



**MORTON GROVE
PUBLIC LIBRARY**

LIBRARIAN'S REPORT

May 2021

Pam Leffler, Executive Director

Administration

On May 13, the CDC and IDPH announced that fully vaccinated individuals no longer had to wear masks when indoors, and on May 14 Illinois entered the Bridge Phase of the state's reopening plan, with an intent to enter Phase 5 on June 11 if things continue to move in the right direction (increased vaccinations, stable or declining positive COVID-19 tests and hospitalization rates).

The changes to the masking requirement caused some confusion among staff. To better gauge everyone's comfort levels with the elimination of mask mandates, I conducted an anonymous survey. After reviewing the results of the staff survey on masking, talking to area government officials and library directors, and extensive discussion with the managers, we made several changes to our masking and other pandemic related protocols that went into effect on May 24, 2021:

- Masks continue to be required for all staff and patrons while in the library until Friday, June 11 when Illinois enters Phase 5 of the Restore Illinois plan and as per our Use of Face Coverings policy. When Illinois enters Phase 5, that policy will automatically be rescinded. From that point forward, we will assume that if a patron comes into the building with no mask, that they are vaccinated. Unvaccinated staff will be required to wear a mask at all times while in the building. Fully vaccinated staff may opt to remove/wear masks based on their comfort level.
- No limit on time in the building.
- Additional seating throughout the library.
- Computer use allowed on a walk-up basis.
- Computer use limit is 2 hours.
- Maintenance staff will no longer regularly clean the computer room equipment throughout the day. Cleaning supplies will remain available to patrons in the Computer Room should they wish to wipe down the equipment prior to use.
- Kidspace rules and protocols will remain as they are currently. Visits to Kidspace are by appointment only.
- Study rooms remain closed.

Youth Services/Lower-Level Renovation

- YS and lower-level renovation activities continue. As of this writing, the YS Desk, cabinetry in the Activity Room and staff lounge have been installed. All tile work and the first coat of paint have been completed and lighting installed.
- A Board walk-through is scheduled for June 10.
- Project Manager Jason Perunas has provided an updated budget worksheet that reflects the most recent costs associated with the project and the various alternates.
- Pay application #4 for May has been included in your packets for approval. As explained previously, the pay applications are reviewed by SMC, the architects, and then passed on to the Library for pay approval by the Board each month.
- I continue to have regular meetings with library staff, the architects, Jason Perunas, project manager/site superintendent from SMC, throughout the month.
- Updates and photographs of the renovation can be found on the library website at mgpl.org/renovation.

Personnel

- Melissa Mayberry, who had been acting as the Interim Adult Services Manager, officially accepted the permanent position of Adult Services Manager. Melissa began serving as Interim Adult Services Manager at a really trying and difficult time last summer, and since then has proven herself an able and effective manager of Adult Services. Due to changes in staffing levels and department and library needs, we will not be filling the Adult Services Assistant Manager position (Melissa's former role) at this time.
- Three staff members submitted their resignations this month: Ruchi Sharma and Nihar Shah, Circulation Clerks, and Alissa Burke, part-time Adult Services Librarian all left to pursue full-time employment opportunities. Circulation Services Manager Jeff Ray had already been planning on Ruchi and Nihar's departures and has made some recent hires. I will be discussion the vacant part-time librarian position with Melissa soon, and we hope to have a decision made on that position by the end of June.
- By the end of May, 95% of the library staff have been fully vaccinated. We continue to follow all masking and social distancing protocols as outlined by the CDC and county and state health departments.
- Other staff activities have been reported in the Department reports.

Automation & Technology

- We had some library-wide problems with printing and logging onto MyPC (system we use for internet computer registration) due to a Microsoft upgrade. Once OSG determined the cause of the problem, they were able to fix it in a timely manner.
- OSG continues routine and general maintenance of our computers and other automation systems.

Legal/Financial/Policy

- I met with Jack Cook from Cook & Kocher Insurance on May 6 to review the library's insurance policies. We will see a small increase in our overall insurance costs, but nothing significant. The Library remains extremely well-covered.
- Brian LeFevre from Sikich LLC presented the finalized 2020 audit to the Board at the May meeting.
- New Administrative Assistant Susanne Gilbert began reorganization of files, weekly paying of bills, and generally familiarizing herself with other admin assistant tasks. She is working on getting permission to dispose of records as per the Records Retention Act. She is also researching accounting courses to give her a better understanding of accounting principles to assist in the preparation of financial reporting.

Facilities

- Repair work on the walls and floors on the main level that were affected due to shoring up the ceilings during renovation began in April and continued into May. As mentioned last month, we took advantage of this work to make a few changes to paint color in those areas and to create a small café/seating area where the copier and scanners used to be. While vending and food and drink will not yet be allowed in

the building due to the pandemic, we believe that this will be a welcome addition to the library for future use.

- Additional information on the building and grounds can be found in the report from Facilities Manager, Ed Tamras.

Miscellaneous

- Due to scheduling conflicts, the inaugural meeting of the EDI Committee has been pushed back to mid-late-June.
- I attended the CCS Executive Committee meeting in person at the CCS offices. After the meeting, I met with Rebecca Malinowski and Debra Wischmeyer from CCS and Sara Murray from Algonquin PLD (outgoing CCS President) for a brief orientation. My term as President of CCS begins in June.
- We once again signed up for the Village's Adopt-a-Planter program.

Events/Programs/Meetings

CCS Executive Committee	May 12
Cook and Kocher Insurance meeting	May 6
Department Manager meetings	May 19
ECC Board meeting	May 12
HR Source Roundtable	May 5
Library Board of Trustees Regular Mtg	May 13
Local Directors Meetup	May 4, 18
North Suburban Library Directors	May 10
SMC – Owner/Architect/CM meeting	May 4, 18

Besides meetings listed above, I had several meetings throughout the month with Department Managers and other staff on a variety of personnel, collection, and building related issues.

MGPL Adult Services May 2021 Report

Melissa Mayberry, Adult Services Manager

This month brought us another step closer to normal, as we are no longer requiring an appointment for the Computer Room and there is no time limit for visits in the library. Patrons have been very grateful for these changes, and we are seeing an increased number of patrons coming to the library to study or work, or in one case, participate in a virtual job interview.

Programming

With comfortable, sturdy lawn chairs purchased with Age Options funding, we have started hosting programs for adults on the front lawn. This month, Crafting for Charity met two times, and the participants were thrilled to be back at the library, creating handmade crafts for local charities.

Another outdoor program this month, was our very first Plant Swap. We had the event more structured than a usual plant swap due to covid, but we were pleased with the turnout. A local business, Plant Shop Chicago, was onsite providing information about the plants. A follow up Zoom program the following night, provided another opportunity for patrons to share plant knowledge.



One of several ongoing programs developed and run by AS staff is, Name That Tune. This program is attended by a regular group of patrons who meet online to test their musical knowledge. This month we received the following feedback, "It was a joy to be a part of! They did an outstanding job; it was fun to see how animated Bob was!"

We also continued to select and assemble materials for kits. We distributed 33 of the Senior Activity kits and one ESL kit. For teens, this month we created 8 personalized LitLoot boxes that included two books (one that they can keep) as well as a few other goodies.

We finished the month with 28 online and in person programs with a total of 257 attendees.

Outreach

We continued with our outreach efforts. This month we made 19 homebound deliveries of 155 items. We also distributed books to the Metra station and The Morton Grove Village Little Free Library.





This month we unveiled a new Book Pick form. This form will provide customized Readers' Advisory for the YA collection. YA books are appealing to adults as well as those in High School, and we are hopeful with this form we can help patrons find their next good YA book or series.

Book Displays

- Royally Good Books
- Asian American/Pacific Islander Heritage Month

Book Rivers and Record Sets

- National BBQ
- National Mediterranean Diet Month
- AAPI Heritage
- Asian American and Pacific Islander Heritage
- New YA Releases
- Perseverance and Ingenuity

Library Aware Newsletters

- Bestseller Preview
- New Fiction
- New Non-Fiction
- New Movies

Videos

- One Minute Book Talk- Language of Flowers
- One Minute Book Talk: Natalie Tan's Book of Luck & Fortune

Continuing Education/Meetings/Webinars

- AS staff continued participating in the United Way Equity Challenge
- AS staff participated in Customers Without Masks: Simple Strategies That Get People to Follow Your COVID-19 Policies, presented by Ryan Dowd
- Cailyn attended Manga in Libraries

MGPL Circulation Services
May 2021 Report
Jeffrey Ray, Circulation Services Manager

Patrons:

- 64 new patron cards registered.
- 235 curbside appointments

Staff:

- 5/4/21 Attended CCS Database Management meeting.
- 5/21/21 Attended LACONI CSS program “Fines Free during a Pandemic”.
- Circulation Staff is currently shifting the Adult Non-Fiction and Fiction collections.

MGPL Facilities
May 2021 Report
Ed Tamras, Facilities Manager

- Took down west wall shelving so contractors can patch and paint wall, put back up after they were finished.
- Put back shelves by stairway near east info desk.
- Called Daugherty Sales to quote us on new storm pumps in the mechanical room behind old Cooperman room. They came and took measurements.
- A&J sewer cleaned out the 2 pits in the mechanical room behind the new Teen space ahead of the new pump install possibly sometime in June.
- Changing the HVAC filter and filter cover on a weekly basis in the basement due to the amount of dust in the air.
- Slowly adding more chairs and tables as we near phase 5.
- Day to day operations of cleaning the library and checking outdoor grounds.
- Weekly: Drain the drip tube for the fire sprinkler system.
- Performed general, ongoing and regular maintenance throughout the building.

MGPL Marketing & Engagement
May 2021 Report
Chad Comello, Marketing & Engagement Manager

Web

- Uploaded and promoted videos for Brain Bytes, Folk & Fairy Tales, One Minute Book Talks, and various program recordings
- Updated webpages for Summer Reading Program and Book Picks, and created a new Magazines webpage in collaboration with Adult Services
- Published 1 blog post:
 - Reading Colors Your World: Summer Reading Program 2021

Design

- Completed the June/July newsletter issue
- Karina and Bettina created event graphics for social media
- Karina created various graphics and print materials for Adult Services programs, including the forthcoming One Book, One Village
- Karina's Tomato Club updates: Sent two update emails, repotted the library's seedlings in paper pots, continue to monitor and take care of seedlings
- Karina created a "We're Open" sign and installed it above the Lincoln Avenue entrance
- Karina began redesigning the shelf location signs on the endcaps in Adult Nonfiction
- Bettina and Karina began brainstorming design ideas for the elevator doors
- Bettina created the June StoryWalk
- Bettina created an abundance of Summer Reading Program graphics and other print materials for Youth Services
- Bettina created monthly community flyers for posting at our Metra station shelf

Promotion

- Sent weekly e-news and promotional emails through Savannah
- Posted on social media accounts
- Posted photo updates from the YS renovation to the Facebook photo album
- Bettina posted select events to Patch and Tribune Things to Do online calendars

Meetings/Training/Etc.

- Weekly meetings for the Marketing department and managers
- May 7: Chad attended a Recharge Committee meeting
- May 21: Chad attended a virtual Middle Managers Roundtable

MGPL Technical Services

May 2021 Report

Helga Scherer, Technical Services Manager

Staff Projects:

- Staff are working on relabeling the YS picture book collection. Labels are being applied to the front cover of each book to enable them to be used in the new face-out shelving post remodeling. Approximately 2500 (out of 6000 in the Baxter Room) have been relabeled as of the end of April. This is on target for end of June completion. Picture books in Kidspace will be relabeled early July.

Department Head Projects:

- Continue working on CD relabeling project. This is completed through Gospel music with the largest collection, Rock, remaining.
- Coordinating and working on the picture book project as described above

Meetings

- Weekly manager's meetings
- Construction meetings

Staff

- Sue Heidkamp has been on medical leave since April 12 with an anticipated return of mid-May.

MGPL Youth Services May 2021 Report

Courtney Schroeder, Youth Services Manager

Every year May tends to be light on programs and heavy on Summer Reading prep and this month was no different. After finalizing the plans for Summer Reading, all of the supplies arrived throughout the month and we spent a lot of time getting organized and then Amy and Colleen put together all of the bags so that they were ready to go on Day 1. We always start Summer Reading on June 1st, but this is the first year since I have been here that it also happened to be the day after the Memorial Day holiday, so we had to be prepared quite early and didn't have the benefit of the relief that a day of prep just before the program begins brings.

Programming

In May we provided 39 programs for 1503 people (Zoom programs are actual attendance numbers, Facebook Live/Streaming program numbers are of views as of the end of the month). This includes the 425 **STEMonade Stand** kits we gave out this month.

As I mentioned, May tends to be lighter on programs and attendance at programs with families busy finishing up school and getting ready for summer. Most of the programs we offered this month were ones we have offered in previous months such as Leslie's **Drama Club**, Jess' **Escape Room**, Amy's **LEGO Builders**, and **Chess Academy**. We also hosted our regular storytimes and bookclubs this month as well.

Natalie's **Chopped: Arts & Crafts Edition** was a lot of fun with 6 families attending and participating. Families picked up the 'secret ingredient' in advance of the program and created art according to the challenge using things they had laying around the house. It's a ton of fun, but Natalie did mention that she can't wait to do it in person again when kids can use our new programming space.

We now have 93 kids signed up for our **1000 Books Before Kindergarten** program, and Sarah keeps the families engaged with bi-monthly Storytimes and (on the opposite month) a fun newsletter full of early literacy tips and tricks. This month's storytime was attended by 21 people.

This month, Sarah and Natalie began offering our outdoor storytimes, **Storytime on the Lawn**, again and they were incredibly well-attended. Even on colder or rainier days, families still came out to hear stories in person. One of Sarah's events on a nicer day had 37 people in attendance!



Outreach

This month, the outreach team visited with 10 groups (997 kids/teachers) in the schools and 1 group of 12 people on the lawn. Brittany worked on four different Summer Reading promotional videos, which were shared at area schools, and met with classes to discuss participating in Summer Reading. Debbie visited virtually with preschool classes and even met with the Jerusalem Lutheran Kindergarten class on the lawn for a fun storytime.

Professional Development/Training/Meetings

In May, the Youth Services staff virtually attended the following professional development and training meetings in addition to the Youth Services staff meeting:

- Brittany attended the School Facilitators networking meeting.
- Debbie attended the ECA Steering Committee meeting.
- Debbie watched a webinar on how to reduce police calls and keep everyone safe.
- Sarah, Amy, and Brittany watched the Ryan Dowd webinar on prejudice and responding to prejudicial comments.
- Debbie watched the Booklist webinar, Picture Books for Spring and Beyond.
- Leslie attended the RAILS Programmers networking meeting.
- Debbie watched the Booklist webinar on the importance of “windows” and “mirrors” in books.
- Debbie attended the Childrens’ Music Network Early Childhood Affinity group meeting.
- Brittany and Courtney watched the Ryan Dowd training on how to deal with customers without masks.
- Debbie watched the webinar, Children Thrive Outside: A New Day for Outdoor Play in Child Care.

Programming Statistics - May 2021

Program Name:	# of sessions	Total Attendance
Adult Programs	30	291
Chair Yoga (Zoom)	2	56
Tai Chi (Zoom)	2	27
Meditation (Zoom)	1	3
Your City @ Home: Chicago Children's Museum (Zoom)	1	3
Your City @ Home: Illinois Holocaust Museum (Zoom)	1	6
Your City @ Home: The Art Institute of Chicago (Zoom)	1	14
Your City @ Home: The Field Museum (Zoom)	1	12
Your City @ Home: Elmhurst History Museum (Zoom)	1	2
Crafting for Charity	2	17
Plant Swap	1	24
Plant Swap Follow-Up (Online)	1	3
Backyard Astrophotography (Zoom)	1	6
Stay Safe Online (Zoom)	1	5
Protecting Your Immunity With Nutrition (Zoom)	1	20
Tech Talk: Video Chatting (Zoom)	1	1
Book a Librarian	3	3
Kanopy Club	1	4
Name That Tune (Zoom)	1	7
Exploring Spices(Zoom)	1	13
Between the Lines (Zoom)	1	12
Book Chat (Zoom)	1	4
LitLounge (Zoom)	1	12
Book Talk (Phone)	1	3
Senior Activity Kits	1	33
ESL Kits	1	1
Teen Programs	1	8
LitLoot	1	8
Teens Finals Study Break	1	0
Youth Programs	39	1503
1000 Books Before Kindergarten (Zoom)	1	21
Bedtime Stories (Facebook)	1	100
Brain Bytes (Facebook/YouTube/Instagram)	2	106
Chess Academy (Zoom)	1	7
Chopped: Arts & Crafts Edition (Zoom)	1	6
Crafty Saturday	1	36
Drama Club (Zoom)	1	9
Escape Room (Zoom)	1	4
Family Engineering Night (Zoom)	1	2
Family Reads Bookclub (Zoom)	1	3
Family Yoga (Zoom)	1	1

Folk & Fairy Tales (Facebook/YouTube)	1	86
Jr. Escape Room (Zoom)	1	5
Lego Builders (Zoom)	1	11
Listen Up (Facebook)	4	295
Mother-Daughter Bookclub (Zoom)	1	14
Preschool Storytime (Zoom)	3	46
STEMonade Stand	4	425
Storytime on the Lawn	4	84
Toddler Time (Zoom)	3	39
Tots Dealing with Big Feelings (Zoom)	1	5
Wee Read (Facebook)	4	198
Library-Wide Programs	0	0
Talks/Tours inside the Library		
Youth Services	1	12
Jerusalem Lutheran	1	12
Adult/Teen Services	0	0
Talks/Tours outside the Library		
Youth Services	10	997
Melzer	5	514
Park View	5	483
Adult/Teen Services	0	0

06/01/2021

**Morton Grove Public Library
Monthly Statistics
For 05/2021**

The Checkout numbers and Renewal numbers exclude in-house cards as well as test cards

The line that reads "Number Of Items Currently Out" counts items with these Item Statuses :

'Checked Out', 'On loan to another library', 'Awaiting Pickup', 'In transit to another library', 'In-Transit to Home Library'

For More Information: <https://www.learning.ccslib.org>

Transaction Type	Transaction SubType	NUMBER OF PATRONS ITEMS TRANSACTIONS
Checkins at your stations	Leap Check in	8969
Checkins at your stations	Checkin Leap In Hous	201
Checkins at your stations	Quick Check in	19
Checkins at your stations	Normal	5
Checkins at your stations	Self Check in	5
	Total Checkins	9199
Checkouts at your stations	Leap Checkout and Renewal	6039
Checkouts at your stations	Self check Check out	3156
Checkouts at your stations	Circ Checkout and Renewal	13
	Total Checkouts	9208
Renewals at your stations	Auto-renewal	6502
Renewals at your stations	Power PAC Renewal	189
Renewals at your stations	Self check Check out	28
Renewals at your stations	Leap Checkout and Renewal	222
	Total Renewals	6941
Number of your Library's items checked out system-wide		8855
Number of your Library's unique items checked out system-wide		8104

Holds Placed through your interface		3507
Holds placed for/by your patrons		3852
Holds Held		3316
Holds Located		0
Holds Checkedout		3093
Holds Expired		0
Holds Cancelled		376
Holds Unclaimed		325
Number Of Items Currently Out		8989
Existing "MortonGrove" patron received new barcode		21
Patron Expiration Date Extended More Than 30 Days:		15
Count of physical patron records at beginning of 05/2021		10072
Minus Patron records physically deleted		925
Minus Patron library was changed from "MortonGrove" to some other CCS librar		4
Plus Patron records physically added		64
Plus Patron library was changed from some CCS library to "MortonGrove"		5
Count of physical patron records at end of 05/2021		9212
Minus In-House and Test Cards		14
Minus Expired Cards		955
Unexpired Patrons on file		8243
Leap Registration	Patron Lib=MortonGrove	64
Leap Registration	Patron Lib=CCSL	4
Pac Registrations from 05/2020 thru 04/2021 - All		0
Pac Registrations from 05/2020 thru 04/2021 - Converted		0
Pac Registrations from 05/2020 thru 04/2021 - Conversion Rate		0%

Morton Grove Public Library
MONTHLY CCS INTERLIBRARY LOAN ACTIVITY
05/2021 - 05/2021

*Circulation between a library's branches is excluded from these numbers.
For example, circulation of an Algonquin Main item at Algonquin Branch is excluded.*

The columns are labeled as follows:

1. Lending Library
2. Intra-CCS - To CCS Libraries
3. Other Ill. - To Other Libraries or Systems in Illinois
4. Outside Ill. - To Libraries Outside of Illinois
5. Total - Total Sent by Lending Library
6. Percent Held - Lending Library Holdings to System Wide Holdings
7. Percent Intra-CCS - Lending Library Intra-CCS ILL to System Wide Total Intra-CCS ILL

Lending Library	Intra-CCS	Other Ill.	Outside Ill.	Total	Percent Held	Percent Intra-CCS
Algonquin	2,722	185	37	2,944	3.42	4.44
Cary	1,161	52	18	1,231	3.03	1.89
CCSL	3	0	0	3	0.00	0.00
Crystal Lake	2	0	0	2	3.04	0.00
Des Plaines	4,644	282	266	5,192	5.51	7.58
Ela	2,815	107	0	2,922	3.38	4.59
Evanston	2,219	79	62	2,360	7.34	3.62
Fox River Valley	2,980	56	17	3,053	2.90	4.86
Fremont	2,190	64	26	2,280	1.94	3.57
Glencoe	1,021	62	12	1,095	2.33	1.67
Glenview	3,180	146	95	3,421	5.15	5.19
Grayslake	3,257	103	59	3,419	3.41	5.32
Highland Park	1,990	78	40	2,108	4.17	3.25
Huntley	1,469	47	1	1,517	2.80	2.40
Indian Trails Public Library	2,273	87	64	2,424	3.48	3.71
Lake Forest	1,269	3	0	1,272	3.03	2.07
Lake Villa	2,384	95	22	2,501	2.85	3.89
Lincolnwood	1,265	12	4	1,281	2.02	2.06
McHenry	1,776	75	34	1,885	2.68	2.90
Morton Grove	1,391	29	16	1,436	3.56	2.27
Niles	3,984	14	9	4,007	5.03	6.50
Northbrook	2,779	148	116	3,043	4.91	4.54
Palatine Public Library	4,254	106	1	4,361	4.49	6.94
Park Ridge	2,134	47	32	2,213	3.51	3.48
Prospect Heights	1,484	22	15	1,521	2.52	2.42
Round Lake	1,369	35	44	1,448	3.34	2.23
Wilmette	3,170	103	43	3,316	4.96	5.17
Winnetka-Northfield	1,033	31	11	1,075	1.76	1.69
Zion-Benton	1,055	64	37	1,156	3.39	1.72
Total	61,273	2,132	1,081	64,486	100.00	100.00

2021 Statistics -- Morton Grove Public Library

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD Total	Prev YTD	Prev YrMo
CIRCULATION															
Total Checkouts (physical material)	6689	5,857	9,034	9,070	9,208								39,858	27,312	1
Total Renewals (physical material)	5237	5,532	5,220	7426	6941								30,356	18,466	0
Downloads/Streaming															
ebooks	2,197	2,129	2,255	2,076	2,050								10,707	9,696	3,341
eAudiobooks	1,320	1267	1,326	1,216	1,240								6,369	4,872	1,406
Movies	868	802	753	707	656								3,786	3,568	1,346
Music	127	98	86	73	90								474	499	169
Magazines	222	300	301	146	161								1,130	579	199
TOTAL	16,660	15,985	18,975	20,714	20,346	0	0	0	0	0	0	0	92,680	64,992	6,462
In House Use	80	0	109	86	201								476	1,979	0
COLLECTIONS															
Adult/Teen Collection															
Books	52,649	52,409	52,912	52,472	52,197										52,270
CDs (music)	4,847	4,525	4,561	4,575	4,579										5,248
Audiobooks	2,018	2,024	2,032	1,948	1,988										1,996
DVDs/Blu-ray	9,948	9,900	9,930	9,886	9,853										9,713
Videogames	647	651	574	529	534										582
Laptops	7	7	7	7	7										6
Hotspots	20	20	20	20	20										20
Serials (Title count)	185	185	185	185	185										215
Microforms	209	209	209	209	209										209
Library of Things	55	55	59	61	61										6
Youth Collection															
Books	41,745	42,126	42,303	42,078	42,462										43,612
CDs (music)	848	848	847	847	847										829
Audiobooks	593	593	593	601	603										689
DVDs/Blu-Ray	4,440	4,451	4,451	4,154	4,286										3,980
Videogames	533	531	531	530	532										475
Serials (Title count)	23	23	23	23	23										31
Multimedia Kits (STEM kits)	39	39	39	39	39										38
Laptops	1	1	1	1	1										1
Tablets	4	4	4	4	4										4
TOTAL	118,811	118,601	119,281	118,169	118,430	0	0	0	0	0	0	0	0		119,924

2021 Statistics -- Morton Grove Public Library

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD Total	Prev YTD	Prev YrMo
PATRONS															
Gate Count				5,888	5,364								11,252	31,877	0
Curbside Appointments	1,648	1,554	932	248	235								4,617	n/a	n/a
Active Cards	9,863	9,822	9,118	8,800	8,243										8,990
Other (NR Fee, Org, etc)	0												0		0
% of MG pop w/active cards	44%	44%	40%	39%	38%								n/a		39%
REFERENCE															
Adult															
Technology and Reference	573	443	672	836	867								3,391	2,785	76
Directional/General Library Info	655	558	704	806	784								3,507	3,020	199
Reading Program	3	0	0	0	0								3	2	2
Youth															
Technology and Reference	325	234	416	460	442								1,877	1,254	3
Directional/General Library Info	64	105	256	308	268								1,001	940	12
Reading Program	3	0	0	0	6								9	100	0
Circulation															
General Info	0	0	58	67	71								196	249	0
Directional	0	0	69	55	63								187	205	0
TOTAL	1,623	1,340	2,175	2,532	2,501	0	0	0	0	0	0	0	10,171		
OUTREACH															
Offsite Visits	23	14	29	6	10								82	111	0
Audience	374	280	825	94	997								2,570	2,947	0
In Library Visits	0	0	0	0	1								1	6	0
Audience	0	0	0	0	12								12	154	0
School Deliveries	3	1	0	2	0								6	17	0
Items	93	27	0	58	0								178	265	0
Homebound Deliveries	0	15	19	21	19								74	46	0
Items	0	153	135	165	155								608	313	0
TECHNOLOGY/INTERNET USE															
Public Access computers															
Sessions	0	0	169	268	305								742	2,913	0
Total time (hrs)	0	0	69	128	172								369	3,123	0

2021 Statistics -- Morton Grove Public Library

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD Total	Prev YTD	Prev YrMo
AWE Early Learning computers															
Sessions	0	0	0	0	0	0							0	882	0
Total time (hrs)	0	0	0	0	0	0							0	301	0
Public Scan Stations															
Scans	276	131	656	1,099	1,372								3,534	6,759	0
Faxes (pages)	26	33	56	69	55								239	157	0
Public WiFi Use															
Unable to obtain at this time.															
Devices													0		n/a
Sessions													0		n/a
Website Visits															
mgpl.org	12,824	12,820	12,055	10,342	9,834								57,875	33,584	6,393
Databases/Online Resources															
Sessions	1,191	1,269	1,478	1,142	1,273								6,353	3,309	769
Searches	3,677	3,753	3,549	3,721	2,280								16,980	16,156	4,991
<u>LIBRARY PROGRAMMING</u>															
Adult															
Number of Program Sessions	27	22	21	34									104	145	22
Total Attendance	584	934	356	599									2473	3813	1305
Teen															
Number of Program Sessions	1	1	1	1	1								5	10	0
Total Attendance	5	12	12	8	0								37	105	0
Youth															
Number of Program Sessions	37	33	43	36	39								188	154	12
Total Attendance	1839	1694	1900	1588	1503								8524	6481	1920
Library-wide															
Number of Program Sessions	0	0	0	0	0								0	0	0
Total Attendance	0	0	0	0	0								0	0	0
<u>MEETING ROOM USAGE</u>															
Activity Room															
Library	0	0	0	0	0								0	151	0
Outside Use	0	0	0	0	0								0	0	0

2021 Statistics -- Morton Grove Public Library

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD Total	Prev YTD	Prev YrMo
Baxter Room															
Library	0	0	0	0	0	0							0	54	0
Outside Use	0	0	0	0	0	0							0	8	0
Cooperman Room						0									
Library Use	0	0	0	0	0	0							0	48	0
Outside Use	0	0	0	0	0	0							0	5	0
STUDY ROOM USAGE															
Reservations	0	0	0	0	0	0							0	995	0
Total time	0	0	0	0	0	0							0	2135	0
OTHER/MISCELLANEOUS															
Volunteer Hours															
Adult	0	0	0	0	0	0							0	385.5	0
Teen	0	0	0	10	1.5								11.5	40.5	0
SOCIAL MEDIA															
Facebook															
posts	67	66	81	73	72								359	218	61
total page likes as of 1st of the month	1990	2005	2023	2037	2043								n/a		1,896
post likes/shares/comments	1816	1684	3084	1561	976								9,121	4,846	996
Twitter															
posts	65	47	68	66	63								309	163	39
total followers as of the 1st of the month	704	712	721	725	719								n/a		693
profile visits	564	244	491	362	260								1921	316	42
mentions	12	4	15	13	3								47	31	1
Instagram															
posts	36	21	35	37	32								161	91	22
total followers as of the 1st of the month	926	948	962	966	970								n/a		789
likes/comments	645	437	622	612	421								2737	1717	260
YouTube															
videos	6	5	7	11	14								43	21	9
views	100	119	205	263	181								868	702	194