,700.00 and Midwest's management cost of \$13,545.00, was made by President Macejak and seconded by Trustee Jost.

Ayes: Trustees Flores, Gonzales, Jost, Macejak, Pelletier, Puzzo  
Absent: Trustee Hussain

Jason Perunas from SMC left the meeting.

#### **APPROVAL OF MINUTES OF THE REGULAR BOARD MEETING OF APRIL 13, 2023**

A motion to approve the Regular Minutes of the Regular Board Meeting of April 13, 2023, as revised, was made by President Macejak and seconded by Trustee Puzzo.

Approved unanimously by voice vote.  
Absent: Trustee Hussain

#### **PRESIDENT'S REPORT**

President Macejak reviewed upcoming Board of Trustees meeting dates, topics, and the attendance policy with the Board for the 2023 summer months.

#### **APPROVAL OF FINANCIAL REPORTS FOR APRIL 2023**

A motion to approve the Financial Reports for April 2023 was made by Trustee Gonzales and seconded by Trustee Flores.

Ayes: Trustees Flores, Gonzales, Jost, Macejak, Pelletier, Puzzo  
Absent: Trustee Hussain

#### **STAFF REPORTS**

Executive Director Leffler provided staffing updates.

#### **UNFINISHED BUSINESS**

President Macejak reviewed details of the first meeting of the Decennial Committee which will be on June 8th.

Executive Director Leffler announced the Strategic Planning Team dates and shared that the first staff and Board meetings for the Strategic Plan will be held in August.

#### **NEW BUSINESS**

A motion to approve Resolution No. 2023-01 to Adopt a Non-Resident Library Fee in the amount of \$371.03 per household was made by Trustee Flores and seconded by President Macejak.

Ayes: Trustees Flores, Gonzales, Jost, Macejak, Pelletier, Puzzo  
Absent: Trustee Hussain

Trustee Hussain entered the meeting at 8:00 p.m. and was sworn in for his new term.

The Board discussed the revisions to the recently reviewed policies.

A motion to approve the Children in the Library, Credit Card, Patron Privacy, Public Services, and Lost and Damaged Material Policies was made by Trustee Jost and seconded by Trustee Flores.

Ayes: Trustees Flores, Gonzales, Hussain, Jost, Macejak, Pelletier, Puzzo

**PUBLIC COMMENTS NON-AGENDA ITEMS**

There was no public present.

**COMMUNICATIONS**

Copies of thank you cards from patrons were shared with the Board.


**ADJOURNMENT**

The meeting was adjourned at 8:07 p.m. by President Macejak.

APPROVED:

  
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President Macejak

ATTEST:

  
\_\_\_\_\_  
Secretary

