



**MORTON GROVE
PUBLIC LIBRARY**

LIBRARIAN'S REPORT

April 2024

Pam Leffler, Executive Director

Administration

Personnel

- Part-time Technical Services Associate Sue Heidkamp retired effective April 4, 2024. Currently, we are not filling this position, and Access Services staff will take on those responsibilities.
- Other personnel news can be found in the Department reports.

Automation & Technology

- OSG continues routine and general maintenance of our computers and other automation systems.

Legal/Financial/Policy

- Strategic plan – The Implementation Team and I reviewed our strategic directions and goals and identified current services, programs, and collections that fall under the auspices of the strategic plan. That document follows my report. This month I also asked the Department Managers to identify strategic directions and objectives activities in their reports. I will be including information about future activities, programs, and services in the upcoming months. Prior to the staff inservice on April 12, I sent the strategic plan outline to all staff and asked them to review the strategic directions, goals, objectives, and activities listed and to think about what we're doing now, what the library, individual department(s), and each of them can do this year, and what activities we may want to focus on in 2025 and 2026, be it building on current activities/services/programs or developing/implementing new ones. Staff were instructed to come to the inservice prepared to discuss this and help determine our future priorities.
- The audit has been finalized, and Brian LeFevre from Sikich will present it to the Board at the June meeting.

Facilities

- Phase II of the elevator modernization project, replacement of alarm components throughout the building by Chicago Metropolitan Fire Protection (CMFP), was approved by the Library Board at the April meeting. We are still working through the scheduling process with CMFP so no word yet on when that will be done, though we anticipate that it will be within the next month.

- At the April meeting the Board also approved a quote from Otto Baum for concrete repair on the porch and ramp at the front of the building and around the staff entrance on the north side of the building. This work began on April 29 and is slated to take approximately one week to complete.
- Additional information on the building and grounds can be found in the report from Facilities Manager, Ed Tamras.

Miscellaneous

- We held a ½ day staff inservice on Friday, April 12 at which we focused on the strategic plan goals and activities. Interested staff were also given the opportunity to try riding the MGPL Book Bike and took advantage of networking with colleagues from across the library during lunch. We reopened to the public at 1 p.m. that day.
- On April 18 I attended the full-day Altogether HR 2024 conference sponsored by HR Source where I attended the following presentations:
 - General Session
Less Bias, Better Job Candidates
 - Breakout Session (morning)
Managing Unmanageable Employees
 - Breakout Session (afternoon)
Preparing for Salary Transparency
 - General Session & Closing
Employment Law Update

Events/Programs/Meetings

- | | |
|--|-------------|
| • Conversation with Secretary of State Giannoulis and RAILS Public Library Directors | April 29 |
| • Department Managers meetings | April 3, 17 |
| • ECC/DLIL Annual All Member meeting | April 10 |
| • HR Source: Altogether HR 2024 annual conference | April 18 |
| • HR Source: Performance Reviews | April 10 |
| • Library Board of Trustees Regular meeting | April 11 |
| • Morton Grove Chamber of Commerce Board meeting | April 4 |
| • Strategic Plan Implementation Team | April 3 |

Besides the meetings listed above, I had several meetings throughout the month with Department Managers and other staff on a variety of personnel, collection, and building related issues.

STRATEGIC DIRECTION 1: Provide Responsive Services and Evolve Community Connections

GOAL 1.1 *Enhance traditional services and cultivate non-traditional services to position the library as a vital community resource*

Objectives

1. Continued support of current users' needs

Activities:

- Implement sensory-friendly programming
 - Current – Provide sensory tools during all of YS programs
 - Current – Care room set up to be a sensory friendly space
- Offer easier access to various community resources
 - Current – Brochures from local organizations, government units available
 - Current – Community bulletin boards
 - Current – Inside Baxter Auditorium – health info
 - Current – Adding community events in library enews blasts
- Enable and expand access to diverse materials and programs
 - Current – diverse book displays
 - Current – ESL literacy kits
 - Current – Civic engagement reading recommendations on website/newsletter
 - Current – Worldwide story times; utilize local parents to do story times; programs that highlight diverse populations (Black History month, AAPI, LGBTQ+, reading challenges)
- Implement post-program surveys to gauge engagement/interest/satisfaction

2. Expand resources used for collection development

Activities:

- Expand ELL services/collections
 - Current – we provide titles in multiple languages
 - Current – Language learning section; info about using the library in different languages.
 - Current – staff attend professional meetings about World languages, etc.
- Use tools like BookTok to help stay abreast in reading/publishing
 - Current – staff using social media for collection development (Instagram, Facebook)
 - Social media in general

3. Add civic services

Activities:

- License plate sticker renewals
 - Current – In process of setting up
- Passport acceptance services
 - Current – In process of setting up

- Notary services
 - Current – Have a notary on staff though available only for library use
 - Voter registration
 - Other civic services – Citizenship services
 - Current – Have resources for citizenship
4. Provide mental health support and resources
- Current – access to MG Social worker
 - Current – staff attending mental health training
 - Current – programs on mental health related topics

GOAL 1.2 *Expand outreach and partnerships to raise awareness of the library's value*

Objectives

1. Cultivate community partnerships

Activities:

- Reach out to and align with other community organizations, e.g. park district
 - Current – Attendance at various Chamber and Village events (open houses, etc.)
 - Current – Attendance at community events (Sustainability Expo)
 - Current – Early Childhood Alliance participation / health provider events
 - Current – Attendance at/representation on Village committees (Committee on Aging, etc.)
- Partner with other libraries
 - Current – Illinois Libraries Present
 - Current – ECC/Digital Library of Illinois
 - Current – Battle of the Books (Niles); SRP programming
 - Current – LitLounge
 - Current – member of a catalog consortium
- Explore joint programming and outreach opportunities

2. Increase visibility in community

Activities:

- Expand storywalks
- More use of the Book Bike
- Welcome events for new residents
 - Current – Hello Neighbor program
- Teen Advisory Board
 - Current – Teen programming survey

3. Identify non-traditional opportunities for outreach

Activities:

- Meet with PTO groups
- Target outreach to multilingual families/residents
 - Current – Advocate program – training pediatric residents on importance of reading

GOAL 1.3 *Prioritize communications and promotions to strengthen relationships and connect with new users*

Objectives

1. Develop a Marketing Plan

Activities:

- Continue strong newsletter
- Grow email lists
- Expand utilization of social media
 - Current – created Content Coordinator position to focus on social media
 - Current – added TikTok
- Implement feedback loops (capturing feedback and following up) – targets conversations, surveys, etc.
 - Current – conversations with patrons
 - Current – Suggestion boxes throughout library

2. Analyze/develop targeted marketing efforts

Activities:

- Welcome packets for new cardholders
- Welcome packets/events for new residents
- New baby packets

STRATEGIC DIRECTION 2: Welcome All through Inspiring Spaces and Inclusive Operations

GOAL 2.1 *Maximize access and comfort of library spaces*

Objectives

1. Develop a Facilities Plan

Activities:

- Proactively work to make spaces healthy and comfortable
 - Current – replace old furniture
 - Current – air purifiers in study rooms
 - Current – increased seating
 - Current – new windows
 - Current – continuously evaluating spaces
 - Current – general cleaning
- Consider green practices and improved sustainability efforts
 - Current – new windows
 - Current – increased ventilation
 - Current – replaced old AC units, as necessary
- Improved outdoor spaces
 - Current – general upkeep
 - Current – nonsmoking ban on library property

2. Analyze space needs

Activities:

- Study patron journeys within library building and online (journey mapping) – how people are using the space and pain points for patrons
- Consider aging population and differing needs for access and abilities within the library spaces - ADA compliance, updates to Baxter Auditorium/ramp
- Consider Makerspace and technology needs
- Expanded, dedicated teen space
- Gather staff feedback regarding space needs/usage

GOAL 2.2 *Center Inclusion and belonging in all aspects of library services and operations*

Objectives

1. Expand diverse services and programs

Activities:

- Expand signage and resources in most-used languages in the community
- Expand language options for library website and catalog

- Use diversity audit tools to manage collection development
 - Current – CCS diversity audit tool
- Work with area libraries to explore/study world language needs for specific populations

2. Commit to programs, services, and resources that reflect community diversity

Activities:

- Champion 1st Amendment rights, fight censorship, advocate for intellectual freedom
 - Current – Banned Books displays, programs
 - Current – Reevaluate Collection Development policy
- Promote the Right to Read and Right to View and support information literacy in the community
 - Current – Library has adopted the Library Bill of Rights; Right to Read statements from ALA
- EDI training for staff/Board
 - Current – Library wide EDI committee

STRATEGIC DIRECTION 3: Ensure a Dynamic and Collaborative Organization

GOAL 3.1 *Investing organizational and staff development to ensure sustainable professional growth*

Objectives

1. Prioritize staff satisfaction and retention

Activities:

- Review staff wages and benefits
 - Current – review job descriptions
 - Current – compensation study scheduled for late summer 2024
- Provide opportunities for advancement and growth
 - Current – Allow staff the freedom to explore different services, programs to the community
- Provide staff training and professional development opportunities
 - Current – Allow staff (and pay for) staff attendance at national, state, and local conferences and workshops.

2. Diversify staff as possible

- Current – analyzing education requirements for various positions

GOAL 3.2 *Build team and organizational culture for high job satisfaction*

Objectives

1. Celebrate/recognize staff

- Current – Staff Appreciation Committee
- Current – staff newsletter

2. Provide opportunities for social connections among staff

Activities:

- Buddy/Mentoring program
 - Current – staff inservice; team building activities

3. Foster interdepartmental collaboration

Activities:

- Implement systems to allow for greater interdepartmental collaboration and cooperation
- Cross-training
- Nurture team unity, i.e. staff and Board are aligned and ‘in this together’

4. Continue flexibility and opportunities to try new things

GOAL 3.3 *Encourage innovation and exploration of library trends that intersect with community needs*

Objectives

1. Consider how people engage with the library and how to move them along the engagement scale
2. Continue to review, adapt, and update library policies, processes, and procedures

Activities:

- Learn about national trends in the library sector
- Consider potential future challenges for the sector and for MGPL

3. Board education opportunities

Activities:

- Understand Board level policies and procedures (especially around 1st Amendment rights/censorship)

4. Fundraising efforts/plan

Activities:

- Capital campaigns for specific projects
- Donor and legacy giving development for ongoing giving

MGPL Access Services
April 2024 Report
Jeffrey Ray, Access Services Manager

Patrons

- 109 Library Cards registered

Staff/Department

- 2,466 Morton Grove Public Library items were sent to other libraries to fill hold requests.
- 2,914 hold items were processed by Circulation Staff for patrons to pick up at MGPL.
- 12,889 items were checked in by Circulation Staff.
- Find More Illinois -Share It software training at the CCS offices. Attended by Kinnari Shah, Gregory Alexander, Shawn Cherian, and Jeffrey Ray. – **Goal 1.1 Enhancing traditional services**
- Passport Acceptance Packet completed and submitted to the State Department. Passport Acceptance Agent training was completed by Nate Miller, Cailyn Heintzelman, Kinnari Shah, Gregory Alexander, Susan Poulos, Ilana Maitino, Shawn Cherian, Jeffrey Ray, Jess Alexander, and Karina Guico. – **Goal 1.1 Enhancing traditional services**
- License Plate Renewal Service contract signed with ELS. Began training circulation staff with a go live date of May 13th. **Goal 1.1 Enhancing traditional services**
- Tech Services Staff are continually receiving and processing Youth and Adult print and A/V materials.
- Circulation Staff are conducting an inventory of the entire collection. Adult Fiction, Adult DVD/Blu-Rays, and Adult Audiobooks have been completed. Currently working on Adult CDs.

MGPL Facilities and Maintenance
April 2024 Report
Edmon Tamras, Facilities Manager

- Repaired and painted the wall area around the new elevator call buttons on all 3 levels.
- Fire department inspector was here to inspect the new smoke equipment tied to the new fire alarm panel: inspection passed.
- The key to the laptop cabinet broke inside the lock, swapped the lock from the back of the cabinet to the front. Had a locksmith pull out the broken piece of the key from the lock. Duplicate keys were also made.
- Put a new dehumidifier in the Baxter Auditorium.
- Continue to make adjustments to the outdoor lighting timers for Daylight Savings Time.
- Dropped off packets to Board of Trustees for the April meeting.
- Continued to perform daily and weekly tasks:
 - Daily cleaning of the library and grounds.
 - Weekly draining of the fire sprinkler auxiliary moisture accumulator tubes.
- Managed day-to-day operations.

MGPL Adult and Teen Services April 2024 Report

Melissa Mayberry, Adult and Teen Services Manager

Programming

This month, we had 44 programs with 804 attendees. As we align our Strategic Plan Direction with our programs and services, this month we achieved several objectives.

Goal 1.2 Expand outreach and partnerships to raise awareness of the library's value.

Objective 2. Increase visibility in the community.

The Solar Eclipse allowed us to support the community with inclusive and accessible opportunities for learning and enjoyment. We distributed over 1000 solar eclipse glasses that we received through SEAL (Solar Eclipses Activities for Libraries). Like previous eclipses, libraries became a known source for glasses, and the day of the event we were inundated with calls asking if we still had glasses. Our two big events, the Solar Eclipse Party, hosted the day before, and the Solar Eclipse Watch Party brought in patrons of all ages excited to participate in this unusual event. Live streaming NASA's coverage in the Baxter Auditorium was surprisingly compelling and we had some folks with limited mobility tell us how much they enjoyed being included in the excitement of the event without having to be on their feet.



Objective 1. Cultivate community partnerships.

At the Niles West High School Break for Books event, Cailyn, along with librarians from Niles and Skokie Public Libraries, interacted with over 200 students. Cailyn discussed high school summer reading options and took the opportunity to promote our summer reading program, teen volunteer openings and various teen programs.



Goal 2.2 Center inclusion and belonging in all aspects of library services and operations.

Objective 1. Expand diverse services and programs.

To celebrate National Poetry Month, our program, Pastries and Poetry from Around the World, embraced the richness and variety of poetry. The program presented 3 pastries, with 3 poems, from 3 countries ~ India, Chile, and Greece. Each poem was written by a poet from the associated country, and the pastry was also from that country. Attendees were willing and eager to participate in both reading and sharing their thoughts about how the pastries tasted, and how the poems made them feel. From an email to Marlene from a couple that attended the program, “John and I both enjoyed every aspect; your gracious hospitality, the knowledge and expertise of the presenter, the pastries, the invitation to share insights into the various poems, the variety of cultures and countries, and the discussions about the poems; it was all tremendous fun”.



Book/Media Displays

- National Library Week
- Flowers are so Fetch
- Comics You Missed
- Biopics
- Money Matters
- National Poetry Month

Book Rivers and Record Sets

- National Library Week
- Poetry for Everyone
- Spring Reads
- Comics you Missed
- Flowers are so Fetch
- Novels in Verse
- New YA Releases

Library Aware Newsletters

- Best Seller Preview
- New Fiction
- New Non-Fiction
- New AV
- New Graphic Novels

Continuing Education/Meetings/Webinars

- ATS staff attended the Staff Inservice half-day meeting
- ATS staff attended the Department meeting
- Bob, Cailyn, Nate and Melissa attended the Find More IL training
- Nate attended 2 sessions of SQL for Polaris training
- Cailyn and Nate completed Passport Acceptance Agent training
- Cailyn attended PLA in Columbus Ohio. Programs that she attended included health related programing and resources, trauma-informed approach to service, programs and volunteer opportunities for teens, programing for adults with intellectual and developmental disabilities and a variety of readers advisory topics.

MGPL Marketing & Engagement
April 2024 Report
Karina Guico, Marketing & Engagement Manager

The Marketing Team continues to promote and publicize library events, services, and news.

- Karina sent out weekly e-blast and a few targeted emails
- Automated weekly e-blasts are sent to new card holders which highlight different services we offer (*Strategic Direction 1*)
- Bettina created 23 new graphics and updated multiple items for AS and YS staff
 - Continue to design materials for different library events/services for the different departments
 - Got materials ready for the AAPI Reading Challenge: designed the book lists, created the log, prize box sign, etc
 - Continue to work with YS and AS staff on Sumer Reading Program materials. Made adjustments on the SRP logo for t-shirts
- Jan posted on social media 64 times
 - Instagram post with the most likes “Butterfly Mural Painting Time Lapse” (1,452 views, 70 likes). Post with the most views “Life is Going to be Okay” reel (4,075 views, 46 likes)
 - TikTok top posts “Lady Gaga meme” (863 views, 93 likes)
- Jan took photos at events and the photos were uploaded to Flickr. Videos were posted on our YouTube channels.
- The Marketing Team edited copy for the June/July issue of the newsletter. Bettina started layout.

Other Projects

- The Marketing team, along with other members of staff (Natalie R, Jess A, Jeff R, and Kinnari S), painted the butterfly wing mural located in the Lincoln Avenue entrance. The mural is part of the Morton Monarchs series.
- Karina worked on print materials needed for new items for the Library of Things collection

Community & Staff Engagement

- Karina planned team building activities for April’s Staff Inservice (*Strategic Direction 3*)
- Karina and the Staff Appreciation Committee celebrated staff with treats on National Library Workers Day
- Karina received donations from ProAuto and Partnership Financial Credit Union for the Summer Reading Program

Meetings/Training/Etc.

- Karina attended the managers meetings
- Karina attended a Strategic Plan Implementation meeting

MGPL Youth Services

April 2024 Report

Courtney Schroeder, Youth Services Manager

Programming

In April we provided 52 programs for 1327 people. We hit another milestone as we gave out our 18,000th STEMonade Stand Kit. We also are working with a local church group who asked for help identifying kits they could replicate to send to families in need that they work with around the world – global reach!



This month we had a lot of fun preparing for the Eclipse in April. A local scientist brought his **Getting Excited About Science: Solar Eclipse** program to entertain and educate those in attendance. Katie also led **Tiny Science** for preschoolers to learn about the phases of the moon and Jess' **Family Engineering Night** focused on Space-themed circuits.

Our bookclubs this month also dealt with outerspace as Katie's **Family Reads Book Club** featured *CatStonauts: Mission Moon* and Jess and Debbie's **Fearless Readers Book Club** hosted discussion of *The Total Eclipse of Nestor Lopez*.

This month also featured Jess and Natalie's hugely successful **Dog Man Book Release Party**, which was attended by 80 people eager to share in their love of fun

comic adventures.

Outreach

In April the outreach team visited 32 groups (666 kids/teachers/parents) as well as facilitating 1 preschool visit of 11 people at the Library. In addition, we hosted several unfacilitated visits from Jerusalem Lutheran students. This month we also created 4 book bags of 71 items for area classrooms.

Professional Development/Training/Meetings

In March the Youth Services staff attended the following professional development and training meetings:

- Leslie attended the RAILS YS Programmers Meeting
- Debbie attended the Children's Music Network Early Childhood Affinity Group meeting.
- Natalie attended the LACONI event at MGPL with the presentation, I'm a Manager, Now What?
- Debbie watched the Ryan Dowd webinar, "Supporting Transgender Individuals: A Conversation with Ben Greene".

- Debbie attended several Early Childhood Alliance meetings.
- Courtney watched the Booklist webinar, “Amazing Audio” on new and upcoming audiobooks releases.
- Jessie attended the RAILS School Facilitators Networking Meeting.
- Debbie attended the seminar, “An Introduction to the Science of Reading for Librarians.”
- Courtney and Leslie watched the webinar, Magnificent Middle Grade from Booklist.
- Jess attended the IYSI Steering Committee.
- Debbie attended two meetings of the ACH, Reading is a Right and Resident Interviews.
- Courtney attended her monthly Project Ready EDI cohort meeting.

Programming Statistics - April 2024		
Program Name:	# of sessions	Total Attendance
Adult Programs	39	781
Chair Yoga (Online)	1	22
Chair Yoga (In person)	2	43
Tai Chi (Online)	2	14
Crafting for Charity	2	30
Tuesday Movies	5	158
Social Seniors: Bingo	1	10
Social Seniors: Arts & Crafts	1	8
Social Seniors: Wits Workout	1	9
Indie Movie Night	1	11
Evening Crafts for Adults and Teens	1	8
Money Matters: Property Tax 101 (Hybrid)	1	82
Name That Tune (Online)	1	3
Money Matters: Wills, Trusts, and Estate Planning Basics (Hybrid)	1	100
Chicago's Newest Murals (Hybrid)	1	57
Social Seniors: Brain Health	1	11
Money Matters: Stocks: The Nuts and Bolts (Hybrid)	1	52
Money Matters: Beginner's Guide to Investing (Hybrid)	1	47
Film Screening: Live at Mister Kelly's	1	27
Android Phones for Beginners	1	3
Butterfly Garden vs. Butterfly Habitat	1	5
Pastries & Poetry from Around the World	1	7
Book a Librarian	5	7
Readpool	1	4
LitLounge (Online)	1	9
Between the Lines (In Person)	1	7
Between the Lines (Online)	1	6
Senior Activity Kits	1	32
ESL Kits	1	9
Teen Programs	5	23
LitLoot	1	6
Teen Volunteer Craft	2	1
Teen Hangout	1	0
DSAT Practice Test	1	6
Teen Volunteer Bags	1	10
Youth Programs	53	1410
Anime Club	1	2
Battle of the Books	4	227
Bedtime Stories & More	1	13
Chess Academy	1	13
Crafty Saturday	1	36
Cuddle Bugs Infant Massage	1	2
Drama Club	1	2
Earth Day Storytime	1	6
Family Engineering Night	1	33
Family Storytime	1	4
Goofball Science Club	1	8

Lego Builders	1	24
Listen Up!	5	172
Make & Take Playgroup	1	25
Make a Bookmark (National Library Week)	1	18
Mathematics Circus	1	2
Mini Canvas Painting	1	8
Mini Music Makers	1	21
Monday Morning Playgroup	4	119
Poetry Creation Station	2	11
Preschool Concert: Nanny Nikki	1	83
Preschool Storytime	3	59
Puzzle Gauntlet/Jr. Puzzle Gauntlet	2	11
Read to a Rainbow Dog	1	16
Ready, Set, Alphabet	1	22
STEMonade Stand	3	270
The Science of Honeybees	1	22
Toddler Time	3	70
Wee Read	6	84
World Wide Storytime: Romania	1	27
Library-Wide Programs	2	211
Solar Eclipse Party	1	71
Solar Eclipse Viewing Event	1	140
Talks/Tours inside the Library		
Youth Services	1	11
MCPD Preschool	1	11
Adult/Teen Services	0	0
Talks/Tours outside the Library		
Youth Services	32	666
Gemini	3	17
Golf	2	59
Hynes	3	180
Jerusalem Lutheran	1	21
Kids Academy	4	57
MCC/MEC	1	2
Melzer	4	74
Morton Grove Park District Preschool	2	16
Montessori Academy of Morton Grove	3	52
Park View	4	41
Poko Loko	5	147
Adult/Teen Services	2	231
MCC Famished for Fiction	1	7
Niles West Break for Books	1	224
Marketing & Engagement	0	0
Hello Neighbor		

Morton Grove Public Library
Monthly Statistics
For 04/2024

The Checkout numbers and Renewal numbers exclude in-house cards as well as test cards

The line that reads "Number Of Items Currently Out" counts items with these Item Statuses :

'Checked Out', 'On loan to another library', 'Awaiting Pickup', 'In transit to another library', 'In-Transit to Home Library'

For More Information: <https://www.learning.ccslib.org>

Transaction Type	Transaction SubType	NUMBER OF PATRONS ITEMS TRANSACTIONS
Checkins at your stations	Leap Check in	11313
Checkins at your stations	Checkin Leap In Hous	1534
Checkins at your stations	Self Check in	18
Checkins at your stations	Quick Check in	23
Checkins at your stations	Checkin Leap Invento	1
	Total Checkins	12889
Checkouts at your stations	Leap Checkout and Renewal	4916
Checkouts at your stations	Self check Check out	6264
	Total Checkouts	11180
Renewals at your stations	Auto-renewal	8776
Renewals at your stations	Leap Checkout and Renewal	335
Renewals at your stations	Third party renewal	37
Renewals at your stations	Self check Check out	30
Renewals at your stations	Power PAC Renewal	113
	Total Renewals	9291
Number of your Library's items checked out system-wide		11221
Number of your Library's unique items checked out system-wide		10338

Holds Placed through your interface		2905
Holds placed for/by your patrons		3168
Holds Held		2914
Holds Located		0
Holds Checkedout		2623
Holds Expired		0
Holds Cancelled		384
Holds Unclaimed		243
Number Of Items Currently Out		12165
Existing "MortonGrove" patron received new barcode		27
Patron Expiration Date Extended More Than 30 Days:		7
Count of physical patron records at beginning of 04/2024		9904
Minus Patron records physically deleted		80
Minus Patron library was changed from "MortonGrove" to some other CCS librar		5
Plus Patron records physically added		109
Plus Patron library was changed from some CCS library to "MortonGrove"		3
Count of physical patron records at end of 04/2024		9931
Minus In-House and Test Cards		11
Minus Expired Cards		270
Unexpired Patrons on file		9650
Leap Registration	Patron Lib=MortonGrove	109
Leap Registration	Patron Lib=CCSL	10
Monthly ILLINET numbers		
Number of items borrowed by your library and supplied by a CCS library		1888
Number of items lent by your library to a CCS library		2466

Morton Grove Public Library
MONTHLY CCS INTERLIBRARY LOAN ACTIVITY
04/2024 - 04/2024

*Circulation between a library's branches is excluded from these numbers.
For example, circulation of an Algonquin Main item at Algonquin Branch is excluded.*

The columns are labeled as follows:

1. Lending Library
2. Intra-CCS - To CCS Libraries
3. Other Ill. - To Other Libraries or Systems in Illinois
4. Outside Ill. - To Libraries Outside of Illinois
5. Total - Total Sent by Lending Library
6. Percent Held - Lending Library Holdings to System Wide Holdings
7. Percent Intra-CCS - Lending Library Intra-CCS ILL to System Wide Total Intra-CCS ILL

Lending Library	Intra-CCS	Other Ill.	Outside Ill.	Total	Percent Held	Percent Intra-CCS
Algonquin	3,063	144	32	3,239	3.09	4.47
Cary	1,279	58	12	1,349	2.97	1.86
CCSL	0	0	0	0	0.00	0.00
Crystal Lake	2,072	138	38	2,248	2.92	3.02
Des Plaines	4,350	278	232	4,860	5.15	6.34
Ela	2,992	109	0	3,101	3.21	4.36
Evanston	3,321	129	66	3,516	6.43	4.84
Fox River Valley	2,451	69	21	2,541	2.82	3.57
Fremont	1,978	92	24	2,094	1.94	2.88
Glencoe	1,397	56	24	1,477	2.30	2.04
Glenview	4,286	179	93	4,558	4.64	6.25
Grayslake	2,723	77	24	2,824	3.30	3.97
Highland Park	2,750	84	42	2,876	4.15	4.01
Huntley	1,546	80	4	1,630	2.76	2.25
Indian Trails Public Library	2,576	126	85	2,787	3.25	3.76
Lake Forest	1,326	26	1	1,353	3.03	1.93
Lake Villa	2,063	86	30	2,179	2.92	3.01
Lincolnwood	964	30	5	999	2.16	1.41
McHenry	1,303	62	20	1,385	2.61	1.90
Morton Grove	1,811	57	21	1,889	3.56	2.64
Mount Prospect	0	0	0	0	0.00	0.00
Niles	3,567	137	108	3,812	4.81	5.20
Northbrook	3,296	201	140	3,637	4.61	4.81
Palatine Public Library	3,611	120	53	3,784	4.13	5.27
Park Ridge	2,172	75	60	2,307	3.36	3.17
Prospect Heights	1,740	67	30	1,837	2.76	2.54
Round Lake	1,525	41	77	1,643	3.05	2.22
Warren-Newport Public Library	1,446	8	0	1,454	3.49	2.11
Waukegan	0	0	0	0	0.00	0.00
Wilmette	3,361	132	120	3,613	4.91	4.90
Winnetka-Northfield	2,303	120	13	2,436	3.03	3.36
Zion-Benton	1,313	84	42	1,439	2.61	1.91
Total	68,585	2,865	1,417	72,867	100.00	100.00

2024 Statistics -- Morton Grove Public Library

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD Total	Prev YTD	Prev YrMo
CIRCULATION															
Total Checkouts (physical material)	11,675	11,305	11,559	11,180									45,719	49,775	11,304
Total Renewals (physical material)	9,298	9,097	9,767	9,291									37,453	39,027	9,821
Downloads/Streaming															
ebooks	2,456	2,074	2,141	2,039									8,710	8,683	2,073
eAudiobooks	2,118	1,950	2,102	2,049									8,219	7,159	1,829
Movies	657	716	791	665									2,829	2,305	702
Music	146	112	141	165									564	376	102
Magazines	911	754	1,006	520									3,191	972	250
TOTAL	27,261	26,008	27,507	25,909	0	0	0	0	0	0	0	0	106,685	108,297	26,081
In House Use	1,136	1,549	1,356	1,534									5,575	6,893	1,577
PATRONS															
Gate Count	9,312	10,065	10,720	11,627									41,724	37,487	9,238
Curbside Appointments													0	0	0
Active Cards	9,528	9,564	9,608	9,650											9,052
Other (NR Fee, Org, etc)													0	0	0
% of MG pop w/active cards	40%	40%	40%	40%									n/a	n/a	40%
REFERENCE															
Adult															
Technology and Reference	712	772	863	885									3,232	3,520	876
Directional/General Library Info	883	908	882	1,214									3,887	2,985	720
Reading Program	0	0	0	0									0	12	0
Youth															
Technology and Reference	461	491	513	537									2,002	2,147	418
Directional/General Library Info	447	395	419	559									1,820	2,139	465
Reading Program	174	6	3	5									188	186	2
Circulation															
General Info	105	120	128	130									483	424	105
Directional	96	106	115	127									444	485	112
TOTAL	2,878	2,798	2,923	3,457	0	0	0	0	0	0	0	0	12,056	11,898	2,698

2024 Statistics -- Morton Grove Public Library

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD Total	Prev YTD	Prev YrMo
SOCIAL MEDIA															
Facebook															
posts	25	21	20	20									86	100	33
total page likes as of 1st of the month	2,516	2,525	2,533	2,536									n/a	n/a	2454
interactions (engagements+clicks)	385	176	60	204									825	1,226	282
page reach	27,300	6,138	8,278	4,635									46,351	17,902	3289
X (formerly known as Twitter)															
posts	8	4	1	no longer use									13	160	25
total followers as of the 1st of the month	831	831	836										n/a	n/a	795
interactions (engagements+clicks)	9	3	0										12	1989	478
Instagram															
posts	41	37	38	38									154	307	93
total followers as of the 1st of the month	1,486	1,526	1,564	1,573									n/a	n/a	1340
engagements	1,421	735	611	608									3375	2496	916
YouTube															
videos	1	2	4	5									12	22	7
views	87	162	121	176									546	1,292	402
subscribers	244	244	251	255									n/a	n/a	232
TikTok															
posts	8	5	5	6									24	was not on TikTok until 2024	
total followers as of the 1st of the month	373	381	394	408									n/a		