



MORTON GROVE PUBLIC LIBRARY

6140 Lincoln Avenue, Morton Grove, IL 60053-2989 • 847-965-4220 • www.mgpl.org

**MORTON GROVE PUBLIC LIBRARY
MINUTES OF THE BOARD OF TRUSTEES MEETING
6140 LINCOLN AVENUE
COOPERMAN ROOM (lower level)
SEPTEMBER 12, 2019
7:00 P.M.**

The Board of Trustees of the Morton Grove Public Library met on Thursday, September 12, 2019 at the Morton Grove Public Library in the Cooperman Board Room.

All packets were distributed on Tuesday, September 10, 2019 and an agenda was posted in the library forty-eight hours prior to the meeting.

The meeting was called to order at 7:00 p.m. by President Macejak.

SWEARING IN OF NEW TRUSTEE

Tamara Jost was sworn in as Library Trustee of the Morton Grove Public Library Board of Trustees by President Macejak.

Those answering roll call were Trustees Gonzales, Jost, Macejak, Monzon, Pelletier, Puzzo and Swanson

Also present: Executive Director Leffler, Administrative Assistant Miyamoto

APPROVAL OF THE REGULAR BOARD MEETING MINUTES OF AUGUST 8, 2019; EXECUTIVE SESSION MINUTES OF AUGUST 8, 2019, SPECIAL BOARD MEETING MINUTES OF AUGUST 22, 2019 AND EXECUTIVE SESSION MINUTES OF THE SPECIAL BOARD MEETING OF AUGUST 22, 2019

A motion to approve the August 8, 2019 Regular Board Meeting Minutes, the August 8, 2019 Executive Session Minutes, the August 22, 2019 Special Board Meeting Minutes and the August 22, 2019 Executive Session Minutes of the Special Board Meeting was made by President Macejak and seconded by Secretary Pelletier.
Approved unanimously by voice vote.

PRESIDENT'S REPORT

Committee appointments will take place in October. President Macejak asked that trustees let her know which committee they would like to serve on. Discussion ensued.

ACCEPTANCE OF THE AUGUST FINANCIAL STATEMENTS

Treasurer Gonzales reviewed and discussed the August financial statements with the board. A motion to accept the August financial statements as presented was made by Treasurer Gonzales and seconded by Trustee Monzon.
Ayes: Gonzales, Jost, Macejak, Monzon, Pelletier, Puzzo and Swanson

FACILITIES COMMITTEE

The annual walk-through is scheduled for October 10, 2019.

POLICY COMMITTEE

The Policy Committee is scheduled to meet on Monday, October 7, 2019. Time to be determined.

STAFF REPORTS

Executive Director Leffler added that there will be several upcoming staffing changes in the next few months and shared the changes with the board. Discussion ensued.

UPDATE OF 6200 LINCOLN AVENUE BUILDING

Executive Director Leffler attended the Plan Commission meeting on Monday, September 9, 2019 concerning the first reading of the Special Use Permit that the buyer of 6200 Lincoln Avenue Building is applying for. The committee recommended approval by the Village Board of the buyer's plans for the 6200 Lincoln Avenue Building. A second reading is scheduled on Monday, September 23, 2019 for the final approval of the buyer's plan. Executive Director Leffler will be attending this meeting.

APPROVAL OF RESOLUTION NO. 2019-4 AUTHORIZING TRANSFER OF FUNDS FROM THE GENERAL LIBRARY FUND 10 TO SPECIAL RESERVE FUND 20

A motion to approve Resolution No. 2019-4 authorizing transfer of funds from the General Library Fund 10 to Special Reserve Fund 20 in the amount of \$4,111.53 was made by President Macejak and seconded by Secretary Pelletier.

Ayes: Gonzales, Jost, Macejak, Pelletier, Puzzo and Swanson
Absent: Monzon

Trustee Monzon stepped out of the board meeting at 7:25 p.m. and returned at 7:28 p.m.

APPROVAL OF THE PURCHASE OF A HVAC UNIT REPLACEMENT

A motion to approve the purchase of a HVAC Unit Replacement from Midwest Mechanical in the amount of \$19,957 was made by Secretary Pelletier and seconded by Trustee Puzzo.

Ayes: Gonzales, Jost, Macejak, Monzon, Pelletier, Puzzo and Swanson

APPROVAL OF THE PURCHASE OF REPLACEMENT LAPTOPS

A motion to approve the purchase of replacement laptops from Outsource Solutions Group (OSG) was made by President Macejak and seconded by Secretary Pelletier.

Ayes: Gonzales, Jost, Macejak, Monzon, Pelletier, Puzzo and Swanson

COMMUNICATIONS

Several thank you notes, letters and a donation were shared and discussed.

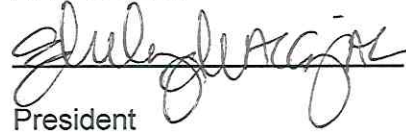
FIRST READING OF THE 2020 BUDGET

Executive Director Leffler reviewed in detail with the board the 2020 Budget. Discussion ensued.

ADJOURNMENT


The meeting was adjourned at 8:55 p.m.

APPROVED:

A handwritten signature in cursive script, appearing to read "Dulce Garcia", written over a horizontal line.

President

ATTEST:

A handwritten signature in cursive script, appearing to read "Hanna", written over a horizontal line.
Secretary