

Morton Grove Public Library
Librarian's Report
June 2019
Pam Leffler, Director

Administration

Personnel

- There were no major personnel changes this month.
- Other staff activities have been reported in the Department reports.

Automation & Technology

- OSG continues preparation work on the replacement of the servers and setting priorities for other projects that need to be done.
- OSG continued to provide routine technical support for computers (hardware and software) throughout the Library. I remain extremely impressed with the staff and work that OSG has performed for us.

Building & Grounds - General

- The Board agreed to close the Library on Friday, August 16 in order to have the carpets cleaned throughout the public areas of the building. After checking with the carpet cleaning company, it was determined that while we would close to the public, staff would still be able to be in the Library to do off-desk work. Department managers will coordinate this work for their departments.
- Please see the monthly report of Facilities and Maintenance Manager Ed Tamras for more building and grounds related activity.

Legal/Financial/Policy

- The buyer of 6200 Lincoln Avenue, Charlie Shinneman, cancelled the purchase of the building, and his earnest money was returned to him. Within a few days, there was another cash offer made on the property. We have been working with our broker and the new buyer to finalize the sale.
- In preparation for Governor Pritzker signing a bill that amends the Illinois Equal Pay Act, we removed from our job applications all questions regarding prior pay and benefits. I have included in your packets an article from HR Source entitled *Ban on Pay History Inquiries Coming to Illinois* that more fully explains the bill.
- The Department Heads and I reviewed and made revisions as necessary to the Homebound Services, Computer and Technology Use, and Internet Access policies.

- Staff have been notified, information posted to RAILS as required, and signage revised to reflect the new non-resident card fee, approved by the Board at the June meeting.
- Information on applying for the open Trustee position was posted on the Library's website on June 17. As of this writing, we have received one application (in your packets). The deadline for applying is July 26 and candidate interviews will be held at the August meeting.
- Vending machine prices were raised to \$1.00/item, effective Friday, June 21.

Miscellaneous

- I compiled the results of the surveys regarding the Library's new logo. I've been working with Karina Guico, Graphic Designer, to finalize the presentation of the new logo on letterhead, business cards, name tags, etc. We will be purchasing t-shirts with the new logo for all staff. A PDF of the new logo represented on the above items is included in your packets. I will also be bringing these items to our meeting so you can see them in person. A very special thanks to Karina who did a great job of presenting us with three awesome designs from which to choose!
- We began preparing for Library participation in the 4th of July parade. Special thanks to all who volunteered! Pictures and more info will be in my July report.
- I continued with the work I've been doing with the Electronic Content Consortium in preparation for us to take over administration of the OverDrive service on July 1. The cutover went smoothly with only a few, relatively minor, issues that needed to be resolved. The RAILS attorney that has been assisting us, Erik Thompson, will be requesting a complete accounting of funds from Libraries First. Any funds that have not been expended on digital content for the consortium will be remitted back to the Electronic Content Consortium or sent to OverDrive to be held in a deposit account.
- This month I attended a series of webinars on presenting library statistical information. These were really interesting, useful, and have given me a lot of ideas on changes I would like to make to our monthly reports that will make them more engaging, easily read, and more visibly appealing. I've also encouraged the Department Heads to view the recordings of the webinars and think about ways they can make the information they report more meaningful for their departments, me, and presentation to the Board.

Events/Programs/Meetings

June 4/11/18/25	Website Committee meetings
June 5/19	Department Head meetings
June 11/25	Electronic Content Consortium Executive Committee
June 12	CCS Governing Board Long Range Planning Retreat
June 13	Simple Spreadsheets: Data Analysis webinar (library data series)

June 13	Finance Committee/Regular Board meetings
June 27	Report Redesign webinar (library data series)
June 20	Great Graphs webinar (library data series)
June 25	Special Board meeting
June 26	OSG – Review and Project Update meeting

Besides meetings listed above, I had a variety of meetings throughout the month with Department Heads and other staff on a variety of personnel, collection and building related issues.

MGPL Adult Services June 2019 Report

Natalya Fishman, Head of Adult Services

Selected list of programs and services

***A Universe of Stories* Summer Reading Programs for Teens and Adults**

On Friday, June 7th an estimated 200 patrons attended our first Front Porch Concert Summer Reading Kickoff. It was a beautiful evening and patrons of all ages settled on the front lawn in chairs and on blankets to hear some awesome bluegrass music from the Wood Street Bloodhounds.



A good number of children were signed up for Summer Reading, and Teens and Adults learned how to participate in the Adult and Teen Summer Reading Programs. Many patrons were excited to see the Library Book Bike. The face painter and a balloon artist were both busy during the entire event and most patrons took advantage of the free popcorn or ice cream (or both!). All in all, it was a great event for the community!

ESL Book Reading and Discussion Group

We held our popular ESL Book Reading and Discussion Group meetings over the month of June. The book selection for this round of the program was *America Street: A Multicultural Anthology of Stories (revised edition)* edited by Anne Mazer and Brice Particelli. All attendees, 8 students and 2 ESL volunteers, really found this to be an enjoyable and helpful experience. Students expanded their English vocabulary while practicing pronunciation skills, reading comprehension, and sharing their thoughts.



Presentation: UFOs of the Midwest – Watch the Sky!

Paranormal researcher and author Chad Lewis discussed the Midwest and its rich history of UFO and alien encounters. 6/5;

Concert: Blues Guitar from Mississippi to Chicago

Donna Herula and Tony Nardiello shared stories and performed various types of acoustic blues music that included a repertoire of Delta Blues, Hill Country Blues, Memphis Blues and early Chicago Blues. 6/2;



Concert: Jazmer



Jazmer, a vocal and instrumental ensemble performed at MGPL as part of the Chicago YIVO Society's 2019 Summer Festival of Yiddish Culture. Shirley Todd (vocals), Don Jacobs (clarinet and saxophone), Ruby Harris (mandolin, violin and vocals), and Gail Mangurten (piano) provided great entertainment to our patrons. 6/12;

Presentation: Kiddieland Remembered

Historian Cheryl Brown told the story of the park that every Illinoisan loved: Kiddieland! The presentation explained the park's origin and took the audience all the way to the story behind its closing in 2009. 6/25;

Let's Get Together! Programs for Older Adults

The following programs were held as part of the series in June:

- **Chair Yoga.** 6/7; 6/21;



Unlocking the Secrets of the College Planning Process

The workshop covered the college planning process, tips and strategies to mitigate the cost of college, as well as what type of college savings accounts are best for tax purposes. 6/6;

How to Build a Following on Social Media and Get Paid to Post

Our presenter, Ela Bobak, provided a very open and candid step by step guide for developing a social media presence, manufacturing that into paid posts. She talked about the programs, and apps she uses to post content and monitor her progress. 6/27;

Book Talks / Book Discussions

- **American Legion Memorial Civic Center Book Talks**
A Universe of Stories. 6/5;
- **LitLounge Book Discussion at the Village Inn Pizzeria**
Pride, Prejudice, and Other Flavors by Sonali Dev. 6/12;
The author was in attendance!
- **Between the Lines Book Discussion**
Exit West by Mohsin Hamid. 6/20; 6/25;

- **YA Book Club**
Cinder by Marissa Meyer. 6/26;

Computer/Technology Workshops

In June, we held:

- Create Flyers with Microsoft Publisher 6/11;
- There's a Library App for That! 6/18;
- Book-a-Librarian appointments covering topics such as Excel basics, Facebook privacy and other technology questions. 6/19; 6/25; 6/26;

Other events held in June:

- ACT/Sat Practice Test (Teens) 6/1;
- Film: *On the Basis of Sex*. 6/3;
- Teen Summer Volunteer Orientation. (Teens) 6/4;
- New Game Wednesday: Choose Your Game (Teens) 6/5;
- Silver Screen: *2001: A Space Odyssey*. 6/7;
- Crafting for Charity. 6/8; 6/22;
- Anime Club (Teens) 6/10;
- Film: *A Dog's Way Home*. 6/11;
- Magic the Gathering Open Play (Teens) 6/12;
- ACT/SAT Workshop (Teens) 6/15;
- Get Hooked: LED Greeting Card. 6/15;
- Dungeons and Dragons (Teen) 6/16;
- Film: *First Man*. 6/18;
- Film Discussion: *Space Movies*. 6/18;
- Scrabble for Adults. 6/19;
- Hot Ticket: *The Upside*. 6/20;
- Chaos to Order: Get Organized! 6/23;
- Critics' Choice: *Egon Schiele: Death and the Maiden*. 6/30;
- Knitting Roundtable. 6/3; 6/10; 6/17; 6/24;
- ESL One-on-One Practice. 6/1; 6/3; 6/5 (3); 6/8; 6/10; 6/14 (2); 6/15; 6/17; 6/19 (3); 6/22; 6/24 (2); 6/26 (3); 6/28 (2); 6/29 (2);

Other

Numerous other projects and duties have been worked on during this month: collection development, webpages, displays and newsletters, serving homebound patrons, recruiting and training volunteers, and more. Some of other projects are listed below:

- Uploaded MGPL's entire digitized back catalog of newsletters to the Internet Archive, amounting to 216 issues since the mid-1970s. The archive is available at <https://archive.org/details/mgpl-newsletter>.

- Finalized the new website map, determined calendar content, reviewed web forms, and more;
- Created and/or drafted webpages for Support the Library, FOIA & Transparency, and Tour the Library;
- Created new logo, business card, name badge, and staff t-shirt mockups;
- Added a digital signage TV in the east entrance lobby. The TV slide lists a week's worth of events along with their times and locations;
- Made changes to the email online forms so they can work with the new Outlook365 email program;
- Created business card, name badge, and staff t-shirt mockups.
- Interviewed and started three new volunteers;
- Reached out to various businesses in Morton Grove for space to hang our events flyer throughout the village. We now have 16 locations displaying our monthly flyer and three volunteers delivering them at the end of each month;
- Continued working on the branding guide;
- Distributed free Ravinia classical concerts tickets we received;



Outreach

In June, staff made the following outreach visits:

- MGPL on the Go. 6/5;
- Coming Together in Skokie and Niles Township meeting. 6/13;

Professional Development/Training/Meetings

Adult Services staff attended various meetings and workshops in June. Among them:

- RAILS/ILA Marketing & Graphics group meeting. 6/7;
- Age Options Meeting. 6/20;
- NWVAN (Northwest Volunteer Administrator Network) 6/20;
- Yoga & Meditation at the Library webinar. 6/21;
- Website Committee meetings. 6/4; 6/11; 6/18; 6/25
- Phone Conference with Library Market. 6/5; 6/12; 6/19; 6/26;

MGPL Circulation Services

June 2019 Report

Jeffrey Ray, Head of Circulation Services

Patrons:

111 new patron cards registered

Department Head/Staff:

- Continuing to work with volunteer to clean A/V materials as they are returned.
- June 14th Attended CCS Circulation/ILL Advisory meeting
- June 21st Attended LACONI CSS committee meeting
- June 25th Attended LACONI Governing Board Financial Task Force meeting
- June 29th Attended Morton Grove Farmer's Market with Book Bike

MGPL Facilities and Maintenance Department

June 2019 Report

Ed Tamras, Facilities and Maintenance Manager

- Patching, sanding, painting, and installing the new TV's in the Teen Space room and east side entry of the library
- Fixed many leaks on the outside spigot above the outdoor patio
- Spot cleaning on the carpet throughout the library
- Added light fixture in both bathrooms by Baxter Auditorium
- Parking lot striping completed
- Following up on the expired generator permit with MG Electric
- Weekly check of 6200 bldg

MGPL Technical Services

June 2019 Report

Helga Scherer, Head of Technical Services

Projects

Staff Projects:

- Sue Heidkamp has been reviewing our magazine renewal list. Sue and I met with a representative from W.T. Cox (magazine vendor) to discuss switching from Rivistas to W.T. Cox. The online interface for Cox is robust and would provide a number of efficiencies for Sue in terms of claiming and notification of changes to magazines. We submitted our renewal list for a quote and the quote was comparable to Rivistas. Our intent is to migrate to W.T. Cox for the 2020 subscription year.

Department Head Projects:

- Ongoing training for myself and staff on cataloging within the consortium database and using Polaris
- Edited Youth video game item records so that they now have the gaming system in the Prefix field. This change aids both staff and patrons when looking at the PAC or pick lists. Adult video games were edited in the same manner in May.
- Started editing adult foreign language item records so that they now have the language in the Prefix field. This change aids both staff and patrons when looking at the PAC or pick lists.
- Ongoing Polaris maintenance: working on items records in which our record does not have a volume designation in the volume field but all other libraries do. Not having the designation impacts patron ability to place holds.

Meetings

- 6/12/2019, CCS Acquisitions Technical Group, Winnetka Public Library
- 6/13/2019, Simple Spreadsheets webinar training
- 6/14/2019, WILIUG, Harold Washington Public Library
- 6/48/2019, W.T. Cox representative

MGPL Youth Services June 2019 Report

Courtney Schroeder, Head of Youth Services

Well – it's summer! We are having quite a successful summer reading program as 791 kids signed up by the end of business on June 30th this year, just 26 shy of the total signups for last year and we still have a month to go. While it's exciting to have more kids sign up, we are running out of and having to re-stock prizes. It's a price worth paying to have more kids engaged in and excited about the Library's program and about reading in general.



Programming

This month, we hosted 74 programs for 1828 people.



Among the many wonderful programs we hosted this month, one that stands out as a crowd favorite was Natalie's **Chopped: Arts & Crafts Edition**. Of the two events, one was kids only, and one was a family affair. The kids and families were incredibly creative, but as always, only one could be crowned the Chopped Champion!



Another great program this month was the **Supergirl Storytime** and visit. Supergirl came to the Library in full costume to talk about outer space (where she's from) and encourage kids to pursue studying science and engineering. Parents raved about the program and kids were beaming about their picture with Supergirl.



Outreach

In June, our outreach team visited 6 groups of 390 kids and adults/teachers outside of the library and were visited by 1 classroom of students from the Niles-Maine camp out of MNASR. In addition, we delivered 28 books to 1 classroom. Here are some highlights:

- Brittany finished up her SRP visits with Hynes Elementary at the beginning of the month.
- Debbie visited with the MGPD's Kidventure Camp.
- Brittany visited the MGPD Junior Camp.

Professional Development/Training/Meetings

In June the Youth Services staff attended the following professional development and training meetings:

- Courtney attended the CCS Public Services meeting at ELA Library.
- Brittany attended the exhibits at ALA and also was invited to the Newberry award reception because she wrote the star review of the winner for School Library Journal.
- Debbie attended both the Skokie area EDI meeting with people from the Early Childhood Alliance and also her subcommittee meeting.
- Brittany represented MGPL at the Coming Together Core Texts committee meeting.

Programming Statistics -June 2019

Program Name:	# of sessions	Total Attendance
Adult Programs	58	624
Technology Classes	2	5
Book-A-Librarian (one-on-one tutorials)	4	5
Book Discussions On Site	2	18
Book Discussions Off Site	1	17
Chair Yoga	2	61
Movies	8	158
Concerts, presentations	5	223
Crafting for Charity, Knitting, Get Hooked Crafts, Scrabble	8	89
ESL one-on-one practice sessions	22	22
ESL Book Reading & Discussion	4	26
Teen Programs	11	96
Dungeons & Dragons: Quests	1	6
New Game Wednesday - Choose Your Game	1	7
Super Smash Brothers Brawl Tournament	1	25
ACT/SAT Practice Test	1	7
ACT/SAT Workshop	1	6
Unlocking The Secrets of The College Planning Process	1	11
How to Build a Following on Social Media and Get Paid to Post	1	6
Magiv The Gathering Open Play	1	5
Anime Club	1	3
Teen Summer Volunteer Orientation	1	16
YA Book Club - Cinder by Marissa Meyer	1	4
Youth Programs	74	1828
Art Step by Step: Constellations	1	9
Bedtime Stories and More	1	14
Block Party	1	26
Captivating Chemistry	1	62
Chess Academy	1	25
Chopped: Arts & Crafts Edition	2	52
Craftin' Around: Stained Glass Planets	1	11
Cratin' Around Jr.: Solar System Necklaces	1	11
Crafty Saturday	1	68
Creative Writing Crew	1	8
Donuts with Dad	1	32
Fairy Garden DIY	1	12
Family Engineering Night	1	42
Family Storytime	1	18
Happy Harmonies	1	20
Idea Lab	7	83
Jr. Idea Lab	7	95

LEGO Builders	2	44
Let's Get Physical with MyGym	1	27
Monday Morning Playgroup	4	81
Movin' & Groovin'	2	45
Nintendo Switch Gaming	1	17
Potty Storytime	1	21
Read to the Rainbow Dogs	1	8
Scratch 'n Code	1	7
Storytime From Space	1	28
Summer Movies	3	87
Summer Storytime	8	205
Supergirl Storytime	1	39
Tie Dye your T!	2	268
Tiny Science	4	96
Water Babies	8	213
Yarn Gang	4	54
Yoga Kids	1	11
Library-Wide Programs	2	266
SRP Kickoff Front Porch Concert	1	200
MGPL-on -the Go: Farmer's Market	1	66
Talks/Tours inside the Library		
Youth Services	1	13
Niles-Maine Camp (MNSR)	1	13
Adult/Teen Services	1	13
Molloy Educational Center Movie	1	13
Talks/Tours outside the Library		
Youth Services	6	390
MGPD Jr. Camp	1	65
Kidventure Camp	1	13
Hynes	4	312
Adult/Teen Services	2	16
Book Talk at the Senior Center: A Universe of Stories	1	8
MGPL on the Go at the Senior Center	1	8

07/01/2019

**Morton Grove Public Library
MONTHLY CCS INTERLIBRARY LOAN ACTIVITY
06/2019 - 06/2019**

*Circulation between a library's branches is excluded from these numbers.
For example, circulation of an Algonquin Main item at Algonquin Branch is excluded.
The columns are labeled as follows:*

1. Lending Library
2. Intra-CCS - To CCS Libraries
3. Other Ill. - To Other Libraries or Systems in Illinois
4. Outside Ill. - To Libraries Outside of Illinois
5. Total - Total Sent by Lending Library
6. Percent Held - Lending Library Holdings to System Wide Holdings
7. Percent Intra-CCS - Lending Library Intra-CCS ILL to System Wide Total Intra-CCS ILL

Lending Library	Intra-CCS	Other Ill.	Outside Ill.	Total	Percent Held	Percent Intra-CCS
Algonquin	3,545	167	11	3,723	3.79	5.89
Cary	1,398	101	37	1,536	3.09	2.32
CCSL	1	0	0	1	0.00	0.00
Crystal Lake	2,678	318	59	3,055	4.44	4.45
Des Plaines	4,934	79	57	5,070	6.11	8.20
Ela	3,405	173	0	3,578	3.72	5.66
Evanston	3,017	243	125	3,385	7.82	5.02
Fox River Valley	3,145	65	20	3,230	3.11	5.23
Fremont	1,855	88	31	1,974	2.27	3.08
Glencoe	940	81	14	1,035	2.45	1.56
Glenview	2,942	189	91	3,222	5.66	4.89
Highland Park	2,431	268	57	2,756	4.82	4.04
Huntley	2,221	98	6	2,325	3.02	3.69
Indian Trails Public Library	0	0	0	0	0.00	0.00
Lake Forest	1,582	64	0	1,646	3.51	2.63
Lake Villa	2,226	108	24	2,358	3.17	3.70
Lincolnwood	1,599	38	5	1,642	2.01	2.66
McHenry	1,881	119	38	2,038	2.91	3.13
Morton Grove	2,315	67	0	2,382	3.70	3.85
Niles	4,501	169	91	4,761	5.94	7.48
Northbrook	3,254	270	85	3,609	5.58	5.41
Park Ridge	1,391	129	84	1,604	3.72	2.31
Prospect Heights	1,997	48	30	2,075	2.79	3.32
Round Lake	1,696	75	117	1,888	3.47	2.82
Wilmette	3,059	169	54	3,282	6.40	5.09
Winnetka-Northfield	1,145	60	13	1,218	2.81	1.90
Zion-Benton	995	101	62	1,158	3.70	1.65
Total	60,153	3,287	1,111	64,551	100.00	100.00

07/01/2019

**Morton Grove Public Library
Lent/Borrowed Ratio to Item Owned**

Library	Number Of Items Owned	Number Lent	Lent to Owned Ratio	Number Borrowed	Borrowed To Owned Ratio	Plus/Minus
Algonquin	245,104	3,544	1.45	2,614	1.07	Lent More
Cary	200,052	1,398	0.70	1,846	0.92	Borrowed More
CCS	80	32	40.00	0	0.00	Borrowed More
CCSL	154	1	0.65	2	1.30	Borrowed More
CrystalLake	287,088	2,678	0.93	4,182	1.46	Borrowed More
DesPlaines	395,793	4,934	1.25	2,822	0.71	Lent More
Ela	240,696	3,405	1.41	3,398	1.41	Lent More
Evanston	506,160	3,017	0.60	5,265	1.04	Borrowed More
FoxRiverValley	201,489	3,144	1.56	2,389	1.19	Lent More
Fremont	146,743	1,855	1.26	3,340	2.28	Borrowed More
Glencoe	158,515	940	0.59	802	0.51	Lent More
Glenview	366,529	2,942	0.80	2,401	0.66	Lent More
HighlandPark	311,793	2,431	0.78	2,431	0.78	Lent More
Huntley	195,351	2,221	1.14	2,831	1.45	Borrowed More
LakeForest	227,187	1,582	0.70	862	0.38	Lent More
LakeVilla	205,140	2,226	1.09	3,183	1.55	Borrowed More
Lincolnwood	129,895	1,599	1.23	1,281	0.99	Lent More
McHenry	188,077	1,881	1.00	2,088	1.11	Borrowed More
MortonGrove	239,737	2,315	0.97	1,011	0.42	Lent More
Niles	384,356	4,501	1.17	2,815	0.73	Lent More
Northbrook	361,285	3,254	0.90	3,091	0.86	Lent More
ParkRidge	240,549	1,391	0.58	3,234	1.34	Borrowed More
ProspectHeights	180,273	1,997	1.11	984	0.55	Lent More
RoundLake	224,818	1,696	0.75	978	0.44	Lent More
Wilmette	414,425	3,059	0.74	3,099	0.75	Borrowed More
WinnetkaNorthfi	182,019	1,145	0.63	1,598	0.88	Borrowed More
ZionBenton	239,256	995	0.42	1,650	0.69	Borrowed More

2018 Statistics -- Morton Grove Public Library

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD Total	Prev YTD	Prev YrMo
Youth Collection															
Books	45,543	45,277	44,690	44,324	44,100	44,826							n/a	n/a	45,161
CDs (music)	797	797	797	796	799	809							n/a	n/a	824
Audiobooks	635	635	635	655	655	656							n/a	n/a	649
DVDs/Blu-Ray	3,945	3,968	4,021	4,041	4,065	4,096							n/a	n/a	3,770
Videogames	497	500	510	516	517	521							n/a	n/a	530
Serials (Title count)	26	26	26	26	26	26							n/a	n/a	31
Multimedia Kits	53	53	64	64	64	64							n/a	n/a	61
Tablets	4	4	4	4	4	4							n/a	n/a	4
TOTAL	127,445	127,185	125,035	124,734	125,373	125,223	0	0	0	0	0	0	n/a	n/a	126,454
PATRONS															
Gate Count	13,658	15,668	16,743	17,566	16,615	18,770							99,020	94,933	17,512
Active Cards	9,199	8542	8,551	8,520	8,509	8,499									
Adult													n/a	n/a	6,805
Youth													n/a	n/a	1,827
Other (NR Fee, Org, etc)													n/a	n/a	1
% of MG pop w/active cards	39%	39%	39%	38%	38%	38%							n/a	n/a	38%
REFERENCE															
Adult															
Technology and Reference	1,421	1,348	1,598	1,603	1,579	1,654							9,203	9,322	1,566
Directional/General Library Info	968	946	1,139	1,299	1,377	1,198							6,927	6,525	1,240
Reading Program	0	0	0	0	0	297							297	373	373
Youth															
Technology and Reference	586	663	644	563	512	846							3,814	3,425	727
Directional/General Library Info	295	296	392	338	432	954							2,707	4,179	1,369
Reading Program	202	0	0	0	0	2338							2,540	3,118	2,702
Circulation															
General Info	159	126	118	92	74	76							645	548	95
Directional	68	82	77	64	52	94							437	476	70
TOTAL	3,699	3,461	3,968	3,959	4,026	7,457	0	0	0	0	0	0	26,570	27,966	8,142
INTERLIBRARY LOAN (ILL)															
Requests BY MGPL	See attachments from CCS for MGPL statistics.												0	445	155
Filled													0	399	126
Requests OF MGPL													0	889	327
Filled													0	174	69
OUTREACH															
Offsite Visits	27	30	34	27	44	10							172	144	6
Audience	646	803	879	474	1123	489							4,414	3,763	177
In Library Visits	0	0	1	9	1	2							13	14	0
Audience	0	0	27	251	51	26							355	354	0

2018 Statistics -- Morton Grove Public Library

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD Total	Prev YTD	Prev YrMo
School Deliveries	5	6	5	6	1	1							24	28	2
Items	126	236	85	157	17	28							649	494	41
Homebound Deliveries	21	23	19	17	28	21							129	102	16
Items	108	118	121	126	191	128							792	704	106
TECHNOLOGY/INTERNET USE															
Public Access computers															
Sessions	1,149	1,091	1,352	1,314	1,340	1,374							7,620	7,147	1,233
Total time (hrs)	1,044	1,029	1,404	1,124	1,104	1,191							6,896	6403	1246
Digital Media Lab computers															
Sessions	48	38	54	65	47	61							313	250	51
Total time (hrs)	95	86.5	119	111	104	132							647.5	416	91
AWE Early Learning computers															
Sessions	438	480	533	445	425	709							3030	3095	723
Total time (hrs)	140	160	180	142	139	234							995	1018	235
Public Scan Stations															
Scans	1,142	1,202	1,722	2,034	1,735	2,074							9,909	7,251	1,904
Faxes (pages)	147	118	138	71	86	62							622	509	97
Public WiFi Use	Unable to obtain at this time.														
Devices													0	9,209	1,655
Sessions													0	20,438	3,744
Tablet Checkouts	See attachments from CCS for MGPL statistics.												0	132	15
Laptop Checkouts													0	295	76
Hotspot Checkouts													0	123	21
Website Visits															
mgpl.org	8,438	6,445	7,549	6,663	7,089	6,962							43,146	45,915	8,494
Databases/Online Resources															
Sessions	1,374	794	1,177	1,298	1,237	905							6,785	7,011	1184
Searches	2,636	2,896	2,467	2,591	2,627	2,025							15,242	14,272	1764
MEETING/STUDY ROOM USAGE															
Activity Room															
Library	55	50	57	60	52	65							339	344	63
Outside Use	0	0	0	0	0	0							0	0	0

2018 Statistics -- Morton Grove Public Library

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD Total	Prev YTD	Prev YrMo
Baxter Room															
Library	25	24	28	26	33	33							169	140	25
Outside Use	2	2	2	1	3	4							14	13	2
Cooperman Room															
Library Use	25	26	31	32	30	31							175	150	22
Outside Use	1	0	1	2	0	1							5	5	0
Study Rooms															
Reservations	222	279	294	267	206	202							1470	1571	274
Total time	487	595	633	605	573	402							3295	3530.5	609
<u>OTHER/MISCELLANEOUS</u>															
Volunteer Hours															
Adult	123	152.5	165.5	181.25	169.5	196							987.75	1196.5	183.5
Teen	23	23	15	22.5	16	141							240.5	355	184.5
<u>SOCIAL MEDIA</u>															
Facebook															
posts	43		60	38	27	39							207	129	21
total page likes as of 1st of the month	1710		1731	1774	1789	1807							n/a	n/a	n/a
post likes/shares/comments	1527		2204	1434	912	2563							8,640	7,190	989
Twitter															
posts	47		52	26	27	28							99	127	17
total followers as of the 1st of the month	628		631	635	641	644							n/a	597	n/a
profile visits	276		337	195	100	82							990	1056	299
mentions	9		23	14	12	3							61	34	2
Instagram															
posts	25		20	18	19	18							100	62	17
total followers as of the 1st of the month	475		522	540	557	569							n/a	315	302
likes/comments	404		523	275	339	325							1866	904	223
GoodReads															
posts	0		0	0	0	0							0	4	0
total friends as of the 1st of the month	93		101	102	102	102							n/a	n/a	70
shares/comments	0		0	0	0	0							0	13	0
YouTube															
videos	1		0	0	0	0							1	5	1
views	7		0	0	0	0							7	607	3