



**MORTON GROVE
PUBLIC LIBRARY**

LIBRARIAN'S REPORT

April 2021

Pam Leffler, Executive Director

Administration

We have started to see a small uptick in the number of people in the library building. We have heard anecdotally that many people are not aware that the building has reopened, so we're also working on more publicity and signage to make that more known and obvious.

Youth Services/Lower-Level Renovation

- YS and lower-level renovation activities continue. As of this writing, drywall has been installed, some areas are already being painted, tile and lighting are being installed, etc. I had several meetings with library staff, the architects, and our project manager/site superintendent from SMC, Jason Perkunas throughout the month.
- Project Manager Jason Perkunas has provided an updated budget worksheet that reflects the most recent costs associated with the project and the various alternates.
- Pay application #3 for April has been included in your packets for approval. As explained previously, the pay applications are reviewed by SMC, the architects, and then passed on to the Library for pay approval by the Board each month.
- We hope to schedule another Board walk-through of the lower level in June.
- Updates and photographs of the renovation can be found on the library website at mgpl.org/renovation.

Personnel

- New Administrative Assistant Susanne Gilbert started on Monday, April 12. Susanne has jumped right in and begun reorganizing files in the Admin office and working with our accountant from Sikich, learning our accounting software, and best practices and procedures for invoicing and bill-paying.
- By the beginning of May, 90% of the library staff have been fully vaccinated. We continue to follow all masking and social distancing protocols as outlined by the CDC and county and state health departments.
- Other staff activities have been reported in the Department reports.

Automation & Technology

- OSG continues routine and general maintenance of our computers and other automation systems.

Legal/Financial/Policy

- The Policy Committee met on April 1 to review several policies for full Board approval at the April meeting.
- The annual audit was finalized. Brian LeFevre from Sikich LLC will present the final audit to the Board at the May meeting.

Facilities

- Repair work on the walls and floors on the main level that were affected due to shoring up the ceilings during renovation began in April. We are taking advantage of this work to make a few changes to paint color in those areas and to create a small café/seating area where the copier and scanners used to be. While vending and food and drink will not yet be allowed in the building due to the pandemic, we believe that this will be a welcome addition to the library for future use.
- Additional information on the building and grounds can be found in the report from Facilities Manager, Ed Tamras.

Miscellaneous

- With the recent focus on equity, diversity, and inclusion initiatives, the Library will be forming our own EDI committee. This committee, with representatives from Administration, Adult Services, Marketing, and Youth Services, will review Library policies (both public and staff facing) and procedures through an EDI lens. The committee's first meeting is scheduled for mid-May.

Events/Programs/Meetings

| | |
|--|--------------|
| All Staff meetings | April 14 |
| CCS Governing Board | April 14 |
| Department Manager meetings | April 14, 28 |
| ECC Board meeting | April 7 |
| HR Source Roundtable | April 7 |
| HR Source: New Law on Criminal Background Checks | April 16 |
| HR Source: Straight from the Source | April 27 |
| ILA Trustee Workshop: EDI | April 17 |
| Library Board of Trustees Policy Cmte | April 1 |
| Library Board of Trustees Regular Mtg | April 8 |
| Library Board of Trustees Special Mtg | April 21 |
| Local Directors Meetup | April 6, 20 |
| North Suburban Library Directors | April 5 |
| OSG Q1 Quarterly Business Review | April 9 |
| RAILS Member Update | April 27 |
| Reopening the Library: Ventilation and Air Circulation Considerations | April 20 |
| SMC – Owner/Architect/CM meeting | April 6, 20 |
| Understanding COVID-19 Vaccines | April 15 |

Besides meetings listed above, I had several meetings throughout the month with Department Managers and other staff on a variety of personnel, collection, and building related issues.

MGPL Adult Services April 2021 Report

Melissa Mayberry, Adult Services Interim Manager

With much anticipation we started our new community garden initiative, the MGPL Tomato Club. The initial idea was envisioned by Karina Guico, and with the help of AS staff, it quickly grew into a series of programs and interactive events. We kicked it off the first week of April with three planting events on the front lawn. Over 130 patrons of all ages attended, and while some were experienced gardeners, for many it was their first attempt at growing from seed. We are providing information, photos, and resources for participants on our Tomato Club webpage created by Alissa Burke, as well as in Tomato Club emails produced by Karina. And inside the library we have set up a growing station where patrons can watch the progress of our own tomato seedlings.



Programming

We joined four area libraries, in our first Community Read event this month. We agreed to participate, believing this would be a good way to introduce our patrons to this type of program in anticipation of our upcoming One Book, One Village program this fall. The author talk had very positive feedback from our patrons. Rebecca also featured the book at her Between the Lines book discussion and had the highest number of participants since it moved online due to Covid.

Eight teens picked up their personalized LitLoot boxes that included two books (one that they can keep), a beach ball, lollipops, a flyer promoting next month's Teen Study break, and a personalized yarn wrapped initial.

We also continued to select and assemble materials for kits. We distributed 40 of the Senior Activity kits and four ESL kits.



We finished the month with 32 online and in person programs online with a total of 555 attendees.

While our Volunteer program is still suspended due to Covid, we did create the opportunity for Teens to earn service hours by reading a book and writing a review. This month we had 20 submissions, which can be viewed on the MGPL Good Reads account.

Book Rivers and Record Sets

- Tomatoes
- National Poetry Month
- Spring Vibes
- April Showers Bring Ugly Criers
- One with Nature
- Stop Asian Hate

Book Picks

- Responded to 1 request with a selection of 6 titles

Library Aware Newsletters

- Bestseller Preview
- New Fiction
- New Non-Fiction
- New Movies

Blog Post

- Develop Your Personal Interests and Professional Skills with LinkedIn Learning

Videos

- One Minute Book Talk: The Huntress
- Digital Spotlight: Build Tech, Business, and Creative Skills with LinkedIn Learning

Continuing Education/Meetings/Webinars

- Rebecca, Edmund and Melissa attended Effortless & Effective Diversity Audit, Ingram's iCurate inClusive webinar
- Rebecca attended Reaching Forward South Conference
- Rebecca attended Bookends & Beginnings: Conversation with Renee Rosen & Karen White
- Edmund attended CALVAN zoom meeting
- Edmund attended NWWAN zoom meeting
- Edmund attended LACONI: Diversity, Equity and Inclusion in Cataloging and Collection Development webinar
- Cailyn attended Strong Women & Girls Booklist webinar
- Cailyn attended Virtual 10th Annual Seed Library Summit
- AS staff continued participating in the United Way Equity Challenge
- AS staff attended AS Dept meeting
- AS staff attended all staff zoom meeting

MGPL Circulation Services
April 2021 Report
Jeffrey Ray, Circulation Services Manager

Patrons:

- 55 new patron cards registered
- 248 curbside appointments

Staff:

- 4/9/21 attended CCS Circulation Technical Group meeting.
- 4/30/21 attended LACONI Governing Board Strategic Planning meeting.

MGPL Facilities
April 2021 Report
Ed Tamras, Facilities Manager

- Replaced 3 more analog timers with digital for the outdoor lighting around the library. There is still one more to replace, but I will wait on that one.
- Began changing the HVAC filter covers on a weekly basis in the basement due to the amount of dust in the air from renovation activities.
- Day to day operations of cleaning the library and checking outdoor grounds.
- Weekly: Drain the drip tube for the fire sprinkler system.

MGPL Technical Services
April 2021 Report
Helga Scherer, Technical Services Manager

- Technical Services staff continued to perform regular acquisitions, processing, and cataloging work.
- A more detailed report will follow next month.

MGPL Marketing & Engagement
April 2021 Report
Chad Comello, Marketing & Engagement Manager

Web

- Uploaded videos for Brain Bytes, Folk & Fairy Tales, One Minute Book Talks, and various program recordings
- Updated webpages for Summer Reading Program and Tomato Club
- Created YA Book Picks form and began revamping Book Picks page to host all three forms
- Published 2 blog posts:
 - Develop Your Personal Interests and Professional Skills with LinkedIn Learning
 - Explore Different Lives through Community Reads

Design

- Worked on the June/July newsletter issue
- Karina and Bettina created event graphics for social media
- Karina created various print materials for Adult Services, including program handouts
- Karina worked with Adult Services on Tomato Club, including designing buttons, taking pictures of plantings, maintainin the Library's growing station, sending email updates, and creating a video about making newspaper pots
- Karina contacted vendors about elevator design, and she and Bettina began sketches
- Bettina created the May StoryWalk
- Bettina completed the Summer Reading Program logo and continued working on graphics
- Bettina created monthly community flyers for posting at our Metra station shelf

Promotion

- Sent promotional emails through Savannah
- Posted on social media accounts
- Chad created "swag bags" with library gear to give away to people who posted their library checkouts on social media; 7 bags given away
- Chad coordinated MGPL's staffing of booths at the Morton Grove farmers' market this summer
- Posted photo updates from the YS renovation to the Facebook photo album
- Karina created and updated the Tomato Club photo album on Flickr
- Bettina posted select events to Patch and Tribune Things to Do online calendars

Meetings/Training/Etc.

- Weekly meetings for the Marketing department and managers
- Chad attended Library Leadership cohort
- April 15: Coming Together meeting (Chad)
- April 21: OrangeBoy webinar: "Using Targeted Messaging to Position Your Library for Re-Opening" (Chad)

MGPL Youth Services

April 2021 Report

Courtney Schroeder, Youth Services Manager

We spent much of this past month finalizing plans for the upcoming Summer Reading program and our programming lineup for summer. This summer's programming will be a combination of online and in-person, outdoor events on the lawn. This year, we're even including an incentive prize for signing up the whole household and will be giving away foldable picnic/beach blankets which can then be used to participate in our programs on the lawn. In addition, we've been working behind the scenes with technical services to get the picture book and middle school collections ready for their new shelving. These two collections will see the biggest transformations as the middle school collection didn't exist before and the picture book collection will switch from spine-out to face-out shelving. The staff are getting more and more excited as we get closer to re-opening the department and though it's been wonderful to see families back in the KidSpace, we can't wait to see even more back in the building.

Programming

In April we provided 36 programs for 1588 people (Zoom programs are actual attendance numbers, Facebook Live/Streaming program numbers are of views as of the end of the month). This includes the 414 **STEMonade Stand** kits we gave out this month.

This month, Sarah's **Puppet Storytime** combined both an in-person pick up of supplies for a craft as well as an online storytime and it was a huge success with 31 people attending. Kids had a blast creating their puppets and were able to participate with craft supplies at home if they were not able to pick up their kit.



We've had varying success with the 'pick up from the porch' version of **Crafty Saturday**, but this month was a hit. I think when the weather is good, it's fun for families to pick up their kits and create them on the lawn. I think this summer when it's extra nice, we'll have lots of families participating in these types of programs.

With the end of the school year approaching, we typically see a decline in the number of participants in our school-aged programs, but we're definitely not seeing the same in our storytimes. Both our **Preschool and Toddler storytimes** are seeing record attendance. We're excited to be starting up our in-person storytimes on the front lawn again in May. No matter how we interact, it's just great to see the kids and be reaching families with our early literacy initiatives.

Outreach

This month, the outreach team visited with 6 groups (94 kids/teachers) and delivered 2 bookbags of 58 items to the schools. We've continued to support schools effectively throughout the school year and at the end of the month, Brittany created stop-motion videos to promote Summer Reading in the schools. They are really fun, and we can't wait to post them broadly on social media.

Professional Development/Training/Meetings

In April, the Youth Services staff virtually attended the following professional development and training meetings in addition to the all-staff meeting:

- Courtney attended both of the RAILS YS Managers meetings.
- I mis-spoke last month. Amy, Debbie, and Brittany finished their United Way Equity Challenge course this month.
- Jess attended the LACONi YSS Board meeting
- Debbie attended a meeting of the Advocate Literacy Committee and the Advocate training for doctoral residents. They are establishing a system to educate medical students on the importance of literacy.
- Debbie attended a meeting of the ECA to discuss surveys and the data they've been able to acquire.
- Sarah watched the Booklist Webinar, Middle-Grade Panel, which consisted of several middle school authors.
- Amy watched the Booklist webinar, Everything YA (young adult).
- Debbie attended the Childrens' Music Network Early Childhood Affinity group meeting.
- Jess attended several days of the National Math Festival.
- Jess and Debbie attended the LACONi YSS Spring Workshop Series on readers' advisory.
- Courtney watched the Baker & Taylor CATS Title Talk on board books, pictures books, and early readers being released in the coming months.
- Sarah watched the Booklist webinar, Voices from the Middle: Award-winners & Dazzling Debuts.
- Debbie attended the Collective Impact Summit conference.
- Amy watched the webinar, Bursting at the STEAMs: upcoming titles for young readers.
- Courtney and Sarah watched the webinar, Magnificent Middle Grade about new fiction/nonfiction for middle grades being published in the coming months.

MGPL STATS

APRIL 2021

CHECKOUTS



13,068
books



157
audiobooks



2,054
movies



308
albums



387
magazines

4,218

total econtent checkouts

2,076
ebooks

1,216
eaudiobooks

707
movies

73
albums

146
magazines



248

curbside pickup
appointments



268

computer
appointments



2,532

questions
answered



8,800

total active
library cards



mgpl.org

10,342

website
visits



Over **130** patrons of all ages attended our planting events

We have set up a growing station where patrons can watch the progress of our own tomato seedlings.



414

kits sent out
this month



34 adult online programs

599 viewers

36 kids online programs

1,588 viewers



73 Facebook posts

1,561

likes/shares/comments



37 Instagram posts

612

likes/comments



I have been taking Chair Yoga since last summer regularly. I feel it has helped me both physically and mentally in so many ways over these past hard several months. Cher is a wonderful teacher with a great friendly personality and extremely knowledgeable about her craft of yoga.

- Lyn

Programming Statistics - April 2021

| Program Name: | # of sessions | Total Attendance |
|---|---------------|------------------|
| Adult Programs | 34 | 599 |
| Chair Yoga (Zoom) | 5 | 163 |
| Tai Chi (Zoom) | 2 | 33 |
| Meditation (Zoom) | 1 | 6 |
| Your City @ Home: Shedd Aquarium (Zoom) | 1 | 24 |
| Your City @ Home: The DuSable Museum of African American History (Zoom) | 1 | 5 |
| Your City @ Home: Garfield Park Conservatory (Zoom) | 1 | 11 |
| Your City @ Home: National Museum of Mexican Art (Zoom) | 1 | 11 |
| Tomato Club: Planting | 3 | 132 |
| Jeanne Becker Trio (Zoom) | 1 | 22 |
| Property Tax 101 (Zoom) | 1 | 8 |
| Tomato Club: From Seed to Garden (Zoom) | 1 | 18 |
| Listening Session for Older Adults (Zoom) | 1 | 6 |
| Tomato Club: Basics of Gardening (Zoom) | 1 | 17 |
| Sustainability at Home: Waste Reduction & Recycling Right (Zoom) | 1 | 3 |
| Community Read Event: An Evening With Matt Haig (Zoom) | 1 | 30 |
| Book a Librarian (Phone) | 1 | 1 |
| Introduction to Word 365 (Zoom) | 1 | 3 |
| Tomato Club: The History of Tomato Clubs (Zoom) | 1 | 4 |
| Name That Tune (Zoom) | 1 | 5 |
| Exploring Spices(Zoom) | 1 | 16 |
| Between the Lines (Zoom) | 1 | 13 |
| Book Chat (Zoom) | 1 | 4 |
| LitLounge (Zoom) | 1 | 13 |
| Book Talk (Phone) | 1 | 5 |
| Blackout Poetry on the Porch | 1 | 2 |
| Senior Activity Kits | 1 | 40 |
| ESL Kits | 1 | 4 |
| Teen Programs | 1 | 8 |
| LitLoot | 1 | 8 |
| Youth Programs | 36 | 1588 |
| Bedtime Stories & More | 1 | 72 |
| Brain Bytes (Facebook/YouTube/Instagram) | 2 | 197 |
| Chess Academy (Zoom) | 1 | 7 |
| Crafty Saturday | 1 | 45 |
| Cuddle Bugs (Zoom) | 1 | 6 |
| Doodle Inspiration (Zoom) | 1 | 2 |
| Drama Club (Zoom) | 1 | 7 |
| Escape Room (Zoom) | 1 | 5 |
| Family Engineering Night (Zoom) | 1 | 2 |
| Family Yoga (Zoom) | 1 | 6 |
| Folk & Fairy Tales (Facebook/YouTube) | 1 | 72 |

| | | |
|--|----------|-----------|
| Jr. Escape Room (Zoom) | 1 | 8 |
| Kids' Write On - Poetry | 1 | 1 |
| Lego Builders (Zoom) | 1 | 14 |
| Listen Up (Facebook) | 4 | 361 |
| Mini Mastrpieces (Zoom) | 1 | 2 |
| Nintendo Switch Gaming (Zoom) | 1 | 4 |
| Pictionary (Zoom) | 1 | 0 |
| Preschool Storytime (Zoom) | 3 | 29 |
| Puppet Storytime (Zoom) | 1 | 31 |
| STEMonade Stand | 1 | 414 |
| Toddler Time (Zoom) | 3 | 37 |
| Tween Game Party (Zoom) | 1 | 2 |
| Wee Read (Facebook) | 5 | 264 |
| | | |
| Library-Wide Programs | 0 | 0 |
| | | |
| | | |
| Talks/Tours inside the Library | | |
| Youth Services | 0 | 0 |
| | | |
| | | |
| Adult/Teen Services | 0 | 0 |
| | | |
| | | |
| Talks/Tours outside the Library | | |
| Youth Services | 6 | 94 |
| Melzer Kindergarten | 3 | 63 |
| MNASR | 1 | 3 |
| Montessori Academy of Morton Grove | 2 | 28 |
| | | |
| Adult/Teen Services | 0 | 0 |
| | | |
| | | |
| | | |

05/01/2021

**Morton Grove Public Library
Monthly Statistics
For 04/2021**

The Checkout numbers and Renewal numbers exclude in-house cards as well as test cards

The line that reads "Number Of Items Currently Out" counts items with these Item Statuses :

'Checked Out', 'On loan to another library', 'Awaiting Pickup', 'In transit to another library', 'In-Transit to Home Library'

For More Information: <https://www.learning.ccslib.org>

| Transaction Type | Transaction SubType | NUMBER OF PATRONS ITEMS TRANSACTIONS |
|--|----------------------------|---|
| Checkins at your stations | Leap Check in | 9007 |
| Checkins at your stations | Quick Check in | 77 |
| Checkins at your stations | Self Check in | 5 |
| Checkins at your stations | Checkin Leap In Hous | 86 |
| Checkins at your stations | Normal | 1 |
| Checkins at your stations | Checkin Leap Invento | 4 |
| | Total Checkins | 9180 |
| Checkouts at your stations | Leap Checkout and Renewal | 6677 |
| Checkouts at your stations | Self check Check out | 2386 |
| Checkouts at your stations | Circ Checkout and Renewal | 7 |
| | Total Checkouts | 9070 |
| Renewals at your stations | Leap Checkout and Renewal | 276 |
| Renewals at your stations | Power PAC Renewal | 385 |
| Renewals at your stations | Auto-renewal | 6742 |
| Renewals at your stations | Self check Check out | 23 |
| | Total Renewals | 7426 |
| Number of your Library's items checked out system-wide | | 8554 |

| | | |
|--|------------------------|-------|
| Number of your Library's unique items checked out system-wide | | 7857 |
| Holds Placed through your interface | | 3596 |
| Holds placed for/by your patrons | | 3898 |
| Holds Held | | 3758 |
| Holds Located | | 0 |
| Holds Checkedout | | 3566 |
| Holds Expired | | 0 |
| Holds Cancelled | | 504 |
| Holds Unclaimed | | 381 |
| Number Of Items Currently Out | | 8604 |
| Existing "MortonGrove" patron received new barcode | | 21 |
| Patron Expiration Date Extended More Than 30 Days: | | 37 |
| Count of physical patron records at beginning of 04/2021 | | 10789 |
| Minus Patron records physically deleted | | 768 |
| Minus Patron library was changed from "MortonGrove" to some other CCS librar | | 8 |
| Plus Patron records physically added | | 55 |
| Plus Patron library was changed from some CCS library to "MortonGrove" | | 4 |
| Count of physical patron records at end of 04/2021 | | 10072 |
| Minus In-House and Test Cards | | 14 |
| Minus Expired Cards | | 1258 |
| Unexpired Patrons on file | | 8800 |
| Leap Registration | Patron Lib=MortonGrove | 55 |
| Leap Registration | Patron Lib=CCSL | 4 |
| Pac Registrations from 04/2020 thru 03/2021 - All | | 0 |
| Pac Registrations from 04/2020 thru 03/2021 - Converted | | 0 |
| Pac Registrations from 04/2020 thru 03/2021 - Conversion Rate | | 0% |

Morton Grove Public Library
MONTHLY CCS INTERLIBRARY LOAN ACTIVITY
04/2021 - 04/2021

*Circulation between a library's branches is excluded from these numbers.
For example, circulation of an Algonquin Main item at Algonquin Branch is excluded.*

The columns are labeled as follows:

1. Lending Library
2. Intra-CCS - To CCS Libraries
3. Other Ill. - To Other Libraries or Systems in Illinois
4. Outside Ill. - To Libraries Outside of Illinois
5. Total - Total Sent by Lending Library
6. Percent Held - Lending Library Holdings to System Wide Holdings
7. Percent Intra-CCS - Lending Library Intra-CCS ILL to System Wide Total Intra-CCS ILL

| Lending Library | Intra-CCS | Other Ill. | Outside Ill. | Total | Percent Held | Percent Intra-CCS |
|------------------------------|------------------|-------------------|---------------------|---------------|---------------------|--------------------------|
| Algonquin | 2,949 | 212 | 44 | 3,205 | 3.41 | 4.29 |
| Cary | 1,392 | 61 | 15 | 1,468 | 3.01 | 2.02 |
| CCSL | 2 | 0 | 0 | 2 | 0.00 | 0.00 |
| Crystal Lake | 0 | 0 | 0 | 0 | 3.06 | 0.00 |
| Des Plaines | 5,238 | 318 | 302 | 5,858 | 5.50 | 7.62 |
| Ela | 3,484 | 106 | 0 | 3,590 | 3.38 | 5.07 |
| Evanston | 2,563 | 143 | 78 | 2,784 | 7.40 | 3.73 |
| Fox River Valley | 3,309 | 58 | 11 | 3,378 | 2.89 | 4.81 |
| Fremont | 2,538 | 65 | 24 | 2,627 | 1.94 | 3.69 |
| Glencoe | 1,250 | 73 | 16 | 1,339 | 2.34 | 1.82 |
| Glenview | 3,893 | 188 | 107 | 4,188 | 5.18 | 5.66 |
| Grayslake | 3,656 | 131 | 54 | 3,841 | 3.41 | 5.32 |
| Highland Park | 2,291 | 119 | 47 | 2,457 | 4.19 | 3.33 |
| Huntley | 192 | 8 | 0 | 200 | 2.80 | 0.28 |
| Indian Trails Public Library | 2,411 | 109 | 27 | 2,547 | 3.42 | 3.51 |
| Lake Forest | 1,654 | 0 | 0 | 1,654 | 3.04 | 2.40 |
| Lake Villa | 2,742 | 109 | 26 | 2,877 | 2.84 | 3.99 |
| Lincolnwood | 1,373 | 14 | 4 | 1,391 | 2.02 | 2.00 |
| McHenry | 1,910 | 87 | 27 | 2,024 | 2.70 | 2.78 |
| Morton Grove | 1,527 | 42 | 18 | 1,587 | 3.54 | 2.22 |
| Niles | 4,264 | 0 | 0 | 4,264 | 5.05 | 6.20 |
| Northbrook | 3,134 | 234 | 139 | 3,507 | 4.87 | 4.56 |
| Palatine Public Library | 5,063 | 140 | 1 | 5,204 | 4.48 | 7.36 |
| Park Ridge | 2,529 | 78 | 54 | 2,661 | 3.51 | 3.68 |
| Prospect Heights | 1,633 | 27 | 16 | 1,676 | 2.52 | 2.37 |
| Round Lake | 1,577 | 35 | 62 | 1,674 | 3.35 | 2.29 |
| Wilmette | 3,647 | 120 | 51 | 3,818 | 4.97 | 5.30 |
| Winnetka-Northfield | 1,344 | 37 | 14 | 1,395 | 1.76 | 1.95 |
| Zion-Benton | 1,212 | 63 | 50 | 1,325 | 3.40 | 1.76 |
| Total | 68,777 | 2,577 | 1,187 | 72,541 | 100.00 | 100.00 |

2021 Statistics -- Morton Grove Public Library

| | Jan | Feb | Mar | Apr | May | June | July | Aug | Sept | Oct | Nov | Dec | YTD Total | Prev YTD | Prev YrMo |
|--|----------------|----------------|----------------|----------------|----------|----------|----------|----------|----------|----------|----------|----------|---------------|----------|-----------|
| CIRCULATION | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | 2020 | Apr-20 |
| Total Checkouts (physical material) | 6689 | 5,857 | 9,034 | 9,070 | | | | | | | | | 30,650 | 27,312 | 0 |
| Total Renewals (physical material) | 5237 | 5,532 | 5,220 | 7426 | | | | | | | | | 23,415 | 18,466 | 0 |
| Downloads/Streaming | | | | | | | | | | | | | | | |
| ebooks | 2,197 | 2,129 | 2,255 | 2,076 | | | | | | | | | 8,657 | 6,355 | 3,445 |
| eAudiobooks | 1,320 | 1267 | 1,326 | 1,216 | | | | | | | | | 5,129 | 3,466 | 1,442 |
| Movies | 868 | 802 | 753 | 707 | | | | | | | | | 3,130 | 2,222 | 1,294 |
| Music | 127 | 98 | 86 | 73 | | | | | | | | | 384 | 330 | 164 |
| Magazines | 222 | 300 | 301 | 146 | | | | | | | | | 969 | 380 | 189 |
| TOTAL | 16,660 | 15,985 | 18,975 | 20,714 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 72,334 | 58,531 | 6,534 |
| In House Use | 80 | 0 | 109 | 86 | | | | | | | | | 275 | 1,979 | 0 |
| COLLECTIONS | | | | | | | | | | | | | | | |
| Adult/Teen Collection | | | | | | | | | | | | | | | |
| Books | 52,649 | 52,409 | 52,912 | 52,472 | | | | | | | | | | | 52,463 |
| CDs (music) | 4,847 | 4,525 | 4,561 | 4,575 | | | | | | | | | | | 5,247 |
| Audiobooks | 2,018 | 2,024 | 2,032 | 1,948 | | | | | | | | | | | 1,985 |
| DVDs/Blu-ray | 9,948 | 9,900 | 9,930 | 9,886 | | | | | | | | | | | 9,676 |
| Videogames | 647 | 651 | 574 | 529 | | | | | | | | | | | 581 |
| Laptops | 7 | 7 | 7 | 7 | | | | | | | | | | | 5 |
| Hotspots | 20 | 20 | 20 | 20 | | | | | | | | | | | 20 |
| Serials (Title count) | 185 | 185 | 185 | 185 | | | | | | | | | | | 231 |
| Microforms | 209 | 209 | 209 | 209 | | | | | | | | | | | 209 |
| Library of Things | 55 | 55 | 59 | 61 | | | | | | | | | | | n/a |
| Youth Collection | | | | | | | | | | | | | | | |
| Books | 41,745 | 42,126 | 42,303 | 42,078 | | | | | | | | | | | 43,612 |
| CDs (music) | 848 | 848 | 847 | 847 | | | | | | | | | | | 828 |
| Audiobooks | 593 | 593 | 593 | 601 | | | | | | | | | | | 683 |
| DVDs/Blu-Ray | 4,440 | 4,451 | 4,451 | 4,154 | | | | | | | | | | | 3,968 |
| Videogames | 533 | 531 | 531 | 530 | | | | | | | | | | | 471 |
| Serials (Title count) | 23 | 23 | 23 | 23 | | | | | | | | | | | 26 |
| Multimedia Kits (STEM kits) | 39 | 39 | 39 | 39 | | | | | | | | | | | 39 |
| Laptops | 1 | 1 | 1 | 1 | | | | | | | | | | | 1 |
| Tablets | 4 | 4 | 4 | 4 | | | | | | | | | | | 4 |
| TOTAL | 118,811 | 118,601 | 119,281 | 118,169 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | | 120,049 |

2021 Statistics -- Morton Grove Public Library

| | Jan | Feb | Mar | Apr | May | June | July | Aug | Sept | Oct | Nov | Dec | YTD Total | Prev YTD | Prev YrMo |
|----------------------------------|--------------|--------------|--------------|--------------|----------|----------|----------|----------|----------|----------|----------|----------|--------------|----------|-----------|
| PATRONS | | | | | | | | | | | | | | | |
| Gate Count | | | | 5,888 | | | | | | | | | 5,888 | 31,877 | 0 |
| Curbside Appointments | 1,648 | 1,554 | 932 | 248 | | | | | | | | | 4,382 | n/a | n/a |
| Active Cards | 9,863 | 9,822 | 9,118 | 8,800 | | | | | | | | | | | 8,915 |
| Other (NR Fee, Org, etc) | 0 | | | | | | | | | | | | 0 | | 0 |
| % of MG pop w/active cards | 44% | 44% | 40% | 39% | | | | | | | | | n/a | | 39% |
| REFERENCE | | | | | | | | | | | | | | | |
| Adult | | | | | | | | | | | | | | | |
| Technology and Reference | 573 | 443 | 672 | 836 | | | | | | | | | 2,524 | 2,709 | 86 |
| Directional/General Library Info | 655 | 558 | 704 | 806 | | | | | | | | | 2,723 | 2,821 | 151 |
| Reading Program | 3 | 0 | 0 | 0 | | | | | | | | | 3 | 0 | 0 |
| Youth | | | | | | | | | | | | | | | |
| Technology and Reference | 325 | 234 | 416 | 460 | | | | | | | | | 1,435 | 1,251 | 5 |
| Directional/General Library Info | 64 | 105 | 256 | 308 | | | | | | | | | 733 | 928 | 0 |
| Reading Program | 3 | 0 | 0 | 0 | | | | | | | | | 3 | 100 | 0 |
| Circulation | | | | | | | | | | | | | | | |
| General Info | 0 | 0 | 58 | 67 | | | | | | | | | 125 | 208 | 0 |
| Directional | 0 | 0 | 69 | 55 | | | | | | | | | 124 | 169 | 0 |
| TOTAL | 1,623 | 1,340 | 2,175 | 2,532 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 7,670 | | |
| OUTREACH | | | | | | | | | | | | | | | |
| Offsite Visits | 23 | 14 | 29 | 6 | | | | | | | | | 72 | 83 | 0 |
| Audience | 374 | 280 | 825 | 94 | | | | | | | | | 1,573 | 2,226 | 0 |
| In Library Visits | 0 | 0 | 0 | 0 | | | | | | | | | 0 | 6 | 0 |
| Audience | 0 | 0 | 0 | 0 | | | | | | | | | 0 | 154 | 0 |
| School Deliveries | 3 | 1 | 0 | 2 | | | | | | | | | 6 | 10 | 0 |
| Items | 93 | 27 | 0 | 58 | | | | | | | | | 178 | 149 | 0 |
| Homebound Deliveries | 0 | 15 | 19 | 21 | | | | | | | | | 55 | 38 | 0 |
| Items | 0 | 153 | 135 | 165 | | | | | | | | | 453 | 269 | 0 |
| TECHNOLOGY/INTERNET USE | | | | | | | | | | | | | | | |
| Public Access computers | | | | | | | | | | | | | | | |
| Sessions | 0 | 0 | 169 | 268 | | | | | | | | | 437 | 2,280 | 0 |
| Total time (hrs) | 0 | 0 | 69 | 128 | | | | | | | | | 197 | 2,673 | 0 |

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|-------------------------------------|--------|--------|--------|--------|-----|------|------|-----|------|-----|-----|-----|-----------|----------|-----------|
| AWE Early Learning computers | | | | | | | | | | | | | | | |
| Sessions | 0 | 0 | 0 | 0 | | | | | | | | | 0 | 882 | 0 |
| Total time (hrs) | 0 | 0 | 0 | 0 | | | | | | | | | 0 | 301 | 0 |
| Public Scan Stations | | | | | | | | | | | | | | | |
| Scans | 276 | 131 | 656 | 1,099 | | | | | | | | | 2,162 | 5,351 | 0 |
| Faxes (pages) | 26 | 33 | 56 | 69 | | | | | | | | | 184 | 108 | 0 |
| Public WiFi Use | | | | | | | | | | | | | | | |
| Unable to obtain at this time. | | | | | | | | | | | | | | | |
| Devices | | | | | | | | | | | | | 0 | | n/a |
| Sessions | | | | | | | | | | | | | 0 | | n/a |
| Website Visits | | | | | | | | | | | | | | | |
| mgpl.org | 12,824 | 12,820 | 12,055 | 10,342 | | | | | | | | | 48,041 | 27,191 | 6,590 |
| Databases/Online Resources | | | | | | | | | | | | | | | |
| Sessions | 1,191 | 1,269 | 1,478 | 1,142 | | | | | | | | | 5,080 | 2,540 | 1,000 |
| Searches | 3,677 | 3,753 | 3,549 | 3,721 | | | | | | | | | 14,700 | 11,165 | 4,791 |
| <u>LIBRARY PROGRAMMING</u> | | | | | | | | | | | | | | | |
| Adult | | | | | | | | | | | | | | | |
| Number of Program Sessions | 27 | 22 | 21 | 34 | | | | | | | | | 104 | 123 | 12 |
| Total Attendance | 584 | 934 | 356 | 599 | | | | | | | | | 2473 | 2508 | 1385 |
| Teen | | | | | | | | | | | | | | | |
| Number of Program Sessions | 1 | 1 | 1 | 1 | | | | | | | | | 4 | 9 | 0 |
| Total Attendance | 5 | 12 | 12 | 8 | | | | | | | | | 37 | 101 | 0 |
| Youth | | | | | | | | | | | | | | | |
| Number of Program Sessions | 37 | 33 | 43 | 36 | | | | | | | | | 149 | 142 | 7 |
| Total Attendance | 1839 | 1694 | 1900 | 1588 | | | | | | | | | 7021 | 4561 | 1938 |
| Library-wide | | | | | | | | | | | | | | | |
| Number of Program Sessions | 0 | 0 | 0 | 0 | | | | | | | | | 0 | 0 | 0 |
| Total Attendance | 0 | 0 | 0 | 0 | | | | | | | | | 0 | 0 | 0 |
| <u>MEETING ROOM USAGE</u> | | | | | | | | | | | | | | | |
| Activity Room | | | | | | | | | | | | | | | |
| Library | 0 | 0 | 0 | 0 | | | | | | | | | 0 | 123 | 0 |
| Outside Use | 0 | 0 | 0 | 0 | | | | | | | | | 0 | 0 | 0 |

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|--|------|------|------|------|-----|------|------|-----|------|-----|-----|-----|-----------|----------|-----------|
| Baxter Room | | | | | | | | | | | | | | | |
| Library | 0 | 0 | 0 | 0 | | | | | | | | | 0 | 45 | 0 |
| Outside Use | 0 | 0 | 0 | 0 | | | | | | | | | 0 | 4 | 0 |
| Cooperman Room | | | | | | | | | | | | | | | |
| Library Use | 0 | 0 | 0 | 0 | | | | | | | | | 0 | 41 | 0 |
| Outside Use | 0 | 0 | 0 | 0 | | | | | | | | | 0 | 5 | 0 |
| <u>STUDY ROOM USAGE</u> | | | | | | | | | | | | | | | |
| Reservations | 0 | 0 | 0 | 0 | | | | | | | | | 0 | 831 | 0 |
| Total time | 0 | 0 | 0 | 0 | | | | | | | | | 0 | 1776 | 0 |
| <u>OTHER/MISCELLANEOUS</u> | | | | | | | | | | | | | | | |
| Volunteer Hours | | | | | | | | | | | | | | | |
| Adult | 0 | 0 | 0 | 0 | | | | | | | | | 0 | 148.5 | 0 |
| Teen | 0 | 0 | 0 | 10 | | | | | | | | | 10 | 11.5 | 0 |
| <u>SOCIAL MEDIA</u> | | | | | | | | | | | | | | | |
| Facebook | | | | | | | | | | | | | | | |
| posts | 67 | 66 | 81 | 73 | | | | | | | | | 287 | 157 | 54 |
| total page likes as of 1st of the month | 1990 | 2005 | 2023 | 2037 | | | | | | | | | n/a | | 1,882 |
| post likes/shares/comments | 1816 | 1684 | 3084 | 1561 | | | | | | | | | 8,145 | 3,850 | 953 |
| Twitter | | | | | | | | | | | | | | | |
| posts | 65 | 47 | 68 | 66 | | | | | | | | | 246 | 124 | 41 |
| total followers as of the 1st of the month | 704 | 712 | 721 | 725 | | | | | | | | | n/a | | 692 |
| profile visits | 564 | 244 | 491 | 362 | | | | | | | | | 1661 | 274 | 69 |
| mentions | 12 | 4 | 15 | 13 | | | | | | | | | 44 | 30 | 6 |
| Instagram | | | | | | | | | | | | | | | |
| posts | 36 | 21 | 35 | 37 | | | | | | | | | 129 | 69 | 26 |
| total followers as of the 1st of the month | 926 | 948 | 962 | 966 | | | | | | | | | n/a | | 765 |
| likes/comments | 645 | 437 | 622 | 612 | | | | | | | | | 2316 | 1457 | 605 |
| YouTube | | | | | | | | | | | | | | | |
| videos | 6 | 5 | 7 | 11 | | | | | | | | | 29 | 12 | 11 |
| views | 100 | 119 | 205 | 263 | | | | | | | | | 687 | 508 | 491 |