



**MORTON GROVE PUBLIC LIBRARY  
MINUTES OF THE BOARD OF TRUSTEES MEETING  
Baxter Auditorium  
October 12, 2023  
7:00 P.M.**

The Board of Trustees of the Morton Grove Public Library met on Thursday, October 12, 2023, in the Baxter Auditorium. All packets were distributed in person by Tuesday, October 10, 2023, an agenda was posted in the Library and to the Library website 48 hours prior to the meeting.

The meeting was called to order at 7:00 p.m. by President Macejak.

Those answering roll call were Trustees Flores, Gonzales, Hussain, Macejak, Pelletier, Puzzo.

Absent: Trustee Jost

Also present: Executive Director Leffler; Business Manager Susanne Bodner

**PUBLIC COMMENTS – AGENDA ITEMS ONLY**

There was no public present.

**APPROVAL OF MINUTES OF THE REGULAR BOARD MEETING OF SEPTEMBER 14, 2023**

A motion to approve the Regular Minutes of the Regular Board Meeting of September 14, 2023, was made by President Macejak and seconded by Trustee Flores.

Approved unanimously by voice vote.

Absent: Trustee Jost

**APPROVAL OF FINANCIAL REPORTS FOR SEPTEMBER 2023**

A motion to approve the Financial Reports for September 2023 was made by Trustee Gonzales and seconded by Trustee Puzzo.

Ayes: Trustees Flores, Gonzales, Hussain, Macejak, Pelletier, Puzzo

Absent: Trustee Jost

**PRESIDENT'S REPORT**

President Macejak discussed and complimented the Library's marketing and programming teams.

**UNFINISHED BUSINESS**

**Director review**

The Board agreed to move forward with the modified evaluation tool for this year's Director evaluation with a deadline of November 1, 2023.

**Exterior renovation/maintenance update:**

The Board discussed building preservation needs of the Library.

A motion was made to approve the SMC pay application #2 in the amount of \$192,243.30 by President Macejak and seconded by Trustee Flores.

Ayes: Trustees Flores, Gonzales, Hussain, Macejak, Pelletier, Puzzo

Absent: Trustee Jost

A motion was made to approve the elevator modernization bid total project in the amount of \$241,370 by President Macejak and seconded by Trustee Gonzales.

Ayes: Trustees Flores, Gonzales, Hussain, Macejak, Pelletier, Puzzo

Absent: Trustee Jost

A motion was made to approve the bid package from Colley Elevator in the amount of \$163,852.00 by President Macejak and seconded by Trustee Puzzo.

Ayes: Trustees Flores, Gonzales, Hussain, Macejak, Pelletier, Puzzo

Absent: Trustee Jost

Executive Director Leffler provided an overview and timeline for the elevator modernization project.

**2024 Budget**

The Board discussed building preservation needs of the Library and had a final discussion of the 2024 Budget and the budget levy increase request.

A motion was made to approve the 2024 Budget with a 3.5% increase with a tax levy of \$3,728,019 and expenditures totaling \$3,874,232 by President Macejak and seconded by Trustee Puzzo.

Ayes: Trustees Flores, Gonzales, Hussain, Macejak, Pelletier, Puzzo

Absent: Trustee Jost

**NEW BUSINESS**

**Policy review and approval**

Trustee Flores shared an update of suggested revisions to the policies scheduled for review.

A motion was made to approve the Computer and Technology Use, Homebound Services, Internet Access, Investment, and Meeting Room policies as Director Leffler recommended, by Trustee Flores and seconded by Trustee Hussain.

Ayes: Trustees Flores, Gonzales, Hussain, Macejak, Pelletier, Puzzo

Absent: Trustee Jost

A motion was made to approve the revised policy review schedule by Trustee Flores and seconded by Trustee Hussain.

Ayes: Trustees Flores, Gonzales, Hussain, Macejak, Pelletier, Puzzo

Absent: Trustee Jost

**Consent agenda**

Trustee Flores requested that the Board re-open their discussion on the use of a consent agenda. The Board decided to proceed with using a consent agenda for a six-month trial period from November 2023 to April 2024.

**PUBLIC COMMENTS NON-AGENDA ITEMS**

There was no public present.

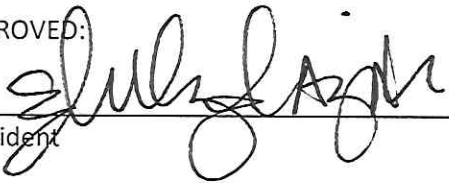
**COMMUNICATIONS**

A patron letter was shared with the Board.

**ADJOURNMENT**

The meeting was adjourned at 7:46 p.m. by President Macejak.

APPROVED:

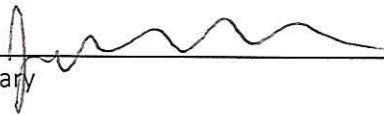


\_\_\_\_\_  
President

11/9/2023

\_\_\_\_\_  
Date

ATTEST:



\_\_\_\_\_  
Secretary

11/9/2023

\_\_\_\_\_  
Date

