



**MORTON GROVE
PUBLIC LIBRARY**

LIBRARIAN'S REPORT

September 2023

Pam Leffler, Executive Director

Administration

Personnel

- Staffing remained stable.
- Other personnel news can be found in the Department reports.

Automation & Technology

- The roll-out of multi-factor authentication (MFA) for most staff was completed in September. Our insurance broker recommended that we maintain our current cyber insurance for the remainder of this year, and they will renegotiate our contract during next year's renewal period, factoring in MFA now being used. As mentioned previously, this should result in better coverage and/or cheaper rates.
- Business Manager Susanne Gilbert and I met with representatives from Canon, Xerox, and Impact Technology in preparation for the end of our current lease/potential renewal in April 2024. Based on our preliminary discussions with the various vendors, we are hopeful we will be able to see some cost savings in this budget line by either switching vendors or renegotiating our contract.
- OSG continues routine and general maintenance of our computers and other automation systems.

Legal/Financial/Policy

- The first reading of the 2024 budget took place at the September 14 meeting. I am recommending that the Board raise our levy request from last year by 3 or 3.5%. At the first reading, I highlighted the primary areas that will have the most budgetary impact in 2024:
 - Personnel – maintaining competitive salaries, increased health insurance costs, addition of new position in the current Circulation Services Department; increased recommended contribution to the MERF retirement account.
 - Facilities – ongoing building maintenance work, in 2024 we will focus on elevator modernization.
- Business Manager Susanne Gilbert and I worked on development and finalization of the Paid Leave for All Workers policy, as required by the new Paid Leave for All Workers Act, effective January 1, 2024. The PLAW act provides all employees with up to 40 hours of paid leave during a 12-month period, prorated based on actual hours worked. This new law will affect our under 20

hour/week employees. We currently allow the under 20 hour/week employees to accrue and use sick leave but had to revise the policy to allow leave for any reason, as required by statute.

- The Library Board of Trustees Policy Committee met on September 25 and reviewed the Policy Review Schedule and the following policies: Computer and Technology Use, Homebound Services, Internet Access, Investment, and Meeting Room.
- Strategic plan –
 - Fast Forward Libraries continued work on analyzing survey results and preparing reports for the next steps in development of the strategic plan.
 - The next meeting of the planning team will take place on October 23 to prepare for the staff and Board retreats in early November.

Facilities

- Maintenance and renovation work on the exterior of the building continued in September and focused on masonry repair, tuckpointing, and painting. Window replacement and sidewalk repair began in late September. We fully anticipate that work will be complete by the end of October, weather permitting.
- The elevator modernization pre-bid meeting was held on September 13, and bids were due on or before 1 p.m. on September 27, 2023. SMC invited eleven (11) elevator contractors to bid and the invitation to bid was posted in the local newspaper and on our website. Five (5) contractors indicated that they were planning to bid, however, we only received one bid for this work from Colley Elevator. Fortunately, Colley Elevator ‘scoped well’ and is the lowest qualified bidder. More info on the bids, bidding process, and the SMC recommendation to award can be found in your packets.
- Additional information on the building and grounds can be found in the report from Facilities Manager, Ed Tamras.

Miscellaneous

- On September 15 RAILS held a meeting for those of us who recently experienced/are continuing to experience bomb threats. RAILS is gathering data on how they can help libraries who have either gone through this or, for others, to better prepare staff and directors for what to do in these situations. Representative directors from across the state, RAILS, the Illinois State Library, and the Illinois Library Association were in attendance.

Events/Programs/Meetings

- | | |
|---|--------------|
| • Department Manager meeting(s) | September 6 |
| • ECC/Digital Library of Illinois Exec Committee mtg | September 13 |
| • EDI Discussion – Microaggressions | September 21 |
| • HR Source – Paid Leave for All Workers | September 20 |
| • HR Source – Succession Planning | September 27 |
| • Library Board of Trustees Policy Committee mtg | September 25 |
| • Library Board of Trustees Regular mtg | September 14 |
| • LJ – Library Leaders Safety Summit | September 20 |
| • RAILS – Bomb Threats and RAILS Library Support discussion | September 15 |
| • SMC Elevator modernization project pre-bid mtg | September 13 |
| • SMC Elevator modernization project bid opening | September 27 |
| • SMC Masonry review and walk-through | September 22 |

Besides the meetings listed above, I had several meetings throughout the month with Department Managers and other staff on a variety of personnel, collection, and building related issues.

MGPL Adult Services September 2023 Report

Melissa Mayberry, Adult Services Manager

Programming

This month we had a total of 36 programs with 569 attendees.



We kicked off the 3rd year of Walk Morton Grove with a Community Walk at Harrer Park, hosted with the MG Park District. This program encourages the community to get outside and move; this year we had close to 2.5 million steps logged!

Master Ikebana Teacher E-Ling Lu gave a wonderful history of Ikebana, the Japanese art of arranging flowers. Then everyone created their own Ikebana masterpiece to take home. Patrons found this program to be equally enjoyable and educational.



We are once again offering After Dark programs, usually scheduled on a Friday after the library closes. The anniversary concert had patrons up and dancing, and our first ever karaoke night had them singing!



Other

To kick off our Morton Monarch, we distributed over 200 milkweed seed kits. Throughout 2024, we will be hosting a series of programs about butterflies and how to protect their habitats. With the start of the school year, we are excited to be back at MCC with Famished for Fiction. This month we had 20 students attend.

Book/Media Displays

- Hispanic Heritage Month
- Shana Tovah
- I'm Just Ken
- Better Breakfast Month
- Happy Cat Month
- Back to School

Book Rivers and Record Sets

- Fans of Ahsoka
- Behind the Scenes
- Better Breakfast Month
- Shana Tovah
- YA Hispanic Heritage
- New YA Releases
- Space Opera

Library Aware Newsletters

- Best Seller Preview
- New Fiction
- New Non-Fiction
- New AV
- New Graphic Novels

Continuing Education/Meetings/Webinars

- Cailyn, Marlene, Nate and Wynn attended the EDI meeting on Microaggressions
- Cailyn attended Macmillan Library Presents: Winter 2024 Adult + YA Preview
- Wynn attended Illinois Library Presents September Question & Answer Session
- Marlene attended the Booklist webinar, Eat. Read. Love
- Marlene and Melissa attended the PLA webinar, Super Searchers for Library Workers

I received the following feedback about the EDI meeting, "I find the EDI meetings to be very beneficial. Discussing the various topics that have been focused on helps me be more aware of how I approach my day-to-day interactions and promotes better understanding of equality. I appreciate the opportunity to attend these meetings and am glad that we have this committee."

MGPL Circulation/Technical Services September 2023 Report

Jeffrey Ray, Circulation Services/Acting Technical Services Manager

Patrons:

- 174 library cards registered

Department

- 9/20 Attended CCS Acquisitions Technical Group meeting at CCS office.
- 9/29 Attended LACONI programming "Intellectual Freedom" through Zoom.
- 2,327 Morton Grove Public Library items were sent to other libraries to fill hold requests.
- 2,797 hold items were processed by Circulation Staff for patrons to pick up at MGPL.
- 11,993 items were checked in by Circulation Staff.
- Tech Services Staff are continually receiving and processing Youth and Adult print and A/V materials.

MGPL Facilities September 2023 Report

Edmon Tamras, Facilities & Maintenance Manager

- Exterior renovations continue, tuckpointing of the library has been completed.
- Replaced stained floor carpet tiles in front of study room 1 hallway.
- I noticed our fire extinguishers are past due for inspection, inspection now scheduled for 10/2.
- Installed a new door handle for a closet inside Director's office.
- Toilet tank in Men's bathroom behind Baxter room leaking water on the floor, covered the tank filler to stop the water from shooting on the water tank cover and wetting the floor.
- Noticed a lot of sand and grit on our gutters behind the library from tuckpoint work, started scraping and hosing down as much as possible.
- Power washed around the library walkways.
- Midwest Environmental came in to do Asbestos sampling underneath carpet tiles around the east entrance, the tiles in both bathrooms near the Baxter Auditorium, and the stairs to the north of the north of the elevator going up to the second floor.
- Replaced LED driver in the lights in the garage area.
- Section of YS area lighting was out, called Monarch Electric to see if the driver for the fixture can be replaced.
- Key broke inside the Activity room door lock. Brought to Anderson Lock for repair.
- Removed old furniture, wood, other miscellaneous items from the pump and furnace rooms.
- Power washed our parking lot to remove debris after tuckpointing was complete.
- Power washed the east entrance area before painting begins in mid-October.
- Repaired one of the booths in the YS area.
- Adjusted outdoor lighting timers.
- Daily duties of cleaning the library.
- Weekly draining of the fire sprinkler auxiliary moisture accumulator tubes.
- Monthly check/clean-out of rooftop HVAC unit drip tube.
- Manage day to day operations.

MGPL Marketing & Engagement September 2023 Report

Karina Guico, Marketing & Engagement Manager

Karina rode the Book Bike to the Village of Morton Grove's Sustainability Expo where she met with Pam and chatted with attendees about library services, signed people up for cards, and checked out books. Karina also rode the bike to the Walk Morton Grove Community Kick-off event. She worked with Melissa on the web page for her Creative Space events and got items ready for the Library Card Sign Up drawing. There were 74 entries for the drawing for new cardholders and 17 entries for the drawing for referrers. Jena and Monica won the drawings for the gift cards.



Karina recorded and edited the promotional video for the upcoming MGPL After Dark event, Murder in the Library, and worked with Nate and a few other staff (the event's cast) on their part in the video. The release of the video on social media and the e-blast prompted an increase in registration.



Karina worked on the newsletter deadline schedule for next year and worked on a variety of projects for the different departments.

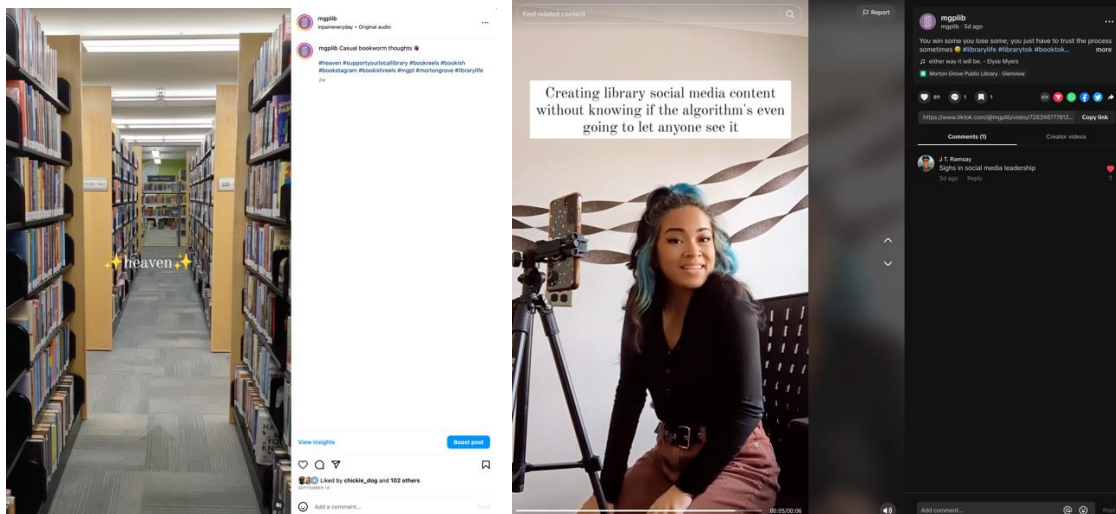
Bettina finished laying out the October-November newsletter. She designed a large poster promoting the anniversary concert which the band (Strata) enthusiastically took with them after the event.





Bettina continues to create print and digital materials to promote AS and YS events; designing flyers, posters, bookmarks, graphics for screens and online, and more. In September, Bettina created 32 new designs for a variety of project.

Jan continues to create content for our social media accounts. The “Heaven” reel has 1,087 views and 103 likes, the “Library Card” reel has 788 views and 50 likes, and our Murder Mystery video has 708 views and 50 likes. Our TikTok followers continues to grow. The “Incredible or Awful” post has 690 views and 82 likes.



Jan posted event videos on YouTube and took and posted event photos on Flickr.

Meetings/Training/Etc.

- Karina attended managers meeting (9/6)
- Bettina, Jan, and Karina met to discuss publicity and promotion of October-November events (9/20)
- Bettina attended the EDI Conversation session (9/21)

MGPL Youth Services
September 2023 Report
Courtney Schroeder, Youth Services Manager

Programming

In September we provided 49 programs for 845 people. Our school-year programming got off to a great start as we brought back **Listen Up!, Toddler Time, and Preschool Storytimes** as well as our book clubs, **Math Brigade/Mad Math Society** and **Goofball Science Club**. It's always a bit hard in September when back-to-school means that families are overwhelmed with change and our attendance at programs takes a bit of a hit, but we certainly had fun working with the ones who came.

This month's **Crafternoon** was busy, and kids had a blast getting creative with our open-ended crafting hour. Both our regular **Drama Club** and the **Homeschool Drama Club** were well-attended, and Leslie mentioned that our homeschool group is getting quite large, but that all of the kids who attend both programs are so excited to get acting (and their parents are grateful for the opportunity to work on skills that will help them be more confident).

In August, the **StoryWalk** takes a break as we clean and repair the frames and get it ready for the next year's use, but it is back up in front of the Library and we continue to hear from neighbors who love walking by and seeing the book up.

Overall, it was a busy month for staff even if we were light on program attendees.

Outreach

In September the outreach team visited 32 groups (517 kids/teachers/parents) out in the schools and preschools, and we had 5 groups (107 people) visit us from Park View and Sunny Bunny. This month we also created 3 book bags of 30 items for area classrooms.

Professional Development/Training/Meetings

In September the Youth Services staff attended the following professional development and training meetings:

- Jess attended three LACONI governing board meetings as well as the LACONI STEM at MSI event down at the museum).
- Courtney's Project Ready (EDI) Cohort met again this month.
- Debbie attended the Advocate Literacy Initiative meeting focused on the upcoming Trending Topics program series happening at several area libraries (including ours!).
- Courtney attended the webinar on the eRead IL shift to Boundless.
- Amy attended a webinar on Persevering in the Face of Book Challenges.
- Courtney attended the online workshop It's Not Them, It's Us, focused on librarianship and the challenges facing people of color in the profession.
- Stephanie and Courtney watched the Booklist webinar on upcoming Beginning Chapter books and Early Readers.
- Debbie attended an Advocate Children's Hospital Resident Interview meeting.

Programming Statistics - August 2023		
Program Name:	# of sessions	Total Attendance
Adult Programs	36	569
Chair Yoga (Online)	2	36
Chair Yoga (In person)	2	20
Tai Chi (Online)	2	16
Crafting for Charity	2	22
Tuesday Movies	4	127
Social Seniors: Bingo	1	9
Social Seniors: Arts & Crafts	1	7
Social Seniors: Wits Workout	1	6
Indie Movie Night	1	9
Meet the Author: Colson Whitehead (Online)	1	13
Finding New Customers with AtoZdatabases (Online)	1	6
MGPL Anniversary Concert: Strata	1	51
Walk Morton Grove: Kickoff Community Walk	1	23
Concert: Classical Piano Favorites	1	20
Tech Talk: Google Lens (Online)	1	3
Intro to Excel	1	5
Name That Tune (Online)	1	6
Android Phones for Beginners	1	6
His Way: Sinatra on Film (Hybrid)	1	12
Do More with Excel	1	4
MGPL After Dark: Karaoke	1	7
Exploring Spices (Online)	1	13
Learn About Safety (and more) with MGPL	1	5
Senior Spelling Bee	1	14
Ikebana History and Design Workshop	1	15
LitLounge (Online)	1	6
Between the Lines (In Person)	1	10
Between the Lines (Online)	1	8
Senior Activity Kits	1	34
ESL Kits	1	10
Walk Morton Grove	1	46
Teen Programs	0	0
Youth Programs	49	845
1000 Books Before Kindergarten Storytime	1	2
Act It Out Storytime	1	2
Anime Club	1	1
Bedtime Math	1	0
Chess Academy	1	16
Crafternoon	1	12
Crafty Saturday	1	33
Cuddle Bugs Infant Massage	1	4
Drama Club	2	31
Family Engineering Night	1	21
Family Reads Bookclub	1	6
Family Storytime	1	9

Goofball Science Club	1	9
Guys Read Bookclub	1	6
Lego Builders	1	19
Listen Up!	4	95
LitLoot Middle School	1	10
Mad Math Society	1	6
Math Brigade	1	9
Mini Music Makers	1	24
Mini-Masterpieces	1	11
Monday Morning Playgroup	3	49
Mother-Daughter Book Club	1	2
Preschool Storytime	3	28
Read to the Rainbow Dogs	1	12
Scratch 'n Code	1	4
STEMonade Stand	2	270
Toddler Time	3	19
Wee Read	10	135
Library-Wide Programs	0	0
Talks/Tours inside the Library		
Youth Services	5	107
Park View	4	96
Sunny Bunny	1	11
Adult/Teen Services	0	0
Talks/Tours outside the Library		
Youth Services	32	517
Children's Bright Beginnings	2	21
Children's Learning World	5	34
Gemini	3	27
Golf	2	76
Hynes	3	89
Jerusalem Lutheran	1	21
Kids Academy	4	42
MCC/MEC	1	18
Melzer	4	88
Montessori Academy of Morton Grove	3	35
Park View	3	55
Sunny Bunny	1	11
Adult/Teen Services	1	20
MCC Famished for Fiction	1	20
Marketing & Engagement	1	100
Sustainability Fair	1	100

**Morton Grove Public Library
Monthly Statistics
For 09/2023**

The Checkout numbers and Renewal numbers exclude in-house cards as well as test cards

The line that reads "Number Of Items Currently Out" counts items with these Item Statuses :

'Checked Out', 'On loan to another library', 'Awaiting Pickup', 'In transit to another library', 'In-Transit to Home Library'

For More Information: <https://www.learning.ccslib.org>

Transaction Type	Transaction SubType	NUMBER OF PATRONS ITEMS TRANSACTIONS
Checkins at your stations	Offline quick Check	1
Checkins at your stations	Leap Check in	10434
Checkins at your stations	Checkin Leap In Hous	1491
Checkins at your stations	Quick Check in	27
Checkins at your stations	Checkin Leap Invento	32
Checkins at your stations	Self Check in	7
Checkins at your stations	Normal	1
	Total Checkins	11993
Checkouts at your stations	Offline Check out	718
Checkouts at your stations	Leap Checkout and Renewal	4505
Checkouts at your stations	Self check Check out	5611
Checkouts at your stations	Circ Checkout and Renewal	1
	Total Checkouts	10835
Renewals at your stations	Offline Check out	4
Renewals at your stations	Third party renewal	43
Renewals at your stations	Power PAC Renewal	97
Renewals at your stations	Self check Check out	28
Renewals at your stations	Leap Checkout and Renewal	251
Renewals at your stations	Auto-renewal	7015
	Total Renewals	7438
Number of your Library's items checked out system-wide		10925
Number of your Library's unique items checked out system-wide		10043

Holds Placed through your interface		3000
Holds placed for/by your patrons		3134
Holds Held		2797
Holds Located		0
Holds Checkedout		2382
Holds Expired		1
Holds Cancelled		443
Holds Unclaimed		267
Number Of Items Currently Out		12420
Existing "MortonGrove" patron received new barcode		29
Patron Expiration Date Extended More Than 30 Days:		289
Count of physical patron records at beginning of 09/2023		9704
Minus Patron records physically deleted		287
Minus Patron library was changed from "MortonGrove" to some other CCS librar		6
Plus Patron records physically added		187
Plus Patron library was changed from some CCS library to "MortonGrove"		3
Count of physical patron records at end of 09/2023		9601
Minus In-House and Test Cards		9
Minus Expired Cards		290
Unexpired Patrons on file		9302
Offline Registration	Patron Lib=MortonGrove	13
Leap Registration	Patron Lib=MortonGrove	174
Leap Registration	Patron Lib=CCSL	13
Monthly ILLINET numbers		
Number of items borrowed by your library and supplied by a CCS library		1848
Number of items lent by your library to a CCS library		2327

Morton Grove Public Library
MONTHLY CCS INTERLIBRARY LOAN ACTIVITY
09/2023 - 09/2023

*Circulation between a library's branches is excluded from these numbers.
For example, circulation of an Algonquin Main item at Algonquin Branch is excluded.*

The columns are labeled as follows:

1. Lending Library
2. Intra-CCS - To CCS Libraries
3. Other Ill. - To Other Libraries or Systems in Illinois
4. Outside Ill. - To Libraries Outside of Illinois
5. Total - Total Sent by Lending Library
6. Percent Held - Lending Library Holdings to System Wide Holdings
7. Percent Intra-CCS - Lending Library Intra-CCS ILL to System Wide Total Intra-CCS ILL

Lending Library	Intra-CCS	Other Ill.	Outside Ill.	Total	Percent Held	Percent Intra-CCS
Algonquin	2,553	201	48	2,802	3.09	4.00
Cary	1,201	68	14	1,283	2.96	1.88
CCSL	3	0	0	3	0.00	0.00
Crystal Lake	1,352	174	34	1,560	2.97	2.12
Des Plaines	4,546	327	346	5,219	5.19	7.13
Ela	2,679	120	0	2,799	3.14	4.20
Evanston	3,398	187	80	3,665	6.68	5.33
Fox River Valley	2,323	76	13	2,412	2.85	3.64
Fremont	1,958	78	26	2,062	1.78	3.07
Glencoe	1,222	58	12	1,292	2.28	1.92
Glenview	4,155	146	86	4,387	4.74	6.52
Grayslake	2,661	86	6	2,753	3.37	4.17
Highland Park	2,504	97	51	2,652	4.15	3.93
Huntley	1,418	69	6	1,493	2.72	2.22
Indian Trails Public Library	2,429	189	119	2,737	3.27	3.81
Lake Forest	1,110	5	0	1,115	3.01	1.74
Lake Villa	1,899	79	24	2,002	2.93	2.98
Lincolnwood	759	30	3	792	2.12	1.19
McHenry	514	0	0	514	2.58	0.81
Morton Grove	1,752	49	21	1,822	3.58	2.75
Niles	3,483	128	69	3,680	4.83	5.46
Northbrook	2,988	93	103	3,184	4.66	4.69
Palatine Public Library	3,827	119	74	4,020	4.06	6.00
Park Ridge	2,282	88	78	2,448	3.40	3.58
Prospect Heights	1,960	39	20	2,019	2.63	3.07
Round Lake	1,261	55	79	1,395	2.99	1.98
Warren-Newport Public Library	1,349	0	0	1,349	3.45	2.12
Wilmette	3,141	126	114	3,381	4.95	4.93
Winnetka-Northfield	1,910	39	15	1,964	2.93	3.00
Zion-Benton	1,111	58	50	1,219	2.69	1.74
Total	63,748	2,784	1,491	68,023	100.00	100.00

2023 Statistics -- Morton Grove Public Library

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD Total	Prev YTD	Prev YrMo
CIRCULATION															
Total Checkouts (physical material)	12,684	12,213	13,574	11,304	10,782	14,358	13,863	11,953	10,835				111,566	110,790	11,222
Total Renewals (physical material)	9,412	9,590	10,204	9,821	9,042	8,376	10,764	10,959	7,438				85,606	85,926	8,988
Downloads/Streaming															
ebooks	2,263	2,005	2,342	2,073	2,054	2,118	2,245	2,100	2,049				19,249	19,241	1,932
eAudiobooks	1,875	1,600	1,855	1,829	1,929	1,858	1,937	2,085	1,924				16,892	13,334	1,590
Movies	607	488	508	702	762	685	752	595	719				5,818	5,501	525
Music	88	72	114	102	107	85	68	62	111				809	885	74
Magazines	248	241	233	250	233	199	272	202	298				2,176	1,696	160
TOTAL	27,177	26,209	28,830	26,081	24,909	27,679	29,901	27,956	23,374	0	0	0	242,116	237,373	24,491
In House Use	1,545	1,559	2,212	1,577	1,663	2,384	1,878	1,980	1,491				16,289	8,870	1,186
PATRONS															
Gate Count	10,056	8,653	9,540	9,238	9,424	12,845	11,942	10,812	9,462				91,972	80,049	9,127
Curbside Appointments													0	73	0
Active Cards	9,075	9,076	9,077	9,052	9,092	9,205	9,279	9,390	9,302						9,088
Other (NR Fee, Org, etc)													0	0	0
% of MG pop w/active cards	40%	40%	40%	40%	40%	41%	41%	41%	41%				n/a	n/a	40%
REFERENCE															
Adult															
Technology and Reference	811	881	952	876	875	781	932	800	865				7,773	7,758	847
Directional/General Library Info	747	772	746	720	925	932	1,027	977	791				7,637	7,139	804
Reading Program	0	12	0	0	1	236	135	0	0				384	507	0
Youth															
Technology and Reference	567	510	652	418	283	648	539	474	369				4,460	4,968	517
Directional/General Library Info	612	479	583	465	299	668	573	367	305				4,351	4,190	571
Reading Program	162	14	8	2	11	1346	562	9	4				2,118	2,271	13
Circulation															
General Info	98	105	116	105	118	151	139	109	104				1,045	685	81
Directional	115	123	135	112	129	171	159	134	116				1,194	747	97
TOTAL	3,112	2,896	3,192	2,698	2,641	4,933	4,066	2,870	2,554	0	0	0	28,962	28,265	2,930

2023 Statistics -- Morton Grove Public Library

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD Total	Prev YTD	Prev YrMo
OUTREACH															
Offsite Visits	11	32	22	23	46	4	6	6	34				184	158	30
Audience	351	597	754	474	1742	334	162	680	637				5,731	3,718	633
In Library Visits	0	1	0	1	0	1	0	0	5				8	13	4
Audience	0	3	0	21	0	47	0	0	107				178	271	100
School Deliveries	3	10	2	4	1	13	5	0	3				41	44	3
Items	61	212	15	81	1	305	108	0	30				813	989	53
Homebound Deliveries	16	19	17	9	17	22	15	15	16				146	141	14
Items	154	159	125	98	124	201	110	131	122				1,224	1,102	121
TECHNOLOGY/INTERNET USE															
Public Access computers															
Sessions	805	697	786	716	783	1,007	1,064	1,045	714				7,617	6,735	774
Total time (hrs)	741	560	663	557	556	700	931	879	572				6,159	4,950	542
AWE Early Learning computers															
Sessions	Unable to obtain at this time.												0	0	n/a
Total time (hrs)													0	0	n/a
Public Scan Stations															
Scans	972	748	1,932	1,063	1,220	1,168	3,279	1,338	1,090				12,810	12,569	749
Faxes (pages)	111	72	126	95	207	138	282	114	82				1,227	567	49
Public WiFi Use															
Sessions	3,257	3,164	3,523	3,579	3,681	4,200	3,969	3,826	3,875				33,074	0	n/a
Website Visits															
mgpl.org	12,676	12,695	14,192	13,242	14,604	14,040	11,167	11,110	10,343				114,069	95,276	9,930
Databases/Online Resources															
Sessions	853	579	637	601	553	494	572	655	1,150				6,094	7,463	558
Searches	3,262	2,035	2,426	1,796	1,988	2,068	1,953	3,528	3,523				22,579	21,431	2,032

2023 Statistics -- Morton Grove Public Library

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD Total	Prev YTD	Prev YrMo
<u>LIBRARY PROGRAMMING</u>															
Adult															
Number of Program Sessions	41	38	36	35	41	41	36	29	36				333	313	32
Total Attendance	830	767	681	681	788	859	661	1034	569				6870	4614	419
Teen															
Number of Program Sessions	1	3	1	3	1	2	1	2	0				14	12	1
Total Attendance	2	39	2	13	2	8	0	8	0				74	77	2
Youth															
Number of Program Sessions	48	48	51	56	51	64	64	39	48				469	409	54
Total Attendance	1146	1341	1092	1345	1042	1915	3059	1278	845				13063	11192	751
Library-wide															
Number of Program Sessions	0	1	1	2	0	1	0	0	0				5	1	0
Total Attendance	0	92	170	198	0	400	0	0	0				860	105	0
<u>MEETING ROOM USAGE</u>															
Activity Room															
Library	39	42	43	51	42	37	27	27	42				350	193	46
Outside Use	0	0	0	0	0	0	0	0	0				0	0	0
Baxter Auditorium															
Library	33	27	26	36	30	39	31	31	27				280	204	27
Outside Use	1	0	2	3	6	0	1	0	4				17	6	0
Cooperman Room															
Library Use	0	0	0	0	0	0	0	0	0				0	0	0
Outside Use	0	0	0	0	0	0	0	0	0				0	0	0
<u>STUDY ROOM USAGE</u>															
Reservations	266	296	308	271	280	266	246	316	347				2596	2003	248
Total time	497.5	506.5	692	639	709.5	612	578.5	804.5	814				5853.5	3733.5	462
<u>OTHER/MISCELLANEOUS</u>															
Volunteer Hours															
Adult	49.6	96.1	99.21	98.8	74.9	81.25	115.71	95.38	60.33				771.28	141.99	55
Teen	10.5	0	0	0	0	49.5	51	0.5	0				111.5	99.54	0

2023 Statistics -- Morton Grove Public Library

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD Total	Prev YTD	Prev YrMo
SOCIAL MEDIA															
Facebook															
posts	26	22	19	33	19	28	25	25	25				222	284	20
total page likes as of 1st of the month	2,432	2,443	2,447	2,454	2,457	2,475	2,487	2,496	2,497				n/a	n/a	2228
interactions (engagements+clicks)	371	377	196	282	276	629	321	303	175				2,930	7,198	359
page reach	4,806	6,722	3,085	3,289	2,350	4,795	3,319	2,921	2,912				34,199	did not gather this stat previously	
X (formerly known as Twitter)															
posts	67	43	25	25	21	18	4	12	17				232	278	43
total followers as of the 1st of the month	783	785	788	795	798	801	808	810	811				n/a	n/a	787
profile visits	408	312	517	421	427	420	90	n/a					2595	7411	1999
interactions (engagements+clicks)	141	66	67	57	24	24	16	18	23				436	50	0
Instagram															
posts	91	57	66	93	62	65	53	55	62				604	189	25
total followers as of the 1st of the month	1,266	1,272	1,297	1,340	1,351	1,375	1,388	1,400	1,417				n/a	n/a	1196
engagements	998	582		916	999	1,200	1,245	1,233	895				8068	4448	666
YouTube															
videos	7	4	4	7	3	3	3	4	2				37	29	3
views	334	394	162	402	160	165	56	493	205				2,371	1,452	233
subscribers	221	226	225	232	237	236	234	238	237				n/a	n/a	211
TikTok															
posts	n/a	n/a	n/a	8	8	5	1	9	8				39	we were not on TikTok last year	
total followers as of the 1st of the month	n/a	n/a	n/a	57	109	158	179	231	263				n/a		