



**MORTON GROVE PUBLIC LIBRARY
MINUTES OF THE BOARD OF TRUSTEES MEETING
VIRTUAL LOCATIONS
NOVEMBER 12, 2020
7:00 P.M.**

The Board of Trustees of the Morton Grove Public Library met on November 12, 2020 at virtual locations on Zoom.

All packets were distributed via email on Tuesday, November 10, 2020, and an agenda was posted to the Library website 48 hours prior to the meeting.

The meeting was called to order at 7:02 p.m. by President Macejak.

Those answering roll call were Trustees Gonzales, Jost, Macejak, Monzon, Pelletier, Puzzo, and Swanson.

Also present: Executive Director Leffler; Dan Pohrte and Tiffany Nash from Product Architecture + Design; Jason Perkunus from Shales McNutt Construction; and Scott Harrod, member of public.

APPROVAL OF REGULAR BOARD MINUTES OF OCTOBER 8, 2020

A motion to approve the regular board minutes from October 8 as amended was made by President Macejak and seconded by Trustee Jost.

Ayes: Gonzales, Jost, Macejak, Monzon, Pelletier, Puzzo, and Swanson

PUBLIC COMMENTS – AGENDA ITEMS

No members of the public wished to address the Board.

PRESIDENT’S REPORT

President Macejak reported positive feedback she had received about our adult programming.

OCTOBER FINANCIAL STATEMENTS

Executive Director Leffler gave a brief explanation of our newly outsourced accounts payable procedures.

Trustee Gonzales reviewed and discussed the October financial statements with the Board. A motion to approve the October Financial Statements was made by Trustee Gonzales and seconded by Trustee Monzon.

Ayes: Gonzales, Jost, Macejak, Monzon, Pelletier, Puzzo, and Swanson

FACILITIES/POLICY MEETING

No reports.

STAFF REPORTS

In addition to her written report, Executive Director Leffler discussed the upcoming audit and the library’s response to increased COVID cases in our area and across the state.

YS RENOVATION

Article on the renovation is on the front page of the December/January issue of the MGPL newsletter. The renovation is also being publicized on our social media accounts and through email notifications. Executive Director Leffler reports that patron feedback so far has been overwhelmingly positive.

Discussion of the renovation of the lower level of the library was moved to first on the agenda to allow guests to speak first. Jason Perunas presented the budget estimates based on the more detailed drawings by Product Architecture + Design and walked the Board through the bidding process. The project will go out to bid on December 1. Pre-bid meetings will be held on December 9 and 10. Bid opening will take place on December 21. SMC will make recommendations to award at the January 14, 2021 Board meeting.

2021 BOARD MEETING DATES

A motion to approve the 2021 Board Regular Meeting dates as presented was made by President Macejak and seconded by Trustee Jost.

Ayes: Gonzales, Jost, Macejak, Monzon, Pelletier, Puzzo, and Swanson

2021 HOLIDAY CLOSINGS

A motion to approve the 2021 official holiday closings was President Macejak and seconded by Trustee Puzzo.

Ayes: Gonzales, Jost, Macejak, Monzon, Pelletier, Puzzo, and Swanson

ELIMINATION OF LIBRARY CARD EXPIRATIONS

Executive Director Leffler and Circulation Services Manager Jeff Ray proposed the elimination of expiration dates on library cards. After discussion, a motion to approve the elimination of library card expiration dates was made by President Macejak and seconded by Trustee Monzon.

Ayes: Gonzales, Jost, Macejak, Monzon, Pelletier, Puzzo, and Swanson

EXECUTIVE DIRECTOR LEFFLER EVALUATION

A motion to go into Executive Session for the "...appointment, employment compensation, discipline, performance or dismissal of specific employees of the public body," as allowed per 5 ILCS 120/2(c)(1) was made by President Macejak and seconded by Secretary Pelletier.

Ayes: Gonzales, Jost, Macejak, Monzon, Pelletier, Puzzo, and Swanson

The Board went into Executive Session at 8:17 p.m.

The Board came out of Executive Session and back into Open Session at 8:37 p.m.

COMMUNICATIONS

No communications.

PUBLIC COMMENTS – NON-AGENDA ITEMS

No members of the public wished to address the Board.

ADJOURNMENT

The meeting was adjourned at 8:38 p.m.

APPROVED:



President

ATTEST:



Secretary