MORTON GROVE
PUBLIC LIBRARY

6140 Lincoln Avenue, Morton Grove, IL 60053
Phone: 847-965-4220 | mgpl.org

Homebound Services Policy

The Morton Grove Public Library offers materials delivery service to patrons who are valid MGPL cardholders and are unable to come to the Library due to a temporary or permanent disabling condition.

Eligible patrons may complete a Homebound Delivery Service application form (include link here) and submit it to Library staff. If an eligible resident of Morton Grove does not have a valid Morton Grove Public Library card, an application for a card can be completed during the first home visit.

Delivery will be scheduled at the mutual convenience of staff and the patron, generally once every two weeks. Deliveries may be made by Library staff or Library volunteers, as available.

All Library materials are available for home delivery with the exception of items designated as "Hot Picks." All Library policies, including fees and limits, apply to those receiving homebound services.

Materials will be checked out on the card of the person receiving the service. The Homebound Services librarian will maintain a record of all items checked out by a homebound patron for purposes of selecting materials for that person.

Homebound delivery service will/may be terminated for the following reasons:

- At the request of the patron, patron's parent or legal guardian, or an individual with power of attorney to act on behalf of the patron.
- Homebound delivery service eligibility requirements are no longer met.
- Failure of the homebound patron to abide by any and all policies of the Morton Grove Public Library.

Approved by the Morton Grove Public Library Board of Trustees on September 14, 2017; revised and approved on July 18, 2019