MORTON GROVE
PUBLIC LIBRARY

LIBRARIAN'S REPORT
September 2022
Pam Leffler, Executive Director

Administration

Personnel
- I continued to assist YS staff with scheduling and other issues while Courtney remains out on parental leave.
- New Adult Services Librarian/Volunteer Coordinator Nate Miller started on September 7.
- We will not fill the open TS position until 2023.
- Other personnel news can be found in the Department reports.

Automation & Technology
- Jerry from OSG continues to make regular on-site visits to address any automation issues that cannot be addressed remotely.
- We are planning two major projects for early 2023, both already accounted for in the Automation budget for 2023:
  - Server migration – We are currently utilizing a Windows Server 2012 for our primary file server. Support for that server will end in October 2023, so we will be migrating to a new MS Windows 2019 server.
  - Migrate staff shared data, currently located on the old server, to our existing SharePoint/Teams/OneDrive cloud platforms. This will allow for easier collaboration and improved access for staff.
- OSG continues routine and general maintenance of our computers and other automation systems.

Legal/Financial/Policy
- Administrative Assistant Susanne Gilbert and I are doing a complete review of the Employee Handbook. Once our review and subsequent revisions are complete, I will have the Handbook reviewed by HR Source employment attorneys. All staff will receive a completely updated hard copy of the Handbook in addition to the Handbook being available online on the Staff Intranet and in Paycom (our payroll provider).
- After discussions with the Policy Committee and the full board, I have completely revised the Spending Policy. The new policy has been renamed Finance and Purchasing. Th Finance and Purchasing Policy includes information on budget authority, funding sources, authority to spend (what was our Spending policy), competitive bidding process, financial reports, etc. The draft of the Finance and Purchasing policy has been included in the Board packets. I feel this is a much more comprehensive policy outlining how the library handles its financial responsibilities.

- I have also created a new Sick Leave policy that grants some paid sick leave to all staff. This policy will replace the Temporary Sick Leave policy which was approved for COVID related absences. The draft of that policy has been reviewed by the library attorney and is included in your packets for review.
- I continued to work with the library attorney on filing copyright for the STEMonade Stand. Copyright has been filed on the word *stemonade*, the phrase *STEMonade Stand*, and the *STEMonade Stand* graphic.
- Susanne and I continued transitioning funds and other accounting functions to the new bank accounts. I anticipate that we will be completely transitioned to using Wintrust as our primary banking institution by the end of the year.
- The latest information I have heard about the delay in tax receipts is that bills should be going out by December. I am closely monitoring our fund account balances and expenditures as our operating account continues to dwindle with no new tax monies coming in yet.
- I finalized the budget and accompanying documentation in anticipation of Board approval of the 2023 budget. After approval, our levy request and budget documents will be sent to the Village for inclusion in the Village of MG budget.

Facilities

- No word yet on when roof repair and gutter work will begin though I anticipate it will start soon.
- Replacement of the railings in the front of the building and around the patio is also slated to begin this fall, pending Board approval. More information about the railing replacement, including quotes and SMC's Recommendation to Award, is included in the Board packets.
- Additional information on the building and grounds can be found in the report from Facilities Manager, Ed Tamras.

Events/Programs/Meetings

CCS Executive Committee	September 14
Department Manager meeting(s)	September 7
Library Board of Trustees Regular Mtg	September 8
North Suburban Directors Meet-up	September 27
OSG Quarterly Update	September 7
RAILS Member Update	September 29
Wintrust Update / Training Meetings	September 1, 8, 19

Besides meetings listed above, I had several meetings throughout the month with Department Managers and other staff on a variety of personnel, collection, and building related issues.

MGPL Adult Services
Sept 2022 Report
Melissa Mayberry, Adult Services Manager

Programming
We had a total of 33 programs with 421 attendees in September.

This was a great month for readers! The program, A Conversation with Marlee Matlin, had the second highest attendance for an Illinois Library Presents event. Attendees from Morton Grove particularly enjoyed the connection with Marlee Matlin has with Morton Grove, she even mentioned getting a library card from MGPL when she was a child.

We held our 3rd International Book Chat, a program which is a collaboration with a library in Nottinghamshire, England. The participants are always delighted to meet over Zoom to talk about books, authors and so much more. A participant from MGPL shared, "That was so much fun---love those English people. It really was an interesting discussion Saturday. I was fascinated by the English lady talking about her experiences, as a teacher during lockdown."

We ended the month with a celebration of Banned Books Week. The EDI committee created an all ages display with banned and challenged books. The display also had activities to take, such as word searches and a banned book quiz.

This month we also offered several technology programs. We had a total of 8 Book a Librarian sessions, 2 online programs and 3 in-person programs. With the combination of planned programs, scheduled one-on-ones, and the on-the-spot assistance at the Info Desk, I believe we are successfully providing a high level of technology support to the community. It is so gratifying that the library is one of the first places patrons turn to for help with their technology needs. Many patrons do not have a family member or friend who has the time or ability to help, and the library is truly a lifeline to our patrons as they navigate the digital world.

Book/Media Displays
- Banned Books
- Rocktober
- Hispanic Heritage Month
- Documentaries

Book Rivers and Record Sets
- Classical Music Month
- Hispanic Heritage Month
- YA Banned Books
- New YA Releases

Library Aware Newsletters
- Best Seller Preview
- New Fiction
- New Non-Fiction
- New AV

Continuing Education/Meetings/Webinars
- Staff attended an AS meeting

MGPL Circulation Services
September 2022 Report
Jeffrey Ray, Circulation Services Manager

Patrons:
- 189 Library cards registered

Staff:
- 9/13/22 Jeffrey Ray attended LACONI Governing Board financial meeting
- 9/22/22 Jeffrey Ray attended LACONI program "Circulation outside of the building"
- 9/27/22 Jeffrey Ray attended LACONI Governing Board quarterly meeting
- 9/29/22 Jeffrey Ray attended CCS program "Tidying up your circulation data"

MGPL Facilities
September 2022 Report
Edmon Tamras, Facilities Manager

- Replaced 6 carpet tiles in study room 5.
- Roof project sealed bids were read in person on 9/1 by John Shales from SMC.
- Tightened the loose door handle in study room 2.
- Replaced outdoor mat on Lincoln entrance with a new mat, rubber nubs were coming off the old mat and making a mess inside and out.
- Called Midwest Mechanical because the YS office was not cooling. Unit was topped off with refrigerant due to a small leak in the unit, will need a full check for leaks in the springtime.
- I've started to install corner guards on pillars and some corner walls due to damages/chipping caused by our library carts and chairs.
- Adjusting our timers controlling the outdoor lights.
- Daily duties of cleaning the library.
- Weekly draining of the fire sprinkler auxiliary drain/drip tubes.
- Monthly check/clean-out of HVAC unit drip tube on the roof.
- Manage day to day operations.

MGPL Technical Services
September 2022 Report
Helga Scherer, Technical Services Manager

Staff Projects:
- The department is not involved in any additional projects at this time.

Department Head Projects:
- Cataloging of Russian materials
- Receiving, cataloging, and processing Youth Services materials

Meetings
- Manager meetings
- CMC Webinar Don't go changing: the new 334, 340, 563 MARC Tags, 9/8/2022
- CCS Database Mgmt. meeting, 9/13/2022
- CCS overview of serials in Leap, 9/13/2022
- LACONI Marketing Technical Services, 9/16/2022
- CCS Acquisition Technical Group, 9/21/2022

MGPL Marketing & Engagement
September 2022 Report
Karina Guico, Marketing & Engagement Manager

This month, the Marketing & Engagement Department worked on One Book, One Village publicity. Karina worked with the Village of Morton Grove to get a banner hung at the corner of Central and Dempster and sent out a press release to local press and Jewish media. Bettina designed banners to hang at different locations, bookmarks, flyers, and other marketing materials. Bettina and Karina worked with Cailyn on the *Chicago Then & Now: The Lake on Fire* display in the Lincoln Avenue entrance.

The number of followers on our social media has steadily increased the last few months. Bestselling author Karin Slaughter followed our Instagram account in September and people expressed interest in the Library Card Referral Program through comments on Facebook. Jan's reels have had many views, likes, and interactions. Most like reel this month: Gotta Show Up with 4,462 views and 174 likes.

Cailyn and Susan represented the library at the September Farmer's Market (it was also the Sustainability Expo) where they signed up five people for library cards and checked out books to patrons.

Marketing & Engagement

- Karina sent weekly e-news emails
- Karina sent out targeted eblasts to promote YS math events and teen events
- Jan created reels and stories to post on social media accounts
- Jan finished uploading old YS event photos to Flickr
- Jan posted select events to Patch and Tribune Things to Do online calendars

Design

- Bettina finished laying out the October/November newsletter
- Bettina created graphics, including for social media, website, print, and digital signage
- Bettina helped create the October StoryWalk
- Bettina created and printed flyers, labels, stickers, signs for AS and YS
- Karina worked with Melissa and Cailyn on a Banned Books quiz handout

Other

- Uploaded program recordings on our YouTube channel
- Updated webpage (Kids Recommendation, Voting & Elections, One Book, One Village)
- Updated book rivers on website
- Trained Nate on how to update book rivers on the website

Meetings/Training/Etc.

- Jan, Bettina, Karina met to discuss Oct/Nov events marketing (9/14)
- Jan and Karina attended the ILA Marketing Forum Roundtable meeting (9/16)
- Bettina attended an EDI committee meeting (9/26)

MGPL Youth Services
September 2022 Report
Courtney Schroeder, Youth Services Manager

During September, while I was out on maternity leave, the YS team worked incredibly hard. Several staff members took on additional tasks and responsibilities in the department during my absence, and they've all been incredibly dedicated to serving Morton Grove and keeping the department running while I am out of the building.

Programming
In September, we provided 54 programs for 751 people.

This month we hosted a **Bilingual Storytime** in English and Spanish with local storytime presenter Miss Rosie. The storytime was one of our best attended and we look forward to providing more culturally diverse storytimes and exposing kids to other languages.

Leslie hosted her regular **Drama Club** as well as a special Drama Club event for a local group of homeschool families. Kids were excited to hone their improv skills and get silly.

This month, Jess and Jessie brought back the **Rock, Paper, Scissors Tournament**. While it wasn't the massive event it used to be (pre-Covid), it was fun to see all the kids back on site and fighting it out until a champion was crowned. We hope that we'll see better attendance next year as we continue to bring back some of our well-loved programs.

Outreach
in September, the outreach team visited 30 groups (633 kids/teachers/parents) in the schools and 4 groups of Park View students visited us at the Library for visits in addition to the weekly visits from Molloy and Jerusalem Lutheran students that we have set up. The YS Team also provided 3 book bags of 53 books for area classrooms. Schools are getting back to 'normal' and increasingly looking for storytime visits, book talks, and book bags.

Professional Development/Training/Meetings
In September, the Youth Services staff attended the following professional development and training meetings in addition to the Youth Services staff meeting:
- Sarah watched the Booklist webinar, Early Readers & Picture Books
- Courtney attended her first Project Ready meeting. This is a cohort of YS Managers in the area going through EDI training put on by the University of North Carolina.
- Debbie attended the Advocate Literacy Initiative meeting.
- Jess attended the LACONI Governing and Youth Services Board meetings.
- Natalie attended the RAILS YS Programmers networking meeting.
- Debbie attended the Children's Music Network's annual conference.
- Debbie met with two residents from Advocate for their workshop on the importance of early literacy.
- Jessie attended the RAILS School Facilitators networking meeting.
- Jess and Sarah attended the LACONI Youth Services workshop at Kohl Children's Museum on art and science programming through play.

Programming Statistics - September 2022		
Program Name:	# of sessions	Total Attendance
Adult Programs	32	419
Chair Yoga (Zoom)	3	66
Tai Chi (Zoom)	2	18
Crafting for Charity	2	14
Tuesday Movies	4	68
Social Seniors: Bingo	1	7
Social Seniors: Arts & Crafts	1	5
Social Seniors: Coloring & Brain Puzzles	1	2
Social Seniors: Wits Workout	1	3
Walk Morton Grove	1	9
Chicago Roller Skating History (Hybrid)	1	8
Miscellany and Mirth of the Midwest (Hybrid)	1	30
Illinois Libraries Present: An Evening with Marlee Matlin (Zoom)	1	32
Author Talk: Erika L. Sanchez (Zoom)	1	13
Let's Walk on the Prairie	1	8
Rules of the Road	1	12
Name That Tune (Zoom)	1	6
Exploring Spices (Zoom)	1	15
Android Basics	1	7
Apple Basics	1	14
Introduction to Google Docs and Drive (Zoom)	1	6
Introduction to Canva (Zoom)	1	7
Tech Petting Zoo	1	3
Book a Librarian	1	8
International Book Chat (Zoom)	1	12
Book Talk	1	3
LitLounge (Zoom)	1	10
Senior Activity Kits	1	29
ESL Kits	1	4
Teen Programs	1	2
Anime Club High School	1	2
Youth Programs	54	751
1000 Books Before Kindergarten Storytime	1	23
Anime Club	1	4
Bilingual Spanish Storytime with Miss Rosie	1	12
Books & Beyond	1	0
Chess Academy	1	12
Crafternoon	1	8
Craftin' Around	1	3
Crafty Saturday	1	28
Drama Club	2	24
Drop Everything & Doodle	1	2
Family Reads Bookclub	1	12
Family Storytime	2	24
Guys Read	1	7
Lego Builders	1	9
Listen Up	8	62
LitLoot Midldle School	1	6
Middle School Comics Club	1	1
Monday Morning Music	1	8
Mother-Daughter Bookclub	1	6
Movie: Encanto	1	6
Preschool Storytime	3	27
Puzzle Gauntlet/Jr. Puzzle Gauntlet	2	6
Read to the Rainbow Dogs	1	16
Rock, Paper, Scissors Tournament	1	18
Scratch 'n Code	1	4
STEMonade Stand	2	314
Storytime on the Lawn	2	24
Toddler Time	3	14
Wee Read	10	71
Library-Wide Programs	0	0
Talks/Tours inside the Library		
Youth Services	4	100
Park View	4	100
Adult/Teen Services	0	0
Talks/Tours outside the Library		
Youth Services	30	633
Gemini	3	39
Golf	3	63
Hynes	1	65
Jerusalem Lutheran	1	12
Kids Academy	3	47
Melzer	4	124
Morton Grove Park District	2	23
Park View	4	130
Poko Loko	8	118
Sunny Bunny	1	12

10/01/2022

Morton Grove Public Library
Monthly Statistics
For 09/2022

The Checkout numbers and Renewal numbers exclude in-house cards as well as test cards
The line that reads "Number Of Items Currently Out" counts items with these Item Statuses :
'Checked Out', 'On loan to another library', 'Awaiting Pickup', 'In transit to another library', 'In-Transit to Home Library'
For More Information: https://www.learning.ccslib.org

Transaction Type	Transaction SubType	NUMBER OF PATRONS ITEMS TRANSACTIONS
Checkins at your stations	Leap Check in	10918
Checkins at your stations	Checkin Leap In Hous	1186
Checkins at your stations	Quick Check in	15
Checkins at your stations	Self Check in	14
Checkins at your stations	Checkin Leap Invento	1
	Total Checkins	12134
Checkouts at your stations	Leap Checkout and Renewal	4829
Checkouts at your stations	Self check Check out	6389
Checkouts at your stations	Circ Checkout and Renewal	4
	Total Checkouts	11222
Renewals at your stations	Leap Checkout and Renewal	245
Renewals at your stations	Power PAC Renewal	98
Renewals at your stations	Auto-renewal	8587
Renewals at your stations	Self check Check out	53
Renewals at your stations	Inbound Telephony Checkout	4
Renewals at your stations	Third party renewal	1
	Total Renewals	8988
Number of your Library's items checked out system-wide		11595
Number of your Library's unique items checked out system-wide		10514

Label	Value
Holds Placed through your interface	2665
Holds placed for/by your patrons	2814
Holds Held	2596
Holds Located	0
Holds Checkedout	2350
Holds Expired	0
Holds Cancelled	335
Holds Unclaimed	250
Number Of Items Currently Out	11987
Existing "MortonGrove" patron received new barcode	28
Patron Expiration Date Extended More Than 30 Days:	304
Count of physical patron records at beginning of 09/2022	9652
Minus Patron records physically deleted	156
Minus Patron library was changed from "MortonGrove" to some other CCS librar	12
Plus Patron records physically added	189
Plus Patron library was changed from some CCS library to "MortonGrove"	1
Count of physical patron records at end of 09/2022	9674
Minus In-House and Test Cards	8
Minus Expired Cards	539
Unexpired Patrons on file	9127
Leap Registration Patron Lib=MortonGrove	189
Leap Registration Patron Lib=CCSL	7
Pac Registrations from 09/2021 thru 08/2022 - All	0
Pac Registrations from 09/2021 thru 08/2022 - Converted	0
Pac Registrations from 09/2021 thru 08/2022 - Conversion Rate	0%
Monthly ILLINET numbers	
Number of items borrowed by your library and supplied by a CCS library	1455
Number of items lent by your library to a CCS library	2214

Morton Grove Public Library
MONTHLY CCS INTERLIBRARY LOAN ACTIVITY
09/2022 - 09/2022

Circulation between a library's branches is excluded from these numbers.
For example, circulation of an Algonquin Main item at Algonquin Branch is excluded.
The columns are labeled as follows:

1. *Lending Library*
2. *Intra-CCS - To CCS Libraries*
3. *Other Ill. - To Other Libraries or Systems in Illinois*
4. *Outside Ill. - To Libraries Outside of Illinois*
5. *Total - Total Sent by Lending Library*
6. *Percent Held - Lending Library Holdings to System Wide Holdings*
7. *Percent Intra-CCS - Lending Library Intra-CCS ILL to System Wide Total Intra-CCS ILL*

Lending Library	Intra-CCS	Other Ill.	Outside Ill.	Total	Percent Held	Percent Intra-CCS
Algonquin	2,580	224	34	2,838	3.24	4.09
Cary	1,215	67	14	1,296	3.05	1.93
CCSL	2	0	0	2	0.00	0.00
Crystal Lake	1,474	159	32	1,665	3.13	2.34
Des Plaines	4,528	343	358	5,229	5.51	7.17
Ela	2,779	119	0	2,898	3.28	4.40
Evanston	3,244	214	93	3,551	7.10	5.14
Fox River Valley	2,366	49	14	2,429	2.90	3.75
Fremont	1,944	98	25	2,067	1.85	3.08
Glencoe	1,266	62	18	1,346	2.29	2.01
Glenview	4,368	182	104	4,654	5.02	6.92
Grayslake	2,819	77	24	2,920	3.46	4.47
Highland Park	2,408	100	28	2,536	4.19	3.82
Huntley	1,341	65	11	1,417	2.82	2.12
Indian Trails Public Library	2,072	183	153	2,408	3.44	3.28
Lake Forest	1,190	5	0	1,195	3.05	1.89
Lake Villa	2,400	76	33	2,509	2.98	3.80
Lincolnwood	731	25	4	760	2.08	1.16
McHenry	1,728	66	34	1,828	2.66	2.74
Morton Grove	1,685	58	16	1,759	3.61	2.67
Niles	3,446	163	72	3,681	4.90	5.46
Northbrook	2,735	198	146	3,079	4.85	4.33
Palatine Public Library	3,893	138	51	4,082	4.22	6.17
Park Ridge	1,983	102	61	2,146	3.49	3.14
Prospect Heights	1,699	31	36	1,766	2.65	2.69
Round Lake	1,662	34	86	1,782	3.11	2.63
Wilmette	3,059	144	92	3,295	5.26	4.85
Winnetka-Northfield	1,349	46	6	1,401	3.01	2.14
Zion-Benton	1,150	80	76	1,306	2.86	1.82
Total	63,116	3,108	1,621	67,845	100.00	100.00

2022 Statistics -- Morton Grove Public Library

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD Total	Prev YTD	Prev YrMo
														2021	Sep-21
CIRCULATION															
Total Checkouts (physical material)	11,319	11,626	13,517	11,520	10,665	14,858	13,429	12,634	11,222				110,790	86,035	11,713
Total Renewals (physical material)	9,640	8,661	10,493	10,208	9,476	8,637	10,222	9601	8988				85,926	63,201	8,798
Downloads/Streaming															
ebooks	2,390	2,202	2,184	2,026	2,097	2,019	2,221	2,170	1,932				19,241	18,635	1,916
eAudiobooks	1,479	1,221	1,460	1,462	1,454	1496	1,545	1,627	1,590				13,334	11,742	1,260
Movies	819	712	595	554	603	512	564	617	525				5,501	6,448	564
Music	103	108	140	74	133	106	78	69	74				885	915	104
Magazines	236	183	220	173	171	185	202	166	160				1,696	1,822	195
TOTAL	25,986	24,713	28,609	26,017	24,599	27,813	28,261	26,884	24,491	0	0	0	237,373	188,798	24,550
In House Use	460	831	1,134	909	937	1,087	1,247	1,079	1,186				8,870	2,407	658
PATRONS															
Gate Count	6,912	7,370	9,172	8,281	8,235	11,668	10,371	9,348	8,692				80,049	42,553	8,474
Curbside Appointments	29	15	15	15	9	2	3						73	5,100	30
Active Cards	8,779	8,798	8,924	8,977	8,998	9,015	9,063	9,088	9,127						8,490
Other (NR Fee, Org, etc)	0	0	0	0	0	0	0	0	0				0		0
% of MG pop w/active cards	39%	39%	40%	40%	40%	40%	40%	40%	40%				n/a		38%
REFERENCE															
Adult															
Technology and Reference	809	752	908	850	717	866	996	1,013	847				7,758	7,525	878
Directional/General Library Info	608	568	791	837	749	893	940	949	804				7,139	7,011	885
Reading Program	0	0	0	0	0	192	314	1	0				507	51	0
Youth															
Technology and Reference	473	453	635	507	474	673	650	586	517				4,968	4,313	578
Directional/General Library Info	326	291	408	414	395	745	555	485	571				4,190	2,913	420
Reading Program	5	7	2	1	8	1674	543	18	13				2,271	1,670	14
Circulation															
General Info	71	79	92	84		103	98	77	81				685	417	82
Directional	96	85	101	87		96	90	89	97				741	430	430
TOTAL	2,388	2,235	2,937	2,780	2,343	5,242	4,186	3,218	2,930	0	0	0	28,259	24,330	3,287

2022 Statistics -- Morton Grove Public Library

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD Total	Prev YTD	Prev YrMo
OUTREACH															
Offsite Visits	9	10	16	16	59	3	3	3	12	30			158	102	10
Audience	124	181	256	374	1445	82	115	508	633				3,718	2,979	155
In Library Visits	0	3	0	3	0	3	0	0	4				13	1	0
Audience	0	16	0	26	0	129	0	0	100				271	12	0
School Deliveries	9	5	6	5	1	10	2	3	3				44	29	10
Items	167	193	128	89	15	217	58	69	53				989	658	248
Homebound Deliveries	0	19	19	20	17	16	20	16	14				141	169	30
Items	0	173	133	134	115	123	183	120	121				1,102	1,275	189
TECHNOLOGY/INTERNET USE															
Public Access computers															
Sessions	487	572	622	692	721	935	915	1,017	774				6,735	2,839	548
Total time (hrs)	404	402	477	521	554	645	709	696	542				4,950	2,033	411
AWE Early Learning computers															
Sessions	Unable to obtain at this time.												0	85	85
Total time (hrs)													0	2,419	2,419
Public Scan Stations															
Scans	922	2,536	987	3,091	897	1,062	1,230	1,095	749				12,569	10,179	1,397
Faxes (pages)	115	61	79	58	47	52	64	42	49				567	433	71
Public WiFi Use															
Devices	Unable to obtain at this time.												0	n/a	n/a
Sessions													0	n/a	n/a
Website Visits															
mgpl.org	10,973	10,815	11,055	9,717	11,132	10,895	9,899	10,860	9,930				95,276	99,912	10,450
Databases/Online Resources															
Sessions	1,122	689	1,050	903	1,026	742	829	544	558				7,463	10,440	1,191
Searches	2,879	2,289	2,401	2,334	2,809	2,248	2,400	2,039	2,032				21,431	28,336	3,276

2022 Statistics -- Morton Grove Public Library

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD Total	Prev YTD	Prev YrMo
LIBRARY PROGRAMMING															
Adult															
Number of Program Sessions	27	27	38	45	45	40	31	28	32				**313**	251	28
Total Attendance	567	581	459	699	563	291	443	592	419				**4614**	4342	410
Teen															
Number of Program Sessions	0	2	1	1	2	2	1	2	1				**12**	9	2
Total Attendance	0	17	19	4	13	6	2	14	2				**77**	107	48
Youth															
Number of Program Sessions	34	36	45	40	48	59	58	35	54				**409**	335	36
Total Attendance	1322	1253	1424	940	1018	1740	1528	1216	751				**11192**	14004	1311
Library-wide															
Number of Program Sessions	0	0	0	0	0	1	0	0	0				**1**	0	0
Total Attendance	0	0	0	0	0	105	0	0	0				**105**	0	0
MEETING ROOM USAGE															
Activity Room															
Library	0	16	23	24	29	17	18	20	46				**193**	0	0
Outside Use	0	0	0	0	0	0	0	0	0				**0**	0	0
Baxter Auditorium															
Library	0	15	23	23	28	36	31	21	27				**204**	0	0
Outside Use	0	0	0	1	2	3	0	0	0				**6**	0	0
Cooperman Room															
Library Use	0	0	0	0	0	0	0	0	0				**0**	0	0
Outside Use	0	0	0	0	0	0	0	0	0				**0**	0	0
STUDY ROOM USAGE															
Reservations	155	157	216	263	205	234	250	275	248				**2003**	208	138
Total time	363.5	239.5	450.5	482.5	398.5	470.5	400	466.5	462				**3733.5**	391	232.5
OTHER/MISCELLANEOUS															
Volunteer Hours															
Adult	22.04	34.45	53.58	51.19	42.1	48.21	68.1	40.32	55				**414.99**	106.88	50.21
Teen	18.23	12.09	20.88	22.46	10.16	6.2	9.52	0	0				**99.54**	37.59	13.37

2022 Statistics -- Morton Grove Public Library

	Jan	Feb	Mar	Apr	May	June	July	Aug	Sept	Oct	Nov	Dec	YTD Total	Prev YTD	Prev YrMo
SOCIAL MEDIA															
Facebook															
posts	38	39	48	51	39	15	14	20	20				284	650	68
total page likes as of 1st of the month	2109	2098	2101	2117	2124	2141	2153	2180	2228				n/a	n/a	2,068
post likes/shares/comments/views	1043	773	1363	1504	691	463	812	190	359				7,198	16,116	1,834
Twitter															
posts	33	33	50	52	17	2	4	44	43				278	559	54
total followers as of the 1st of the month	755	755	753	758	763	762	768	783	787				n/a	n/a	741
profile visits	371	494	477	1241				2,829	1,999				7411	3851	562
mentions	8	4	8	25	0	0	0	5	0				50	61	6
Instagram															
posts	20	22	22	26	23	15	14	22	25				189	315	39
total followers as of the 1st of the month	1037	1054	1067	1087	1093	1107	1138	1178	1196				n/a	n/a	1035
likes/comments/views	396	397	441	566	422	338	370	852	666				4448	5541	627
YouTube															
videos	5	3	3	6	5	2	1	1	3				29	66	7
views	101	73	176	196	83	303	33	254	233				1,452	1,728	596
subscribers		207		207	208	207	208	209	211						