



**MORTON GROVE PUBLIC LIBRARY
MINUTES OF THE BOARD OF TRUSTEES MEETING
VIRTUAL LOCATIONS
March 11, 2021
7:00 P.M.**

The Board of Trustees of the Morton Grove Public Library met on March 11, 2021 at virtual locations on Zoom.

All packets were distributed via email by Tuesday, March 9, 2021, and an agenda was posted to the Library website 48 hours prior to the meeting.

The meeting was called to order at 7:00 p.m. by President Macejak.

Those answering roll call were Trustees Gonzales, Jost, Macejak, Monzon, Pelletier, Puzzo, and Swanson.

Also present: Executive Director Leffler

APPROVAL OF REGULAR BOARD MINUTES OF FEBRUARY 11, 2021

A motion to approve the regular board minutes from February 11, 2021 as amended was made by President Macejak and seconded by Trustee Jost.

Ayes: Gonzales, Jost, Macejak, Monzon, Pelletier, Puzzo, and Swanson

PUBLIC COMMENTS – AGENDA ITEMS

No members of the public were present to address the Board.

PRESIDENT’S REPORT

No report.

JANUARY FINANCIAL STATEMENTS

A motion to approve the January Financial Statements was made by Trustee Gonzales and seconded by Trustee Monzon. Trustee Pelletier commented that she liked the various financial reports presented as one PDF. Other trustees commented that they too appreciated having the reports grouped together that way. Trustees had some questions about various expenditures that were answered by Executive Director Leffler.

Ayes: Gonzales, Jost, Macejak, Monzon, Pelletier, Puzzo, and Swanson

FACILITIES/POLICY MEETING

Information on Facilities will be given under Unfinished Business.

The next Policy Committee will be held on April 1, 2021.

STAFF REPORTS

Director Leffler reported that the interviews for the Administrative Assistant concluded earlier that day and that she hoped to have the position filled by early April.

Trustees had some questions about items mentioned in the Director reports, specifically the gutter repair on the east side of the building and Johnson Control.

UNFINISHED BUSINESS

Reopening

Planned reopening of the building to the public is still planned for March 15, as per the decision the Board made via email. For the first week, the Library will open at 2 p.m. to accommodate construction activity. Regular hours will resume, Saturday, March 20.

Lower-level Renovation

Director Leffler gave an update on the lower-level renovation. There was additional asbestos found that needed to be abated, though we remain on track with the schedule and the budget.

Director Leffler also gave an update on the installation of the new phone system now scheduled for March 16.

A motion to approve the SMC pay packet #1 in the amount \$94,636.20 was made by President Macejak and seconded by Trustee Pelletier.

Ayes: Gonzales, Jost, Macejak, Monzon, Pelletier, Puzzo, and Swanson

NEW BUSINESS

A motion to approve the Resolution No. 2021-01 Amending the Morton Grove Public Library 2021 Budget reflecting the transfer of money from the Special Reserve to Operating accounts and amending the 2021 Budget was made by President Macejak and seconded by Trustee Puzzo.

Ayes: Gonzales, Jost, Macejak, Monzon, Pelletier, Puzzo, and Swanson

Open Meetings Act compliance – Director Leffler reported that we normally review minutes and recordings of closed sessions in January and July. Due to other activity this review has been postponed. Kept on the agenda so the public knows that we will be reviewing these in the near future.

COMMUNICATIONS

No communications this month.

PUBLIC COMMENTS – NON-AGENDA ITEMS

No members of the public were present to address the Board.

ADJOURNMENT

The meeting was adjourned at 7:41 p.m.

APPROVED:

President

ATTEST: _____
Secretary