



**MORTON GROVE PUBLIC LIBRARY
MINUTES OF THE BOARD OF TRUSTEES MEETING
VIRTUAL LOCATIONS
SEPTEMBER 10, 2020
7:00 P.M.**

The Board of Trustees of the Morton Grove Public Library met on September 10, 2020 at virtual locations on Zoom.

All packets were distributed via email on Tuesday, September 8, 2020, and an agenda was posted to the Library website 48 hours prior to the meeting.

The meeting was called to order at 7:02 p.m. by President Macejak.

Those answering roll call were Trustees Gonzales, Jost, Macejak, Pelletier, Puzzo, and Swanson.

Absent: Trustees Monzon

Also present: Executive Director Leffler, Administrative Assistant Darga

APPROVAL OF REGULAR BOARD MINUTES OF JULY 9, 2020 AND AUGUST 13, 2020

A motion to approve the regular board minutes from July 9, 2020 was made by President Macejak and seconded by Trustee Puzzo.

Ayes: Gonzales, Jost, Macejak, Pelletier, Puzzo, and Swanson

A motion to approve the regular board minutes from August 13, 2020 was made by President Macejak and seconded by Trustee Jost.

Ayes: Gonzales, Jost, Macejak, Pelletier, Puzzo, and Swanson.

PUBLIC COMMENTS – AGENDA ITEMS

There were no members of the public to address the Board.

PRESIDENT'S REPORT

President Macejak sent out a special thank you to Jess Alexander from Youth Services for her continued support and creativeness of the Stem Kits that are available to the children and families of Morton Grove.

AUGUST FINANCIAL STATEMENTS

Trustee Gonzales reviewed and discussed the August financial statements with the Board. A motion to approve the August Financial Statements was made by Trustee Gonzales and seconded by Trustee Pelletier

Ayes: Gonzales, Jost, Macejak, Pelletier, Puzzo, and Swanson

FACILITIES/POLICY MEETING

There was no Facilities Committee meeting.
The next Policy meeting is scheduled for October 1, 2020.

STAFF REPORTS

In addition to her written report Executive Director Leffler gave the Board more information on the change in vacation accrual.

YS RENOVATION

Executive Director Leffler has heard great feedback from the Director of the Forest Park Library about SMC, the construction management firm. A motion was made by President Macejak and seconded by Trustee Gonzales to approve the construction manager proposal from SMC.
Ayes: Gonzales, Jost, Macejak, Pelletier, Puzzo, and Swanson

EXECUTIVE DIRECTOR LEFFLER VACATION APPROVAL

Executive Director Leffler submitted a request for vacation time for September 14, 2020 to September 21, 2020. A motion to approve was made by President Macejak and seconded by Trustee Jost.
Ayes: Gonzales, Jost, Macejak, Pelletier, Puzzo, and Swanson

FIRST READING OF THE 2021 BUDGET

Executive Director Leffler went over line by line of the proposed 2021 budget. Executive Director Leffler is requesting a flat levy request for 2021. The second reading and vote on the budget will take place at the October meeting.

COMMUNICATIONS

Executive Director Leffler highlighted a thank you note along with an anonymous donation received from a patron for the services the library has provided during the pandemic.

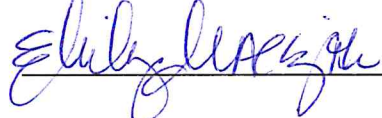
PUBLIC COMMENTS – NON-AGENDA ITEMS

There were no members of the public present to address the Board.

ADJOURNMENT

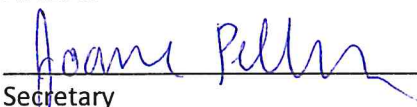
The meeting was adjourned at 8:23 p.m.

APPROVED:



President

ATTEST:


Secretary