



**MORTON GROVE
PUBLIC LIBRARY**

LIBRARIAN'S REPORT

January 2021

Pam Leffler, Executive Director

Administration

The first month of 2021 has just flown by as we continue to provide service virtually and through curbside as well as get ready for the start of the long-awaited renovation of the lower level of the library!

Rollout of the COVID vaccines began in earnest in January, but unfortunately, there is still a lot of confusion about who can sign up for a vaccine and when. As I type this, that confusion and frustration continue. However, the Village, along with several of our neighboring communities, has been working with Cook County to increase access to the vaccine for front line workers in the area and library staff will be included. In turn, this will allow us to better assist the community in signing up for their own vaccines and one step closer to getting us back to normal. No word on when/if that will be happening yet.

As mentioned, we remain closed to the public to 1) to help mitigate the spread of COVID in the library and community, and 2) out of an abundance of caution during the asbestos abatement that will take place in the lower level of the library on February 8 – 11. Staff continue to work from home and only in staggered shifts in the library.

Youth Services/Lower-Level Renovation

- I continued planning for the YS renovation and had several meetings with the architects and our project manager/site superintendent from SMC, Jason Perkunas.
- Due to the competitive bids, we can accept all of the alternates for the lower-level renovation project and still come in slightly under our budget.
- At the January Board meeting, the Board approved the recommendations for subcontractors made by SMC.
- A pre-construction meeting was held on Friday, January 15, with the electrician and reps from OSG to ensure that electric and cabling necessary for all computers in the lower level had been planned for. During that meeting, it was discovered that we will have some issues with our current phone system. This has prompted us to explore moving to a VOIP system (more below).
- A Construction Kick-Off meeting with all the trades took place on January 29.

Personnel

- Circulation Services Manager Jeff Ray hired two part-time Circulation Clerks, Gregory Alexander and Michael McNichols, to fill the hours lost when Freeda retired. Gregory and Michael will start in mid-February.
- I posted the ad for the Administrative Assistant position to run until February 12. So far, I have received fewer responses to the ad than anticipated. I will review the applications that I've received at the end of the posting and decide then how I want to proceed.
- Other staff activities have been reported in the Department reports.

Automation & Technology

- As mentioned above, the lower-level renovation has caused us to look at our rather archaic phone system. We have been informed that moving our outdated analog telephone lines during the renovation would add significant labor cost to the electrical portion of the project. After discussions with staff and Jerry Goodman from OSG, we reached out to Comcast to inquire about moving to a voice over IP system (VOIP). This would provide us markedly increased functionality, the ability for all staff with workstations to have their own telephone and extension (this is currently not the case), etc. We will also be able to provide this for much less than we are currently paying for phone and internet service. Annually, it costs us ~\$18,896 for First Comm (telephone service), ATI (telephones and telephone system software), and Comcast internet. Because we currently get internet through Comcast, they can bundle our new phone system with our internet for a cost of ~\$10,818. This is a savings of \$8,078 per year for phones (with better and increased functionality) and internet. There is a small installation fee of ~\$1,200 which will be completely covered by a rebate for the phones that is currently being offered. The only downside to this is that we must move quickly on it so that we can get the new system installed before they start demoing the lower level. I have included the contract with Comcast in your packets for Board ratification.
- OSG continues routine and general maintenance of our computers and other automation systems.

Legal/Financial/Policy

- I am still working on the Illinois Public Library Annual Report (IPLAR), due March 1, 2021, and the Per Capita Grant application due March 15, 2021.
- I spent a considerable amount of time providing documentation to Sikich for our annual audit. This year has brought several challenges between doing everything remotely, being without an administrative assistant, and starting the renovation project. However, I believe that we will stay on schedule for completion of the audit by the end of March with presentation to the full Board sometime in April or May.
- The Policy Committee met on January 27 to review several policies. These policies are up for approval by the full Board at the February meeting and have been included in your packets. I have also included an updated Policy Review Schedule.

Facilities

- We continued moving staff and collections in preparation for renovation to begin.
- YS staff moved completely out of the lower level by early February.
- Special thanks to Courtney, Jeff, and Helga for moving approximately 1/5 of the YS collection to its temporary home in the KidSpace (former Teen Room). The remainder of the YS collection will be moved to the Baxter Auditorium on Monday, February 15 by Hallett Movers. Material moved to the Baxter Auditorium will be inaccessible and unavailable for checkout and holds for the duration of the renovation.
- Asbestos abatement will begin on February 8 – 11.
- Additional information on the building and grounds can be found in the report from Facilities Manager, Ed Tamras.

Events/Programs/Meetings

All Staff meetings	January 18
CCS Governing Board	January 13
Department Manager meetings	January 6, 27
ECC Executive Committee meeting	January 6, 20
Library Board of Trustees Regular Mtg	January 14
Library Board of Trustees Policy Cmte	January 27
Local Directors Check-in meetings	January 12
Niles Township Administrators	January 19
North Suburban Library Directors	January 11
OSG – Quarterly Review meeting	January 8
RAILS: Trustee Update	January 20
RAILS Member Update	January 28
SMC – MGPL Project Cost Update	January 8
SMC – Owner/Architect/CM meeting	January 12, 26
SMC – Preconstruction meetings	January 15
SMC – Construction Kick-off	January 29

Besides meetings listed above, I had several meetings throughout the month with Department Managers and other staff on a variety of personnel, collection, and building related issues.

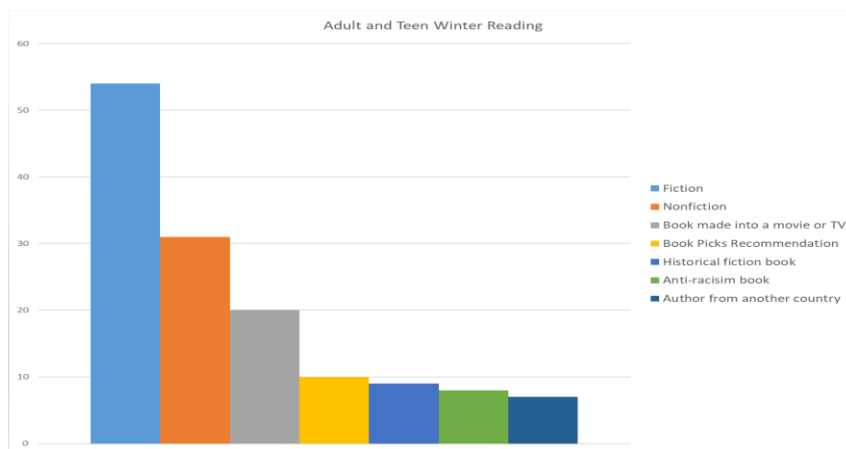
MGPL Adult Services January 2021 Report

Melissa Mayberry, Adult Services Interim Manager

Even in a pandemic, some things remain the same. In January many of us are thinking about getting organized. Our Decluttering Our Hearts and Homes and Bullet Journaling programs were both well attended. And with numerous requests from patrons for information about the COVID-19 vaccination, we scheduled the pop-up program, What You Should Know: COVID-19 Vaccinations and You. We have had a great success with our pop-up programming; this is a great way to provide timely and relevant programs.

Winter Reading

Our Winter Reading Program completed with a total of 62 Bingo entries, 51 from Adults and 11 from Teens. In total 325 items were read, watched, listened. Here is a snapshot of the most popular book categories.



Programming

This month we presented 27 programs with 584 attendees. Many of our patrons are regularly attending our book discussions, book talks and author talks. This month we featured the author Lori Rader-Day, author of the thriller, The Lucky One for a Meet the Author event.

The monthly program, Exploring Spices, has formed a core group of attendees. Patrons enjoy sharing their experience with a new spice. This month's spice, Allspice, had patrons making banana bread, jerk chicken, chicken shawarma, and Mexican soup.

Website-Related Projects

After the Books Pics readers advisory service was promoted in an email blast, we received a record number of 8 requests in one day! The total number we received in January is 13, which has kept us busy, but we are thrilled that this new service is being used by our patrons.

Blog Posts:

- Discover Database Treasures with the 'Digital Spotlight' Series

Digital Spotlight Videos:

- Get It In Writing with Gale LegalForms
- Get Live Help for Job Seekers and Lifelong Learners with HelpNow by Brainfuse

Book Rivers and Record Sets:

- Remembering the Dream: MLK Jr
- Plant Yourself Indoors
- New Year, New Goals
- New YA Releases
- Read More in 2021

Continuing Education/Meetings/Webinars

- Edmund attended Online Roundtable: DEI Programming During a Pandemic
- Edmund attended NWWAN zoom meeting
- Rebecca and Melissa attended Matt Haig Author Event Meeting with Lincolnwood PL
- Rebecca attended Gabriel Bump and Crissy Van Meter Everywhere You Don't Belong with Bookends & Beginnings

MGPL Circulation Services
January 2021 Report
Jeffrey Ray, Circulation Services Manager

Patrons:

- 51 new patron cards registered

Staff:

- Attended LACONI CSS meeting to discuss Spring and future programming.
- Attended CCS Circulation Technical Group meeting on January 8.
- Hired Gregory Alexander as a Circulation/Customer Services Clerk I
- Hired Michael McNichols as a Circulation/Customer Services Clerk I

MGPL Facilities
January 2020 Report
Ed Tamras, Facilities Manager

- Replaced 4 expired batteries for the fire panel with new ones.
- Got our dumpster and fence, started dumping what needs to be out of the building.
- Attended several meetings in preparation for construction to begin.
- Weekly: Drain the fire sprinkler system, drain water from the drinking fountains.
- Ongoing: Performed routine maintenance, janitorial, general upkeep tasks throughout the month.

MGPL Marketing & Engagement
January 2021 Report
Chad Comello, Marketing & Engagement Manager

Web

- Debuted revamped STEMonade Stand webpage and online archive with Jess
- Uploaded Brain Bytes and Digital Spotlight videos
- Blog posts:
 - Discover Database Treasures with the 'Digital Spotlight' Series

Design

- Completed February/March newsletter
- Karina and Bettina created event graphics for social media
- Bettina created and displayed the January StoryWalk for *The Snowy Day*
- Karina designed and printed puzzle art project materials for AS
- Bettina began revamping DIY Storytimes printable PDFs
- Bettina created monthly community flyers for posting at our Metra station shelf

Promotion

- Established a content calendar to better plan and schedule graphics
- Sent weekly e-newsletter through Savannah
- Posted on social media accounts
- Bettina posted select events to Patch and Tribune Things to Do online calendars

Meetings/Training/Etc.

- Weekly meetings for the Marketing department and managers
- Completed 2020 evaluations
- Moved promotional materials from storage to M&E workspace and Baxter Auditorium
- Karina listed surplus acrylic holders on RAILS site and handled communication, packing, and distribution of holders to interested organizations
- January 15: Chad attended Middle Managers roundtable
- January 15: Chad attended ILA Marketing Roundtable
- January 21: Chad attended Coming Together meeting
- January 28: Chad attended and presented at Recharge Committee program "Organizational Tools & Apps We Love"

MGPL Technical Services
January 2021 Report
Helga Scherer, Head of Technical Services

Projects

Staff Projects:

- Staff are cataloging full time in the library
- Ongoing inventory project was suspended but will we begin in February, concentrating on the Adult nonfiction collection
- Work continued with tagging TV series DVDs with RFID Stingrays
- Worked with Youth Services to edit item records of items moving to the temporary Kidspace collection
- Edited records for items chosen for the new Middle School collection that was created for YS Dept.

Department Head Projects:

- Continued adding items to the Library of Things collection including games and puzzles
- Coordinated movement of selected titles to the new Kidspace collection on the main floor
- Coordinated storing of items from the basement that we need to keep and disposing of items that we no longer need

Meetings

- Weekly managers meetings
- Staff meetings
- 1/13 SCRAP meeting
- Ongoing renovation meetings

Morton Grove Public Library
Monthly Tech Statistics
For 01/2021

Number Of Items

Count of physical item records at beginning of 01/2021	257,818
Minus Item records physically deleted	2,227
Plus Item records physically add	4,913
Count of physical item records at end of 01/2021	260,504
Minus RecordStatus = Deleted	1,774
Minus ItemStatus = On-Order	480
Minus ItemStatus = Withdrawn	273
Minus ItemStatus = In-Process	412
Available Items at end of 01/2021	257,565

MGPL Youth Services January 2021 Report

Courtney Schroeder, Youth Services Manager

Today, after dropping my kids off at daycare, I spotted three different Winter Reading snowmen out in front of homes in the neighborhood. I hope the families of Morton Grove are enjoying all of this snow and the snowmen they create using our Winter Reading kits!

This month we spent a lot of time packing up our offices and our department for the move upstairs. Everything is now settled into its place and staff are getting used to the new arrangements and have adjusted quickly. It was a crazy week as we moved a fifth of our collection up into the old Teen Room (now referred to as the Kid Space), and tech services and circulation staff worked tirelessly to change items' locations in the catalog and then shelve all the books into the room.



In the last days of December, we began offering our Book Picks for Kids and 20 families took us up on the offer in January.

Programming

In January, we provided 37 programs for 1839 people. As always, Zoom program attendance numbers are taken from actual attendance at the Zoom event while Facebook program attendance numbers are taken from 'views' as of the end of the month. This means that Facebook programs will appear to have many more participants as patrons can watch at any time and it also means that Facebook programs at the beginning of the month will likely have many more views than those toward the end of the month simply because they've been available longer.

This month was busy on the inside of the building with everyone packing up and moving, but we still managed to reach a lot of people with our programming and services. The **Pocket Circus** show had 146 views between Facebook and YouTube, and 27 people joined Sarah for a special **Martin Luther King Jr. Storytime**.

This school year, in an effort not to overwhelm families, we made our book clubs every other month rather than every month and it has been fairly successful. This month, all four of our book clubs, **Family Reads**, **Mother-Daughter**, **Guys Read**, and **Books & Beyond** had great events. Debbie comments on how the best part of Mother-Daughter Bookclub is seeing what snack each mother/girl has brought and how it relates to the chosen book. Jess commented this month that the Guys Read group loved their book and didn't even need to be directed in their discussion! It always feels great to share books with kids, so we feel lucky to have such great attendees at the book clubs.

Another 401 kits were given out in the **STEMonade Stand** this month and we have received a lot of positive feedback from the community about the new STEMonade Stand archive and webpage. Jess has continued to field e-mails with questions from schools and other libraries about kits and how we have been able to maintain the schedule of kits in the stand.

Outreach

This month, Debbie visited (virtually) with the preschool classes at Park View, and Brittany created book talk videos for both Park View and Melzer to share with their students. We also had a request from a local Girl Scout troop to meet with Jess for an escape room program bringing our total outreach to 23 groups and 374 people. We're seeing more book bag requests and this month put together 3 bags for teachers of 93 items. We're hoping that as the schools re-open we will see more opportunities to support the teachers and schools in the community.

Professional Development/Training/Meetings

In January, the Youth Services staff virtually attended the following professional development and training meetings in addition to the all-staff meeting and our YS staff meeting:

- Sarah attended the ALA Mid-Winter Conference.
- Debbie, Brittany, and Amy are all taking part of the United Way Equity Challenge focusing on serving a diverse population and addressing their own biases.
- Jess PRESENTED at the ILA Noon Networking program this month, and Debbie, Courtney, Natalie, and Brittany have all watched it. There is an archive of the ILA Noon Networking programs in case you want to watch!
- Brittany watched the ALA Youth Media Awards presentation for the 2021 Award winners (part of the ALA Midwinter Conference).
- Debbie attended the (virtual) Children's Music Network Song Swap where teachers and musicians shared many winter songs to be used in storytimes/programs.
- Amy and Debbie watched the Ryan Dowd webinar on resolving conflict in the workplace.
- Debbie watched a webinar on burnout and stress and how to combat that in a Covid world.
- Amy watched the webinar on Zoom Storytime basics.
- Debbie attended virtual meetings of the Early Childhood Alliance and the Advocate Literacy Committee.

Programming Statistics - January 2021

Program Name:	# of sessions	Total Attendance
Adult Programs	27	584
Chair Yoga (Zoom)	4	151
Tai Chi (Zoom)	2	26
Meditation (Zoom)	1	7
Bullet Journaling (Zoom)	1	19
Decluttering Our Hearts and Homes (Zoom)	1	28
Stories & Songs of African People (Zoom)	1	17
Meet the Author: Lori Rader-Day (Zoom)	1	19
Listening Session for Older Adults (Zoom)	1	5
They Shall Be Counted (Zoom)	1	9
What You Should Know: COVID-19 Vaccinations and You (Zoom)	1	30
Navigating the Job Search: Looking for a Job Today (Zoom and Facebook Live)	1	125
Navigating the Job Search: Resumes & Marketing Material (Zoom)	1	25
Do More With Word 365 (Zoom)	1	3
Excel Pivot Tables (Zoom)	1	6
Doing More with Windows 10 (Zoom)	1	6
Kanopy Club: Meet the Patels (Zoom)	1	2
Exploring Spices(Zoom)	1	15
Between the Lines (Zoom)	1	10
Book Chat (Zoom)	1	3
LitLounge (Zoom)	1	11
Book Talk: New Books @ MGPL (Zoom)	1	5
Take and Make	1	33
Winter Reading Program	1	29
Teen Programs	1	5
Winter Reading Program	1	5
Youth Programs	37	1839
1000 Books Before Kindergarten Storytime (Zoom)	1	25
Bedtime Stories & More (Facebook)	1	112
Book Bash (Zoom)	1	1
Books & Beyond (Zoom)	1	2
Brain Bytes (Facebook/YouTube/Instagram)	1	101
Chess Academy (Zoom)	1	16
Crafty Saturday	1	43
Drama Club (Zoom)	1	7
Escape Room (Zoom)	1	7
Family Engineering Night (Zoom)	1	4
Family Reads Bookclub (Zoom)	1	8
Family Yoga (Zoom)	1	0
Famished for Fiction (Zoom)	1	1

Folk & Fairy Tales (Facebook/YouTube)	1	129
Guys Read (Zoom)	1	10
Jr. Escape Room (Zoom)	1	14
Lego Builders (Zoom)	1	9
Listen Up (Facebook)	4	376
MLK Jr. Family Storytime (Zoom)	1	27
Mother-Daughter Bookclub (Zoom)	1	12
Pocket Circus Show (Facebook/YouTube)	1	146
Preschool Storytime (Zoom)	3	71
STEMonade Stand	1	401
Toddler Time (Zoom)	3	16
Tots Dealing with Big Feelings (Zoom)	1	8
Tween Game Party (Zoom)	1	7
Wee Read (Facebook)	4	286
Library-Wide Programs	0	0
Talks/Tours inside the Library		
Youth Services	0	0
Adult/Teen Services	0	0
Talks/Tours outside the Library		
Youth Services	23	374
Girl Scouts Escape Room (Zoom)	1	10
Melzer (Recorded Video)	7	150
Park View (Recorded Video)	13	200
Park View (Zoom Storytime)	2	14
Adult/Teen Services	0	0

2021 Statistics -- Morton Grove Public Library

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD Total	Prev YTD	Prev YrMo
CIRCULATION															
														2020	Jan-20
Total Checkouts (physical material)	6689												6,689	13,734	13,734
Total Renewals (physical material)	5237												5,237	9,446	9,446 10474
Downloads/Streaming															
ebooks	2,197												2,197	1,533	1,533
eAudiobooks	1,320												1,320	1,105	1,105
Movies	868												868	594	594
Music	127												127	77	77
Magazines	222												222	118	118
TOTAL	16,660	0	0	0	0	0	0	0	0	0	0	0	16,660	26,607	26,607
In House Use	80												80	1,979	1,979
COLLECTIONS															
Adult/Teen Collection															
Books	52,649														53,467
CDs (music)	4,847														5,243
Audiobooks	2,018														1,979
DVDs/Blu-ray	9,948														9,594
Videogames	647														575
Laptops	7														5
Hotspots	20														20
Serials (Title count)															231
Microforms	209														209
Library of Things	55														n/a
Youth Collection															
Books	41,745														43,438
CDs (music)	848														827
Audiobooks	593														675
DVDs/Blu-Ray	4,440														3,954
Videogames	533														475
Serials (Title count)															26
Multimedia Kits (STEM kits)	38														39
Laptops	1														1
Tablets	4														4
TOTAL	118,602	0	0	0	0	0	0	0	0	0	0	0	0		120,762

2021 Statistics -- Morton Grove Public Library

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD Total	Prev YTD	Prev YrMo
<u>PATRONS</u>															
Gate Count													0	16,445	16,445
Curbside Appointments	1,648												1,648		
Active Cards	9,863														8,634
Other (NR Fee, Org, etc)	0												0		
% of MG pop w/active cards	44%												n/a		39%
<u>REFERENCE</u>															
Adult															
Technology and Reference	573												573	1,322	1,322
Directional/General Library Info	655												655	1,443	1,443
Reading Program	3												3	0	0
Youth															
Technology and Reference													0	574	574
Directional/General Library Info													0	510	510
Reading Program													0	100	100
Circulation															
General Info	0												0	102	102
Directional	0												0	86	86
TOTAL	1,231	0	0	0	0	0	0	0	0	0	0	0	1,231		
<u>OUTREACH</u>															
Offsite Visits													0	42	42
Audience													0	963	963
In Library Visits													0	5	5
Audience													0	131	131
School Deliveries													0	4	4
Items													0	70	70
Homebound Deliveries	0												0	23	23
Items	0												0	156	156
<u>TECHNOLOGY/INTERNET USE</u>															
Public Access computers	0														
Sessions	0												0	1,166	1,166
Total time (hrs)	0												0	1,629	1,629
AWE Early Learning computers															
Sessions													0	480	480
Total time (hrs)													0	160	160

2021 Statistics -- Morton Grove Public Library

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD Total	Prev YTD	Prev YrMo
Public Scan Stations															
Scans	276												276	2,627	2,627
Faxes (pages)	26												26	42	42
Public WiFi Use	Unable to obtain at this time.														
Devices													0		n/a
Sessions													0		n/a
Website Visits															
mgpl.org	12,824												12,824	10,658	10,658
Databases/Online Resources															
Sessions	1,191												1,191	820	820
Searches	3,677												3,677	2,858	2,858
LIBRARY PROGRAMMING															
Adult															
Number of Program Sessions	27												27		
Total Attendance	584												584		
Teen															
Number of Program Sessions	1												1		
Total Attendance	5												5		
Youth															
Number of Program Sessions													0		
Total Attendance													0		
Library-wide															
Number of Program Sessions													0		
Total Attendance													0		
MEETING ROOM USAGE															
Activity Room															
Library													0	59	59
Outside Use													0	0	1
Baxter Room															
Library													0	21	21
Outside Use													0	1	1
Cooperman Room															
Library Use													0	15	15
Outside Use													0	3	3

2021 Statistics -- Morton Grove Public Library

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD Total	Prev YTD	Prev YrMo
STUDY ROOM USAGE															
Reservations	0												0	390	390
Total time	0												0	853	853
OTHER/MISCELLANEOUS															
Volunteer Hours	0														
Adult	0												0	148.5	148.5
Teen	0												0	11.5	11.5
SOCIAL MEDIA															
Facebook															
posts	67												67	33	33
total page likes as of 1st of the month	1990												n/a		1,842
post likes/shares/comments	1816												1,816	1,170	1,170
Twitter															
posts	65												65	27	27
total followers as of the 1st of the month	704												n/a		673
profile visits	564												564	60	60
mentions	12												12	4	4
Instagram															
posts	36												36	14	14
total followers as of the 1st of the month	926												n/a		679
likes/comments	645												645	300	300
YouTube															
videos	6												6	0	0
views	100												100	0	0

Morton Grove Public Library
MONTHLY CCS INTERLIBRARY LOAN ACTIVITY
01/2021 - 01/2021

*Circulation between a library's branches is excluded from these numbers.
For example, circulation of an Algonquin Main item at Algonquin Branch is excluded.*

The columns are labeled as follows:

1. Lending Library
2. Intra-CCS - To CCS Libraries
3. Other Ill. - To Other Libraries or Systems in Illinois
4. Outside Ill. - To Libraries Outside of Illinois
5. Total - Total Sent by Lending Library
6. Percent Held - Lending Library Holdings to System Wide Holdings
7. Percent Intra-CCS - Lending Library Intra-CCS ILL to System Wide Total Intra-CCS ILL

Lending Library	Intra-CCS	Other Ill.	Outside Ill.	Total	Percent Held	Percent Intra-CCS
Algonquin	4,025	291	44	4,360	3.40	4.55
Cary	2,088	72	30	2,190	2.97	2.36
CCSL	6	0	0	6	0.00	0.01
Crystal Lake	2	0	0	2	2.96	0.00
Des Plaines	4,774	335	424	5,533	5.56	5.39
Ela	4,539	137	0	4,676	3.41	5.13
Evanston	3,412	131	74	3,617	7.65	3.85
Fox River Valley	3,944	57	9	4,010	2.91	4.45
Fremont	3,875	62	34	3,971	1.96	4.38
Glencoe	1,618	58	10	1,686	2.32	1.83
Glenview	4,830	179	107	5,116	5.24	5.45
Grayslake	4,357	134	66	4,557	3.14	4.92
Highland Park	2,788	91	38	2,917	4.20	3.15
Huntley	2,474	57	3	2,534	2.86	2.79
Indian Trails Public Library	3,372	107	97	3,576	3.30	3.81
Lake Forest	2,165	0	0	2,165	3.09	2.45
Lake Villa	3,522	105	18	3,645	2.85	3.98
Lincolnwood	1,832	25	3	1,860	2.02	2.07
McHenry	2,186	2	0	2,188	2.64	2.47
Morton Grove	2,665	43	4	2,712	3.51	3.01
Niles	4,729	0	0	4,729	5.15	5.34
Northbrook	4,446	138	102	4,686	4.83	5.02
Palatine Public Library	5,046	70	0	5,116	4.53	5.70
Park Ridge	3,352	70	60	3,482	3.49	3.79
Prospect Heights	2,230	27	18	2,275	2.49	2.52
Round Lake	2,275	25	43	2,343	3.42	2.57
Wilmette	4,481	132	78	4,691	5.05	5.06
Winnetka-Northfield	1,946	29	6	1,981	1.69	2.20
Zion-Benton	1,567	67	50	1,684	3.36	1.77
Total	88,546	2,444	1,318	92,308	100.00	100.00