



MORTON GROVE PUBLIC LIBRARY

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**MORTON GROVE PUBLIC LIBRARY
MINUTES OF THE BOARD OF TRUSTEES MEETING
6140 LINCOLN AVENUE
COOPERMAN ROOM (lower level)
JULY 18, 2019
7:00 P.M.**

The Board of Trustees of the Morton Grove Public Library met on Thursday, July 18, 2019 at the Morton Grove Public Library in the Cooperman Board Room.

All packets were distributed on Tuesday, July 16, 2019 and an agenda was posted in the library forty-eight hours prior to the meeting.

The meeting was called to order at 7:01 p.m. by President Macejak.

Those answering roll call were Trustees Gonzales, Macejak, Monzon, Pelletier, Puzzo and Swanson

Also present: Director Leffler, Administrative Assistant Miyamoto

APPROVAL OF THE REGULAR BOARD MEETING MINUTES OF JUNE 13, 2019

A motion to approve the June 13, 2019 Regular Board Meeting Minutes was made by President Macejak and seconded by Secretary Pelletier.

Approved unanimously by voice vote.

APPROVAL OF THE SPECIAL BOARD MEETING MINUTES OF JUNE 25, 2019

A motion to approve the June 25, 2019 Special Board Meeting Minutes was made by President Macejak and seconded by Trustee Monzon.

Approved unanimously by voice vote.

PRESIDENT'S REPORT

President Macejak walked with the library staff in the July 4th Parade.

ACCEPTANCE OF THE JUNE FINANCIAL STATEMENTS

Treasurer Gonzales reviewed and discussed the June financial statements with the board.

A motion to accept the June financial statements as presented was made by Treasurer Gonzales and seconded by Trustee Monzon.

Ayes: Gonzales, Macejak, Monzon, Pelletier, Puzzo and Swanson

STAFF REPORTS

Director Leffler passed out the new trustee badges with the new logo. New t-shirts with the new logo will be purchased for all trustees.

Director Leffler shared about changing titles of department heads to Managers and library director to Executive Director, and the advertising of the new logo and the new library card with the new logo in September.

UPDATE OF 6200 LINCOLN AVENUE BUILDING

There will be an updated survey of the building.

VACANT TRUSTEE POSITION

Director Leffler presented two candidates for the one open trustee position. Applications will be accepted through July 26, 2019 so there may be more candidates. The board will interview all candidates at the August board meeting.

APPROVAL OF RESOLUTION NO.2019-03 TRANSFER OF FUNDS FROM OPERATING TO SPECIAL RESERVES

A motion to approve Resolution No.2019-03 Resolution Authorizing Transfer of Funds from the General Library Fund 10 to Special Reserve Fund 20 in the amount of \$5,522.87 was made by President Macejak and seconded by Trustee Gonzales.

Ayes: Gonzales, Macejak, Monzon, Pelletier, Puzzo and Swanson

APPROVAL OF HOMEBOUND SERVICES POLICY

A motion to approve the Homebound Services Policy was made by Secretary Pelletier and seconded by Trustee Puzzo.

Ayes: Gonzales, Macejak, Monzon, Pelletier, Puzzo and Swanson

APPROVAL OF COMPUTER AND TECHNOLOGY USE POLICY

A motion to approve the Computer and Technology Use Policy was made by President Macejak and seconded by Treasurer Gonzales.

Ayes: Gonzales, Macejak, Monzon, Pelletier, Puzzo and Swanson

APPROVAL OF INTERNET ACCESS POLICY

A motion to approve the Internet Access Policy was made by President Macejak and seconded by Secretary Pelletier.

Ayes: Gonzales, Macejak, Monzon, Pelletier, Puzzo and Swanson

APPROVAL TO DESTROY THE VERBATIM RECORDING OF THE CLOSED SESSION MINUTES OF DECEMBER 14, 2017

A motion to approve destroying the verbatim recording of the closed session minutes of December 14, 2017 as per 5 ILCS 120/2.06(c) of the Open Meetings Act was made by Secretary Pelletier and seconded by Trustee Puzzo.

Ayes: Gonzales, Macejak, Monzon, Pelletier, Puzzo and Swanson

APPROVAL TO RETAIN THE CLOSED SESSION MINUTES OF JANUARY 10, 2019; FEBRUARY 14, 2019; MARCH 7, 2019; APRIL 11, 2019

A motion to approve retaining the closed session minutes of January 10, 2019; February 14, 2019; March 7, 2019; and April 11, 2019 as per 5 ILCS 120/2.06(d) was made by President Macejak and seconded by Secretary Pelletier.

Ayes: Gonzales, Macejak, Monzon, Pelletier, Puzzo and Swanson

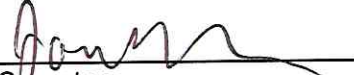
ILA -ANNUAL CONFERENCE 2019 – TRUSTEE DAY

Director Leffler asked if any trustee was interested in attending Trustee Day, if so then let her know.


ADJOURNMENT

The meeting was adjourned at 7:35 p.m.

ATTEST:


Secretary

APPROVED:


President