



**MORTON GROVE
PUBLIC LIBRARY**

LIBRARIAN'S REPORT

June / July 2022

Pam Leffler, Executive Director

Administration

We have continued to require that all staff wear masks while in the building. Mask usage for patrons remains recommended. We have been able to accommodate absences due to illness, and COVID related absences seem to have dropped off a bit with the summer weather. I anticipate that mask usage by staff will remain required through at least the fall, and we see what the next phases of the coronavirus have in store for us.

Personnel

- MGPL is represented twice in this year's ILA Awards! Marketing & Engagement Manager Karina Guico has won the Deborah Dowley Preiser Marketing Award and Youth Services Librarian Jess Alexander has won YOUTH SERVICES LIBRARIAN of the YEAR!!! Congratulations to both Jess and Karina! As I have repeatedly said, it's the staff that makes Morton Grove such a great library and it is extremely gratifying to see the talent that we have recognized by the Illinois library community.
- We created and filled a new Marketing & Engagement position, Content Coordinator. Jan Agaton is the latest addition to our Marketing & Engagement Department. Jan began her new duties on July 25 and will focus on content creation for our social media, online, and print marketing efforts.
- Adult Services Librarian/Volunteer Coordinator Edmund Balzer submitted his resignation, effective Friday, August 5. Edmund leaves us to take a job out of state. This position has been posted and Adult Services Manager Melissa Mayberry and I will begin interviews the week of August 15. Our hope is to have the position filled by the end of September.
- As mentioned in my previous report, Technical Services Associate Charlotte Dorsey submitted her resignation, effective June 10. We chose not to fill this position immediately because of the normal slow-down in ordering/processing that takes place in summer months. Due to the normal slow-down and potential slow-down of ordering in the fall due to the delay in Cook County taxes, at this point, we don't anticipate filling this position until 2023.
- Other personnel news can be found in the Department reports.

Automation & Technology

- Programming and installation of new computers for staff continues. I anticipate that we will have replaced all computers that were planned for replacement in 2020, 2021, and 2022 by the end of June.
- Jerry from OSG has once again been making regular on-site visits to make sure that all computers are operating correctly and to prepare us for the migration to using more Microsoft cloud-based resources for our network which is tentatively scheduled to begin in the fall.

- OSG continues routine and general maintenance of our computers and other automation systems.

Legal/Financial/Policy

- Susanne and I continued working with Wintrust on the transfer of the library's accounts from 5/3 to Wintrust. Library attorney Frank Tennant is preparing a resolution for official approval of the transfer of accounts.
- The Policy Committee met in early July to review the following policies: capital assets, interlibrary loan, library card registration, proctoring, and spending. The committee recommendations (drafts and 'clean' versions) are included in your packets.
- Information on a potential delay in the bills for the 2nd installment of Cook County property taxes continues to receive scant coverage in local media or from local officials. In fact, I have heard no additional information since our last meeting in June. I continue to monitor our account levels and will adjust expenditures when/if necessary.

Facilities

- In the course of various service engineers and technicians touring the building for the facilities report from SMC, we were informed that there are some roofing issues that need to be addressed sooner rather than later. We are still in the process of getting quotes before proceeding with this repair work.
- The Board held a Special Meeting on July 5 to approve the Midwest Mechanical bid for repair of the damaged heat coil in the lower level of the building that heats the YS Department and to approve the bid preparation proposal from SMC for roofing and exterior railing work.
- I have continued to work with John Shales from SMC on the facility assessment. This assessment will be critical as we work on our strategic plan and budget priorities for the next 3-5 years.
- Additional information on the building and grounds can be found in the report from Facilities Manager, Ed Tamras.

Miscellaneous

- Unfortunately, the 4th of July parade was cancelled due to the shooting in Highland Park. Candy and other giveaways purchased for distribution at the parade will be given away at other programming events throughout the remainder of the year.

Events/Programs/Meetings

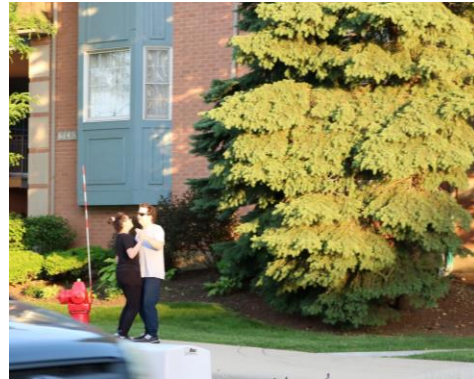
CCS Executive Committee	June 8
CCS Governing Board	July 13
Department Manager meetings	June 1, 15; July 13
ECC Executive Committee meeting	June 15
Library Board of Trustees Policy Committee Mtg	July 6
Library Board of Trustees Regular Mtgs	June 9
Library Board of Trustees Special Mtgs	June 9; July 5
North Suburban Directors Meet-up	July 11
OSG Quarterly Meeting	June 9
SMC/John Shales	June 14
SRP Kickoff Concert	June 10
Wintrust Update Meeting	July 13

Besides meetings listed above, I had several meetings throughout the month with Department Managers and other staff on a variety of personnel, collection, and building related issues.

MGPL Adult Services June/July 2022 Report

Melissa Mayberry, Adult Services Manager

Our Summer Reading Program once again kicked off with a Front Porch Concert. The weather was perfect and over 100 attendees enjoyed a variety of well-known songs played by the Corner Boys.



New
for the

Adult/Teen Summer Reading program this year, participants were given a t-shirt as a prize for completing their first log. One log consisted of 4 items read/watched/listened/played or program attended. Patrons loved the t-shirts, especially those with children who received t-shirts with the YS program. We gave out a total of 150 T-shirts and had 196 participants logging in over 2,000 items.

Programming

We had a total of 42 programs with 297 attendees in June and 32 programs with 445 attendees in July.

We are in our 3rd quarter with the Age Options Library Cares stipend. The money that we received has been used to provide popular ongoing programs such as chair yoga, arts & crafts, and bingo. There is also a focus on providing technology-related programming. In June we presented our first virtual reality program designed for older adults. We had 8 patrons experience a very realistic view of under the ocean using the Oculus Quest. They were all thrilled and thoroughly enjoyed the experience. It was very gratifying to provide older adults the opportunity to try out technology that they were not familiar with.



Over 40 Take and Make Pride Flag kits were distributed in June. This was the first passive program developed by the EDI committee. In July we gave away over 90 Tiny Art Show kits to Adults and Teens and there will be a display of the artwork that is returned during the month of August.

In June and July, we facilitated 12 Book a Librarian appointments for 15 patrons. There continues to be a significant need for these one-on-one meetings. I am always amazed at the determination our patrons have for learning how to use their new devices, or to further tech skills such as using email. Book a Librarian appointments provide these patrons with the individualized attention that they are unable to get anywhere else.

Book Picks

This month we had 2 Adult requests and provided 12 titles. This ongoing service is the perfect solution for patrons looking for customized reading recommendations. The form is available on the website, but we are happy to assist patrons as needed. For example, one form was completed over the phone on behalf of a vision-impaired patron.

Book/Media Displays

- Celebrate Juneteenth! – this was an all-ages book display, an idea that originated from the EDI committee. The display did very well, with books from all age groups being taken by patrons.
- Pride Month
- SRP - Oceans of Possibilities
- Roe v Wade: Things to Know
- For your Next Staycation
- Great Outdoors
- American History
- Grill & Chill
- High Tech, Low Life
- Family Faves
- Scandal, Shock, and Mayhem
- Summer Fun
- Christmas in July
- True Crime
- Your Summer Menu
- Around the World in 80 Books

Book Rivers and Record Sets

- Juneteenth Reads for All Ages
- Oceans of Possibilities
- Audiobooks Narrated by Celebrities
- Rainbow Reads
- New YA Releases
- Celebrate Pride
- Books Like Stranger Things
- Quick Picks for Teens

Library Aware Newsletters

- Best Seller Preview
- New Fiction
- New Non-Fiction
- New AV

Continuing Education/Meetings/Webinars

- Cailyn along with Natalie presented on the topic of LitLoot at an ILA Noon Network Webinar
- Edmund attended Volgistics 101: Introducing VicTouch Beta webinar
- Edmund attended NWWAN (Northwest Volunteer Administrators Network) meeting
- Edmund and Rebecca attended EDI committee meeting
- Edmund attended ALA from 6/24-6/28
 - A Technology Library of Things
 - Branching Out: Pushing Our Libraries to Connect with Communities of Color
 - Climate Justice: Creating Sustainability Programming with EDI in Mind
 - Tiffany Haddish: Conference Speaker
 - Deaf Culture: Libraries Connect - A Library Strategy for Inclusive Deaf Community Engagement
 - Queering the Library: Strategically Creating Space for the LGBTQ+ Community
 - In Conversation: Celeste Ng and Nancy Pearl
 - Connecting to Diverse Communities for Health Literacy
 - Diversifying Your Library Services Through Sensory Spaces
- Melissa attended Weed 'Em and Reap: Getting Your Collection from Awful to Awesome
- Cailyn attended Epic Reads' Arc Party

MGPL Circulation Services
June/July 2022 Report
Jeffrey Ray, Circulation Services Manager

Patrons:

- 302 Library Cards registered

Staff:

- Hired Christian Castillo as a Circulation Clerk I.
- 7/16/21 Jeffrey Ray attended Morton Grove Farmers Market with Book Bike and Karina Guico
- 7/21 Gregory Alexander and Jeffrey Ray watched “Polaris Notice Bootcamp” webinar thru CCS.
- Helga Scherer and Jeffrey Ray worked with CCS to update material records to align with updates to the CCS Resource Sharing Policy.
- Continuing weeding and shifting project in the Adult Fiction collection
- Updated library card application to make use of “preferred name field” and “language notice preference” when registering or updating a library account in Polaris.

MGPL Facilities
June/July 2022 Report
Edmon Tamras, Facilities Manager

- Daily duties of cleaning the library.
- Entire Maintenance dept. has been very busy helping with summer program setups and set downs.
- Put out the outdoor patio furniture.
- Replaced a chair arm rest at YS desk.
- Delivered Board packets to the Trustees for a variety of meetings.
- Waukegan Roofing Co. came to check our roof as part of our building assessment report.
- Replaced water filters in the fridge and the water fountain in YS dept.
- Painted outside rails at staff entrance.
- Flowers were planted outside the patio.
- Kerrigan Plumbing replaced the cracked galvanized pipe on our storm pumps and installed copper tubing.
- Removed old wooden rails, metal post, stop sign, address numbers, carpet, and nails from east entrance of the library per Pam’s request.

- Made cut out to the metal guard covering the fire sprinkler drip tube in the Activity room to access the drain valve.
- Anderson pest control was called to remove a Hornets nest under the soffit right above the patio.
- Replaced 3 carpet tiles in front of Circ desk due to soda spill.
- Installed a LED light fixture panel right above the west stairwell near the Lincoln entrance.
- Using our own lawn sprinkler devices to water our lawn, the underground system is not working properly.
- Midwest Mechanical did their quarterly PM on our HVAC system.
- An electrical and heat trace contractors were here to evaluate our roof heating panel and the electrical panel up in the Baxter room attic. We should be hearing from them with their recommendations next month thru SMC.
- Daily duties of cleaning the library.
- Weekly draining of the fire sprinkler auxiliary drain/drip tubes.
- Manage day to day operations.

MGPL Marketing & Engagement
June/July 2022 Report
Karina Guico, Marketing & Engagement Manager

Karina worked with Bettina on the transition of duties – provided Bettina with templates for different design projects, information on newsletter printing, etc. Karina attended Farmer’s Market in June and July. Susanne helped with June market, where she chatted with patrons and answered questions, and Jeff attended the July market, where he checked materials out to several patrons, signed people up for library cards, answered questions, and showed people some of our online services. Karina ordered candy, purchased a new banner, and put together things for the Fourth of July Parade. Several staff and board members volunteered to walk in the parade (Laima, Emily, Joanne, Mark, Pam, Sarah, Jeff, Helga, and Karina). Karina started working on the translation project that will be part of this year’s Library Card Sign Up program. Karina also photographed several events.

June in photos:



July in photos:



Bettina continued to print AS and YS Summer Reading materials as needed. She has taken over the creation of materials for the Adult Services (previously done by Karina). A big project for Bettina in June and July was the newsletter. She proofed copy, laid out pages, and made staff changes and additions. Jan Agaton joined the Marketing & Engagement Department at the end of July as the library's Content Coordinator. Jan will be creating content for social media accounts, posting events on local online calendars, proofing publicity materials, and more.

Marketing & Engagement

- Karina sent weekly e-news and promotional emails through Savannah
- Karina sent a targeted email to youth Summer Reading participants
- Karina and Jan posted on social media accounts
- Bettina posted select events to Patch and Tribune Things to Do online calendars
- Karina represented the library at the MG French Market
- Karina planted the Library's flowers for the Village's Adopt a Planter event

Design

- Bettina designed the August/September newsletter issue
- Karina and Bettina created graphics, including for social media, digital signage, and website
- Bettina created materials for the Tiny Art Show
- Bettina created flyers, bookmarks, and posters for events
- Bettina laid out the StoryWalk panels
- Bettina created monthly community flyers for posting at our Metra station shelf

- Karina created new signs for parenting shelves, updated picture book signage, and updated play counter and magnet wall signage
- Karina updated end cap signs for adult fiction
- Karina updated the library card application with additions Jeff wanted to make

Other

- Uploaded program recordings on our YouTube channel
- Updated webpage for Summer Reading, One Book, One Village
- Karina planned the monthly staff celebration treats
- Karina helped Courtney and Helga hang YS patio lights

Meetings/Training/Etc.

- Karina (June): met with the MyLibro rep, attended managers meetings, attended the “Getting Started with Accessibility Testing” webinar,
- Karina (July): held interviews for Content Coordinator position, attended managers meetings, attended two evaluation committee meetings, One Book, One Village planning meeting, met with Sarah about 1000 Books Before Kindergarten
- 7/18: Bettina attended One Book, One Village meeting
- 7/19: Bettina attended EDI meeting

MGPL Technical Services
June/July 2022 Report
Helga Scherer, Technical Services Manager

Staff Projects:

- The department is not involved in any additional projects at this time.

Department Head Projects:

- Emergency/Evacuation narrative completed and available for review by department heads. I will address this at an August meeting.
- The “Suspicious TOMs” record set provided by CCS has been reviewed and all edits completed.
- Cataloging and processing of new Library of Things items.
- Cataloging of Korean language materials.
- Updating TS Wiki page and training materials.
- Nominated to CCS Database Management group.

Meetings

- Manager meetings

Staff

- Charlotte Dorsey’s last day was June 10, 2022. This position has not been posted. Due to limited materials ordering from the YS Department it initially made sense to review and post this position in late summer. Due to the delay in property tax bill the director and I will now be discussing not filling this position until 2023.

MGPL Youth Services June/July 2022 Report

Courtney Schroeder, Youth Services Manager

This summer was so much fun. It was a great theme to work with (Oceans of Possibilities) and the logo was fantastic. We used much of what we've learned during the pandemic to create a fun and accessible program where kids check in for accountability but also remained generous and allowed families to participate at their own comfort level (stop in once or stop in every week). Because of this, we had the most people sign up for the program than we've ever had. We didn't just surpass our past record, we blew it out of the water (ha... Oceans of Possibilities, eh?). We ended up with 975 participants this year, which is almost 70 more participants than our previous record. I don't think we can count on such a huge response every year, but it's exciting to see how much the community is changing and how those physical changes (more young families moving in) have resulted in a greater response to our programs. It's a huge undertaking every year to get Summer Reading up and running, but well worth the efforts of all of our staff. Even circulation staff are affected by Summer Reading as we welcomed so many more people into the building and the increase in materials being handled that went along with it, so this is not just a YS/AS event.

Programming

In June, we provided 59 programs for 1740 people. In July, we provided 58 programs for 1528 people.

We were really happy to be able to host the **Summer Reading Kickoff Front Porch Concert** again this year, and even got to do some fun crafts with families who attended (see picture to right).



For the summer, we brought back some of our lawn favorites from last year and also developed some new programs too. We quickly identified that storytimes on the lawn (and outdoor storytimes in general) are popular still as families with young children want to attend programs, but don't necessarily want to come into the building or into the Activity Room. Therefore, we brought back **Stories in the Park** at various parks throughout the 8 weeks of the program and also hosted weekly **Summer Storytime** on the front lawn. Summer Storytime will continue through August as it typically does before Listen Up begins again in September. We also hosted weekly themed storytimes on Monday mornings such as Jessie's **Little Mermaid Storytime** and Sarah's **Dance Party Storytime**. All of the themed storytimes were well received and well attended.



We missed out on two full years of fun at **Tie Dye your T!** and were excited to bring it back this year. We held 6 events out on the front lawn for people to tie-dye their summer reading t-shirts and 701 people attended them. Wow.

Debbie's **Water Babies** returned to the patio this year on Friday mornings. Parents love bringing their littlest members to the Library for some fun (and educational) water play. It's always a nice break from typical baby

storytime/Wee Read.

During the two-month period of Summer Reading, we handed out over 1,000 STEM kits in the **STEMonade Stand**. It continues to be a huge success and we're really proud of Jess and their idea/accomplishment. As we turn to the fall, the STEMonade Stand will no longer be stocked with new kits every week. After over two years, we will move to an 'every other week' format where new kits are put out every other week and we'll increase the number of each kit produced to accommodate that change.

Outreach

In June the outreach team visited 3 groups (82 kids/teachers) in the schools/camps and welcomed 3 groups of MCC students to the library for Summer Reading information and a booktalk (129 kids/teachers/parents). The YS Team also provided 10 book bags of 217 books for area classrooms.

In July the outreach team visited 3 groups (8115 kids/teachers) in the schools/camps. The YS Team also provided 2 book bags of 58 books for area classrooms.

In June, Jess met virtually with a librarian from the San Francisco Public Library about starting a STEMonade Stand at their branches. The librarian was incredibly thankful for Jess and all of the available materials online in the archive. It's exciting to have interest from so far away - what a reach!

Professional Development/Training/Meetings

In June and July, the Youth Services staff attended the following professional development and training meetings:

- Debbie attended a conference called Equity from the Start: Taking Action, Shifting Power as part of her PPA group training with Illinois Action for Children and the ECA.
- Debbie attended the ACH (Advocate Children's Hospital) Literacy Initiative meeting with librarians from the north side hospitals in both June and July.
- Jessie attended the RAILS School Facilitators networking meeting
- Debbie attended a cohort workshop of the PPA Coaching and Parent Engagement groups of the Early Childhood Alliance.

- Jessie attended the Fall 2022 Librarian Preview webinar from Random House.
- Debbie attended several ECA Event Committee and Steering Committee meetings as well as the membership meetings in both June and July.
- Sarah watched the School Library Journal Picture Book Palooza webinar.
- Jess attended the LACONI Governing Board Mini-retreat to plan the coming year.
- Natalie watched the Ryan Dowd Unattended Children webinar.

In June, Natalie and Cailyn (from AS) presented an ILA Noon Network Webinar on the LitLoot Box programs we have been running for teens and tweens. Jess attended the program and said it was fantastic.

07/01/2022

**Morton Grove Public Library
Monthly Statistics
For 06/2022**

*The Checkout numbers and Renewal numbers exclude in-house cards as well as test cards
The line that reads "Number Of Items Currently Out" counts items with these Item Statuses :
'Checked Out', 'On loan to another library', 'Awaiting Pickup', 'In transit to another library', 'In-Transit to Home Library'
For More Information: <https://www.learning.ccslib.org>*

Transaction Type	Transaction SubType	NUMBER OF PATRONS ITEMS TRANSACTIONS
Checkins at your stations	Leap Check in	13731
Checkins at your stations	Checkin Leap In Hous	1087
Checkins at your stations	Self Check in	17
Checkins at your stations	Quick Check in	29
Checkins at your stations	Normal	4
	Total Checkins	14868
Checkouts at your stations	Leap Checkout and Renewal	6276
Checkouts at your stations	Self check Check out	8531
Checkouts at your stations	Offline Check out	39
Checkouts at your stations	Circ Checkout and Renewal	12
	Total Checkouts	14858
Renewals at your stations	Auto-renewal	8120
Renewals at your stations	Leap Checkout and Renewal	322
Renewals at your stations	Power PAC Renewal	134
Renewals at your stations	Self check Check out	61
	Total Renewals	8637
Number of your Library's items checked out system-wide		15049
Number of your Library's unique items checked out system-wide		13172
Hold Placed through your interface		2859

Holds placed for/by your patrons		3021
Holds Held		2921
Holds Located		0
Holds Checkedout		2663
Holds Expired		0
Holds Cancelled		361
Holds Unclaimed		313
Number Of Items Currently Out		12683
Existing "MortonGrove" patron received new barcode		52
Patron Expiration Date Extended More Than 30 Days:		19
Count of physical patron records at beginning of 06/2022		9611
Minus Patron records physically deleted		149
Minus Patron library was changed from "MortonGrove" to some other CCS librar		8
Plus Patron records physically added		159
Plus Patron library was changed from some CCS library to "MortonGrove"		7
Count of physical patron records at end of 06/2022		9620
Minus In-House and Test Cards		11
Minus Expired Cards		594
Unexpired Patrons on file		9015
Leap Registration	Patron Lib=MortonGrove	159
Leap Registration	Patron Lib=CCSL	6
Pac Registrations from 06/2021 thru 05/2022 - All		0
Pac Registrations from 06/2021 thru 05/2022 - Converted		0
Pac Registrations from 06/2021 thru 05/2022 - Conversion Rate		0%
Monthly ILLINET numbers		
Number of items borrowed by your library and supplied by a CCS library		1704
Number of items lent by your library to a CCS library		2307

Morton Grove Public Library
MONTHLY CCS INTERLIBRARY LOAN ACTIVITY
06/2022 - 06/2022

*Circulation between a library's branches is excluded from these numbers.
For example, circulation of an Algonquin Main item at Algonquin Branch is excluded.*

The columns are labeled as follows:

1. Lending Library
2. Intra-CCS - To CCS Libraries
3. Other Ill. - To Other Libraries or Systems in Illinois
4. Outside Ill. - To Libraries Outside of Illinois
5. Total - Total Sent by Lending Library
6. Percent Held - Lending Library Holdings to System Wide Holdings
7. Percent Intra-CCS - Lending Library Intra-CCS ILL to System Wide Total Intra-CCS ILL

Lending Library	Intra-CCS	Other Ill.	Outside Ill.	Total	Percent Held	Percent Intra-CCS
Algonquin	2,853	171	26	3,050	3.26	4.37
Cary	1,157	76	11	1,244	3.05	1.77
CCSL	2	0	0	2	0.00	0.00
Crystal Lake	1,407	116	30	1,553	3.13	2.16
Des Plaines	4,724	281	314	5,319	5.44	7.24
Ela	2,931	120	0	3,051	3.33	4.49
Evanston	3,152	175	124	3,451	7.09	4.83
Fox River Valley	2,514	73	17	2,604	2.90	3.85
Fremont	2,047	80	23	2,150	1.85	3.14
Glencoe	1,310	59	37	1,406	2.20	2.01
Glenview	4,413	144	95	4,652	4.93	6.76
Grayslake	3,228	93	46	3,367	3.37	4.95
Highland Park	2,256	95	41	2,392	4.13	3.46
Huntley	1,432	59	10	1,501	2.86	2.19
Indian Trails Public Library	2,150	166	97	2,413	3.45	3.29
Lake Forest	1,293	4	0	1,297	3.01	1.98
Lake Villa	2,373	97	19	2,489	2.95	3.64
Lincolnwood	783	23	2	808	1.99	1.20
McHenry	1,594	82	28	1,704	2.67	2.44
Morton Grove	1,742	47	15	1,804	3.60	2.67
Niles	3,694	137	54	3,885	4.96	5.66
Northbrook	2,825	199	154	3,178	4.81	4.33
Palatine Public Library	4,129	156	68	4,353	4.20	6.33
Park Ridge	2,134	86	51	2,271	3.50	3.27
Prospect Heights	1,778	21	12	1,811	2.58	2.72
Round Lake	1,571	27	61	1,659	3.20	2.41
Wilmette	3,283	132	58	3,473	5.20	5.03
Winnetka-Northfield	1,353	48	12	1,413	2.96	2.07
Zion-Benton	1,147	85	39	1,271	3.40	1.76
Total	65,275	2,852	1,444	69,571	100.00	100.00

08/01/2022

**Morton Grove Public Library
Monthly Statistics
For 07/2022**

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Transaction Type	Transaction SubType	NUMBER OF PATRONS ITEMS TRANSACTIONS
Checkins at your stations	Leap Check in	13528
Checkins at your stations	Checkin Leap In Hous	1247
Checkins at your stations	Quick Check in	15
Checkins at your stations	Self Check in	15
Checkins at your stations	Normal	8
	Total Checkins	14813
Checkouts at your stations	Leap Checkout and Renewal	5754
Checkouts at your stations	Self check Check out	7667
Checkouts at your stations	Circ Checkout and Renewal	8
	Total Checkouts	13429
Renewals at your stations	Auto-renewal	9763
Renewals at your stations	Power PAC Renewal	135
Renewals at your stations	Leap Checkout and Renewal	246
Renewals at your stations	Self check Check out	76
Renewals at your stations	Third party renewal	2
	Total Renewals	10222
Number of your Library's items checked out system-wide		13674
Number of your Library's unique items checked out system-wide		12222
Hold Placed through your interface		2949

Holds placed for/by your patrons		2965
Holds Held		2709
Holds Located		1
Holds Checkedout		2423
Holds Expired		0
Holds Cancelled		334
Holds Unclaimed		231
Number Of Items Currently Out		12755
Existing "MortonGrove" patron received new barcode		39
Patron Expiration Date Extended More Than 30 Days:		20
Count of physical patron records at beginning of 07/2022		9620
Minus Patron records physically deleted		94
Minus Patron library was changed from "MortonGrove" to some other CCS librar		8
Plus Patron records physically added		143
Plus Patron library was changed from some CCS library to "MortonGrove"		3
Count of physical patron records at end of 07/2022		9664
Minus In-House and Test Cards		10
Minus Expired Cards		591
Unexpired Patrons on file		9063
Leap Registration	Patron Lib=MortonGrove	143
Leap Registration	Patron Lib=CCSL	3
Pac Registrations from 07/2021 thru 06/2022 - All		0
Pac Registrations from 07/2021 thru 06/2022 - Converted		0
Pac Registrations from 07/2021 thru 06/2022 - Conversion Rate		0%
Monthly ILLINET numbers		
Number of items borrowed by your library and supplied by a CCS library		1518
Number of items lent by your library to a CCS library		2398

Morton Grove Public Library
MONTHLY CCS INTERLIBRARY LOAN ACTIVITY
07/2022 - 07/2022

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4. Outside Ill. - To Libraries Outside of Illinois
5. Total - Total Sent by Lending Library
6. Percent Held - Lending Library Holdings to System Wide Holdings
7. Percent Intra-CCS - Lending Library Intra-CCS ILL to System Wide Total Intra-CCS ILL

Lending Library	Intra-CCS	Other Ill.	Outside Ill.	Total	Percent Held	Percent Intra-CCS
Algonquin	2,496	227	32	2,755	3.25	4.08
Cary	1,126	80	18	1,224	3.03	1.84
CCSL	2	0	0	2	0.00	0.00
Crystal Lake	1,195	154	19	1,368	3.13	1.95
Des Plaines	4,570	343	333	5,246	5.52	7.47
Ela	2,623	102	0	2,725	3.30	4.28
Evanston	3,143	163	104	3,410	7.15	5.13
Fox River Valley	2,368	57	13	2,438	2.91	3.87
Fremont	1,967	66	26	2,059	1.84	3.21
Glencoe	1,154	56	23	1,233	2.32	1.89
Glenview	4,122	199	73	4,394	5.04	6.73
Grayslake	2,567	90	32	2,689	3.47	4.19
Highland Park	2,202	51	22	2,275	4.22	3.60
Huntley	1,390	54	8	1,452	2.86	2.27
Indian Trails Public Library	2,155	166	113	2,434	3.44	3.52
Lake Forest	1,356	2	0	1,358	3.00	2.22
Lake Villa	2,151	76	22	2,249	2.97	3.51
Lincolnwood	728	21	0	749	2.10	1.19
McHenry	1,655	38	15	1,708	2.67	2.70
Morton Grove	1,697	45	13	1,755	3.59	2.77
Niles	3,510	158	79	3,747	4.94	5.73
Northbrook	2,667	198	147	3,012	4.88	4.36
Palatine Public Library	3,744	127	46	3,917	4.28	6.12
Park Ridge	2,100	92	59	2,251	3.51	3.43
Prospect Heights	1,715	42	35	1,792	2.56	2.80
Round Lake	1,469	71	57	1,597	3.03	2.40
Wilmette	2,960	119	66	3,145	5.25	4.84
Winnetka-Northfield	1,352	49	8	1,409	2.96	2.21
Zion-Benton	1,034	75	41	1,150	2.78	1.69
Total	61,218	2,921	1,404	65,543	100.00	100.00

Programming Statistics - June 2022								
Program Name:	# of sessions	Total Attendance						
Adult Programs	40	291						
Chair Yoga (Zoom)	1	31						
Tai Chi (Zoom)	2	12						
Crafting for Charity	2	17						
Tuesday Movies	4	70						
Social Seniors: Bingo	1	6						
Social Seniors: Arts & Crafts	1	10						
Social Seniors: Coloring & Brain Puzzles	1	0						
Social Seniors: Wits Workout	1	1						
Movie Music Romance II (Hybrid)	1	10						
Tech Talk: AirTags & Other Trackers (Zoom)	1	2						
The Power of Self-Compassion	1	2						
Those Were the Days - Radio Players West	1	18						
Tomato Club Check-In	1	2						
Android Photography	1	1						
Test Drive the Oculus Quest	1	0						
An Evening with Andrea Elliott - Invisible Child (Zoom)	1	1						
Become a Dementia Friend (Zoom)	1	3						
An Evening with Chef Kwame Onwuachi (Zoom)	1	2						
iPhone & iPad Photography	1	4						
Shipwrecks: Treasures of the Great Lakes (Zoom)	1	8						
Under the Sea Virtual Reality	1	8						
An Evening with Michelle Zauner and Jessica Hopper (Zoom)	1	15						
Book a Librarian	7	8						
Book Talk	1	0						
LitLounge (Zoom)	1	9						
Between the Lines	1	3						
Between the Lines (Zoom)	1	8						
Senior Activity Kits	1	36						
ESL Kits	1	4						
Teen Programs	2	6						
LitLoot	1	4						
Anime Club High School	1	2						
Youth Programs	59	1740						
Anime Club	1	4						
Bedtime Stories & More (Facebook)	1	30						
Brookfield Zoo Presents: Composting	1	12						
Chess Academy (Zoom)	1	16						
Craftin' Around	1	10						
Craftin' Around Jr.	1	11						
Crafty Saturday	1	45						
Dance Party Storytime	1	25						
DIY Family Game Night	1	29						
Drama Club	1	5						
Drop Everything & Doodle	1	8						
Family Engineering Night	1	19						
Family Lawn Games	2	23						
Family Movie Monday	4	62						
Family Storytime	2	0						
Idea Lab/Idea Lab Jr.	4	38						
Lego Builders (Zoom)	1	7						
Let's Potty Storytime	1	11						
Mess-terpiece Monday	1	19						
Mini-Masterpieces	1	6						
Monday Morning Music	1	15						
Nintendo Switch Gaming	2	12						
Pride Storytime	1	9						
Read to the Rainbow Dogs	1	14						
STEMonade Stand	5	671						
Stories in the Park	4	82						
Summer Storytime	4	51						
Sunshine Baby Massage	1	14						
Tie Dye your T!	3	348						
Water Babies	8	123						
Yoga Storytime	1	21						
Library-Wide Programs	1	105						
Summer Reading Kickoff Concert	1	105						
Talks/Tours inside the Library								
Youth Services	3	129						
MCC/MEC	3	129						
Adult/Teen Services	0	0						
Talks/Tours outside the Library								
Youth Services	3	82						
MGPD Kidventure Camp	2	40						
MGPD Junior Camp	1	42						

Programming Statistics - July 2022		
Program Name:	# of sessions	Total Attendance
Adult Programs	31	443
Pop-up Event: Chair Yoga (Zoom)	1	35
Tai Chi (Zoom)	2	23
Crafting for Charity	2	17
Tuesday Movies	4	65
Social Seniors: Bingo	1	8
Social Seniors: Arts & Crafts	1	9
Social Seniors: Coloring & Brain Puzzles	1	2
Social Seniors: Wits Workout	1	7
Tomato Club Check-In	1	0
Inside Chicago River Architecture (Hybrid)	1	9
Chicago's Lost Restaurants (Hybrid)	1	43
Explore MGPL's Library of Things	1	2
Home Cheesemaking	1	23
Introduction to Microsoft OneDrive (Online)	1	8
Spy vs Spy: Espionage in the Second World War (Hybrid)	1	21
Exploring Spices (Zoom)	1	14
Book a Librarian	5	7
LitLounge (Zoom)	1	9
Between the Lines	1	1
Between the Lines (Zoom)	1	11
Tiny Art Kits	1	94
Senior Activity Kits	1	32
ESL Kits	1	3
Teen Programs	1	2
Anime Club High School	1	2
Youth Programs	58	1528
1000 Books Before Kindergarten Storytime	1	21
Anime Club	1	4
Chess Academy (Zoom)	1	8
Craftin' Around	2	6
Craftin' Around Jr.	2	15
Crafty Saturday	1	12
DIY Family Game Night	1	24
Drama Club	1	6
Drop Everything & Doodle	1	5
Family Engineering Night	1	29
Family Lawn Games	2	31
Family Movie Monday	3	23
Family Storytime	2	15
Firework Storytime	1	19
Idea Lab/Idea Lab Jr.	4	26
Lego Builders (Zoom)	1	6
Little Mermaid Storytime	1	32
Meet the Whale Shark	1	62
Mess-terpiece Monday	1	30
Monday Morning Music	1	20
Mother-Daughter Bookclub	1	6
Nintendo Switch Gaming	2	16
Read to the Rainbow Dogs	1	11
Red, White, & Bicycle	1	19
STEMonade Stand	4	472
Stories in the Park	4	93
Summer Storytime	4	77
Tie Dye your T!	3	353
Tots Dealing with Big Feelings	1	16
Water Babies	8	71
Library-Wide Programs	0	0
Talks/Tours inside the Library		
Youth Services	0	0
Adult/Teen Services	0	0
Talks/Tours outside the Library		
Youth Services	3	115
MGPD Kidventure Camp	1	21
MGPD Junior Camp	2	94

2021 Statistics -- Morton Grove Public Library

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD Total	Prev YTD	Prev YrMo
PATRONS															
Gate Count	6,912	7,370	9,172	8,281	8,235	11,668	10,371						62,009		0
Curbside Appointments	29	15		15	9	2	3						73	3,202	1,554
Active Cards	8,779	8,798	8,924	8,977	8,998	9,015	9,063								9,822
Other (NR Fee, Org, etc)													0		0
% of MG pop w/active cards	39%	39%	40%	40%	40%	40%	40%						n/a		44%
REFERENCE															
Adult															
Technology and Reference	809	752	908	850	717	866	996						5,898	1,061	443
Directional/General Library Info	608	568	791	837	749	893	940						5,386	1,213	558
Reading Program	0	0	0	0	0	192	314						506	3	0
Youth															
Technology and Reference	473	453	635	507	474	673	650						3,865	559	234
Directional/General Library Info	326	291	408	414	395	745	555						3,134	169	105
Reading Program	5	7	2	1	8	1674	543						2,240	3	0
Circulation															
General Info	71	79	92	84		103	98						527	0	0
Directional	96	85	101	87		96	90						555	0	0
TOTAL	2,388	2,235	2,937	2,780	2,343	5,242	4,186	0	0	0	0	0	22,111	3,008	1,340
OUTREACH															
Offsite Visits	9	10	16	16	59	3	3						116	37	14
Audience	124	181	256	374	1445	82	115						2,577	654	280
In Library Visits	0	3	0	3	0	3	0						9	0	0
Audience	0	16	0	26	0	129	0						171	0	0
School Deliveries	9	5	6	5	1	10	2						38	4	1
Items	167	193	128	89	15	217	58						867	120	27
Homebound Deliveries	0	19	19	20	17	16	20						111	15	15
Items	0	173	133	134	115	123	183						861	153	153
TECHNOLOGY/INTERNET USE															
Public Access computers															
Sessions	487	572	622	692	721	935	915						4,944	0	0
Total time (hrs)	404	402	477	521	554	645	709						3,712	0	0

2021 Statistics -- Morton Grove Public Library

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD Total	Prev YTD	Prev YrMo
AWE Early Learning computers															
Sessions	Unable to obtain at this time.												0	0	0
Total time (hrs)													0	0	0
Public Scan Stations															
Scans	922	2,536	987	3,091	897	1,062	1,230						10,725	407	131
Faxes (pages)	115	61	79	58	47	52	64						476	59	33
Public WiFi Use	Unable to obtain at this time.														
Devices													0		n/a
Sessions													0		n/a
Website Visits															
mgpl.org	10,973	10,815	11,055	9,717	11,132	10,895	9,899						74,486	25,644	12,820
Databases/Online Resources															
Sessions	1,122	689	1,050	903	1,026	742	829						6,361	2,460	1,269
Searches	2,879	2,289	2,401	2,334	2,809	2,248	2,400						17,360	7,430	3,753
LIBRARY PROGRAMMING															
Adult															
Number of Program Sessions	27	27	38	45	45	40	31						253	27	
Total Attendance	567	581	459	699	563	291	443						3603	584	
Teen															
Number of Program Sessions	0	2	1	1	2	2	1						9	1	
Total Attendance	0	17	19	4	13	6	2						61	5	
Youth															
Number of Program Sessions	34	36	45	40	48	59	58						320	70	33
Total Attendance	1322	1253	1424	940	1018	1740	1528						9225	3533	1694
Library-wide															
Number of Program Sessions						1							1	0	0
Total Attendance						105							105	0	0
MEETING ROOM USAGE															
Activity Room															
Library	0	16	23	24	29	17	18						127	0	0
Outside Use	0	0	0	0	0	0	0						0	0	0

