



**MORTON GROVE PUBLIC LIBRARY
MINUTES OF THE BOARD OF TRUSTEES MEETING
VIRTUAL LOCATIONS
February 11, 2021
7:00 P.M.**

The Board of Trustees of the Morton Grove Public Library met on February 11, 2021 at virtual locations on Zoom.

All packets were distributed via email on Monday, February 8, 2021, and an agenda was posted to the Library website 48 hours prior to the meeting.

The meeting was called to order at 7:00 p.m. by President Macejak.

Those answering roll call were Trustees Gonzales, Jost, Macejak, Monzon, Pelletier, Puzzo, and Swanson.

Also present: Executive Director Leffler; Scott Harrod, member of public

APPROVAL OF REGULAR BOARD MINUTES OF JANUARY 14, 2021

Trustee Puzzo made a slight correction to the minutes. A motion to approve the regular board minutes from January 14, 2021 as amended was made by President Macejak and seconded by Trustee Pelletier.

Ayes: Gonzales, Jost, Macejak, Monzon, Pelletier, Puzzo, and Swanson

PUBLIC COMMENTS – AGENDA ITEMS

No members of the public wished to address the Board.

PRESIDENT’S REPORT

No report.

JANUARY FINANCIAL STATEMENTS

Trustee Gonzales reviewed and discussed the January 2021 financial statements with the Board. There was some discussion of the parking lot lease with the Archdiocese of Chicago/St. Martha’s and how the combining of St. Martha’s with a parish in Niles will affect the Library lease of parking spaces in the future.

A motion to approve the January Financial Statements was made by Trustee Gonzales and seconded by Trustee Monzon.

Ayes: Gonzales, Jost, Macejak, Monzon, Pelletier, Puzzo, and Swanson

FACILITIES/POLICY MEETING

Facilities – Director Leffler gave an update on the YS renovation.

STAFF REPORTS

In addition to her written report, Director Leffler pointed out some streamlining of usage statistics in the

Librarian's Report. There was also discussion of vaccines for staff, and a discussion of the new Comcast phone service.

UNFINISHED BUSINESS

Planned reopening of the building to the public is still planned for March 1, dependent on pandemic and construction activities.

Director Leffler reported that the Library received reimbursement for COVID-related expenses via the CARES Act in the amount of \$19,687. There was no other unfinished business to discuss.

Director Leffler gave further information on upcoming renovation activity.

A motion to ratify the Comcast Business Agreement signed on February 4, 2021 for new telephone services was made by Trustee Gonzales and seconded by Trustee Monzon.

Ayes: Gonzales, Jost, Macejak, Monzon, Pelletier, Puzzo, and Swanson

NEW BUSINESS

Trustee Puzzo, who served as Chair of the Policy Committee, reported on the Policy Committee meeting which was held on January 27 at 4 p.m. Trustee Puzzo and other members of the Policy Committee recommended approval by the full Board of the following policies: Capital Assets; Exhibits and Displays; Interlibrary Loan; Library Card; Proctoring; Public Comment; Public Posting; Social Networking; and Spending.

A motion to approve the policies as presented was made by President Macejak and seconded by Trustee Puzzo.

Ayes: Gonzales, Jost, Macejak, Monzon, Pelletier, Puzzo, and Swanson

Trustee Swanson left the meeting at 7:57 p.m. due to technological difficulties. Trustee Swanson reentered the meeting at 7:58 p.m.

Open Meetings Act compliance – Director Leffler reported that we normally review minutes and recordings of closed sessions in January and July. Due to other activity this review has been postponed.

Trustee Puzzo gave a brief report on the RAILS Online Roundtable: Trustee Update 2021 on Budgeting and New Trustee Onboarding and Orientation. A brief discussion followed.

COMMUNICATIONS

Letter from patron, highlighted by Karina in the monthly stats graphic.

PUBLIC COMMENTS – NON-AGENDA ITEMS

No members of the public wished to address the Board.

ADJOURNMENT

The meeting was adjourned at 8:28 p.m.

APPROVED:

President

ATTEST: _____
Secretary