

**Morton Grove Public Library
General Ledger Trial Balance
As of Nov 30, 2021**

Filter Criteria includes: 1) IDs: Multiple IDs. Report order is by ID. Report is printed in Detail Format.

Account ID	Account Description	Current Bal
10-1011	Fifth Third Operating	1,657,475.44
10-1015	PMA	409,669.77
10-1020	Fifth Third - Payroll	5,052.09
10-1030	Petty Cash	250.00
10-1040	Cash register change	150.00
10-1060	Illinois Funds E-Pay	1,037.68
10-1061	Illinois Funds	1,043.39
10-1149	Fifth Third-PC	7,683.12
20-1165	Fifth Third-Special Reserve	42,921.22
	Total:	<u>2,125,282.71</u>

Morton Grove Public Library

Check Register

For the Period From Nov 1, 2021 to Nov 30, 2021

Filter Criteria includes: Report order is by Date.

Check #	Date	Payee ID	Payee	Amount
5719	11/2/21	BAKER	Baker & Taylor Books	731.57
5735	11/2/21	BOUGH,E.	Erica Bough	75.00
5721	11/2/21	DREHOB, B.	Brittany Drehobl	52.45
5722	11/2/21	EDC	Educational Development Corporation	982.20
5723	11/2/21	Fifth Third Bank	Fifth Third Bank	5,366.66
5724	11/2/21	HRSS	High Rise Security Systems	750.00
5725	11/2/21	LFI	Library Furniture International, Inc	715.00
5726	11/2/21	MIDWEST TAPE	Midwest Tape	146.89
5727	11/2/21	PENWORTHY	The Penworthy Company	1,542.81
5728	11/2/21	ST. MARTHA	St. Martha Church	1,236.00
5729	11/2/21	STAPLES	Staples Advantage	11.99
5730	11/2/21	Tamras	Ed Tamras	60.90
5731	11/2/21	UNIBILL	Utica National Insurance Group	10,839.00
5732	11/2/21	V and J	V and J Landscaping and Services, Inc	264.00
5733	11/2/21	WIN	Wellness Insurance Network	16,828.00
5738	11/2/21	BOUGH,E.	Erica Bough	75.00
5739	11/2/21	WALTER, C.	Cher Walter	35.00
5740	11/2/21	WALTER, C.	Cher Walter	70.00
5741	11/2/21	WALTER, C.	Cher Walter	70.00
5742	11/2/21	WALTER, C.	Cher Walter	70.00
5743	11/2/21	BOUGH,E.	Erica Bough	75.00
5744	11/3/21	ICMA	Vantagepoint Transfer Agents-301663	85.00
5745	11/9/21	ANDERSON	Anderson Pest Solutions	70.25
5746	11/9/21	BAKER	Baker & Taylor Books	2,558.46
5747	11/9/21	COMCAST	Comcast Phones	748.09
5748	11/9/21	COMCAST INTERNET	Comcast Internet	356.46
5749	11/9/21	GRAPHIC	Graphic Sciences, Inc.	317.47
5750	11/9/21	IHLS-OCLC	IHLS-OCLC	1,859.08
5751	11/9/21	IMPACT	Impact Networking, LLC	827.38
5752	11/9/21	KANOPY	Kanopy, Inc	433.00
5753	11/9/21	KUNEVA, G.	Ganka Kuneva	3.86
5754	11/9/21	Marlene	Marlene Mark	16.41
5755	11/9/21	Midwest Envir	Midwest Environmental Consulting	1,645.00
5756	11/9/21	MIDWEST TAPE	Midwest Tape	4,248.39
5757	11/9/21	NORTHERN TRUST	Cardmember Service	231.19
5758	11/9/21	OUTSOURCE SOLUTIO	Outsource Solutions Group, Inc.	5,400.00
5759	11/9/21	PEOPLE	People Search	30.00
5760	11/9/21	PRINT-XPRESS	Print-Xpress	280.00
5761	11/9/21	STATE INDUSTRIAL	State Chemical Solutions	124.69
5762	11/9/21	Tamras	Ed Tamras	72.80
5763	11/9/21	IMPACT	Impact Networking, LLC	827.38
5764	11/16/21	AT&T	AT&T	71.48
5766	11/16/21	Cengage	Cengage Learning Inc / Gale	314.29
5767	11/16/21	CHRISTMAS, C.	Chris Christmas	65.00
5768	11/16/21	CLASSIC DESIGN	Classic Design Awards, Inc.	37.20
5769	11/16/21	COLLEY	Colley Elevator Co.	217.00
5770	11/16/21	DAVIDKOVAC	David Kovac Entertainment LLC	300.00
5771	11/16/21	DEMCO	Demco, Inc.	166.97
5772	11/16/21	EBC-FEE	Employee Benefits Corporation	287.25
5773	11/16/21	GODDCHILDA	Amy Goodchild	7.00
5774	11/16/21	IHLS-OCLC	IHLS-OCLC	848.82
5775	11/16/21	JOHNSON	Johnson Controls Security Solutions	475.69
5776	11/16/21	LFI	Library Furniture International, Inc	98,825.80
5777	11/16/21	MIDWEST TAPE	Midwest Tape	875.61
5778	11/16/21	NICOR	Nicor Gas	404.95

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Check #	Date	Payee ID	Payee	Amount
5779	11/16/21	OUTSOURCE SOLUTIO	Outsource Solutions Group, Inc.	737.00
5780	11/16/21	PARVIN	Parvin-Clauss Sign Company Inc.	948.00
5781	11/16/21	PENWORTHY	The Penworthy Company	168.83
5782	11/16/21	POSTMASTER	Postmaster	900.00
5783	11/16/21	STAPLES	Staples Advantage	158.73
5784	11/16/21	Tamras	Ed Tamras	40.71
5785	11/16/21	TBS	Today's Business Solutions Inc	3,258.63
5786	11/16/21	TIAA BANK	TIAA Commerical Finance, Inc.	3,900.54
5787	11/16/21	UNIQUE MANAGEMEN	Unique Management Services, Inc.	62.65
5788	11/16/21	IHLS-OCLC	IHLS-OCLC	848.92
5789	11/16/21	IHLS-OCLC	IHLS-OCLC	848.92
5790	11/16/21	BAKER	Baker & Taylor Books	2,096.89
5791	11/16/21	TIAA BANK	TIAA Commerical Finance, Inc.	1,950.27
5792	11/23/21	AMAZON.COM	Amazon.com	1,873.16
5793	11/23/21	AT&T	AT&T	104.71
5794	11/23/21	BAKER	Baker & Taylor Books	514.38
5795	11/23/21	Cengage	Cengage Learning Inc / Gale	30.39
5796	11/23/21	MIDWEST TAPE	Midwest Tape	302.95
5797	11/23/21	OUTSOURCE SOLUTIO	Outsource Solutions Group, Inc.	669.50
5798	11/23/21	OVERDRIVE	OverDrive	2,869.34
5799	11/23/21	PRINT-XPRESS	Print-Xpress	175.00
5800	11/23/21	PROQUEST	ProQuest LLC	5,112.66
5801	11/23/21	SIKICH-ACCOUNTING	Sikich LLP	2,000.10
5804	11/30/21	BOUGH,E.	Erica Bough	225.00
5805	11/30/21	CNA.PN	CNA	31.54
5806	11/30/21	COMPLETE CLEANING	Complete Cleaning Company, Inc.	2,870.00
5807	11/30/21	Fifth Third Bank	Fifth Third Bank	3,816.58
5808	11/30/21	FUNNY VALENTINE	Funny Valentine Press	200.00
5809	11/30/21	GREY HOUSE	Grey House Publishing	3,200.00
5810	11/30/21	ICMA	Vantagepoint Transfer Agents-301663	170.00
5811	11/30/21	IMRF-EMPLOYEE	Village of Morton Grove	4,868.41
5812	11/30/21	IMRF-EMPLOYER	Village of Morton Grove	8,387.09
5813	11/30/21	MUELLER	Robert Mueller	175.00
5814	11/30/21	OUTSOURCE SOLUTIO	Outsource Solutions Group, Inc.	218.40
5815	11/30/21	SCHROEDER, C.	Courtney Schroeder	385.86
5816	11/30/21	ST. MARTHA	St. Martha Church	1,236.00
5817	11/30/21	STAPLES	Staples Advantage	95.80
5818	11/30/21	WALTER, C.	Cher Walter	210.00
Total				218,691.40

Morton Grove Public Library
Year to Date Income Statement
Compared with Budget and Last Year
For the Eleven Months Ending November 30, 2021

	Current Month Actual	Current Year to Date	Annual Budget	Unused	Used %	
Revenues						
10-3100	Property Tax Receipts	(7,747.31)	(3,423,842.64)	(3,438,617.00)	14,774.36	99.57
10-3110	Replacement Tax Receipts	0.00	(31,035.74)	(21,000.00)	(10,035.74)	147.79
10-3200	Fines	0.00	25.95	(500.00)	525.95	(5.19)
10-3210	Lost Materials Payments	(75.72)	(463.27)	(1,500.00)	1,036.73	30.88
10-3800	Photocopy/Printing	(710.70)	(5,419.05)	(7,000.00)	1,580.95	77.42
10-3900	Miscellaneous Income	(5.10)	(1,410.76)	(2,000.00)	589.24	70.54
10-3920	Grants	(11,609.17)	(59,602.79)	(29,000.00)	(30,602.79)	205.53
10-3930	Interest Income	0.00	(1.20)	(7,500.00)	7,498.80	0.02
10-3940	Book Sales Receipts	(101.28)	(2,810.42)	(1,500.00)	(1,310.42)	187.36
10-3941	Vending Income	0.00	(29.12)	(4,000.00)	3,970.88	0.73
10-3950	Donations	0.00	0.00	(375.00)	375.00	0.00
10-3970	Fifth Third Bank Loan	0.00	(746,995.14)	(800,000.00)	53,004.86	93.37
10-3980	Transfer In	0.00	(400,000.00)	(400,000.00)	0.00	100.00
20-9020	Transfer in	0.00	(3,236.11)	0.00	(3,236.11)	0.00
	Total Revenues	(20,249.28)	(4,674,820.29)	(4,712,992.00)	38,171.71	99.19
Expenses						
10-4011	Exempt	48,152.19	553,210.09	670,000.00	(116,789.91)	82.57
10-4021	Non-Exempt	71,303.34	839,197.81	870,000.00	(30,802.19)	96.46
10-4040	Unemployment Payment	0.00	2,227.61	0.00	2,227.61	0.00
10-4050	Retirement	8,387.09	268,091.86	280,000.00	(11,908.14)	95.75
10-4060	Health Insurance	13,904.00	166,710.14	240,000.00	(73,289.86)	69.46
10-4065	FSA - EBC fee	287.25	1,188.59	1,500.00	(311.41)	79.24
10-4070	Long Term Disability	0.00	0.00	600.00	(600.00)	0.00
10-4080	Life Insurance	228.00	2,498.50	2,000.00	498.50	124.93
10-5010	Books - Adult	4,299.56	68,331.98	100,000.00	(31,668.02)	68.33
10-5011	Books - Youth	4,775.95	31,968.47	40,000.00	(8,031.53)	79.92
10-5020	Periodicals	0.00	10,641.48	12,000.00	(1,358.52)	88.68
10-5025	E- Periodicals	0.00	2,154.49	4,000.00	(1,845.51)	53.86

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10-5030	Audiovisual - Adult	6,767.82	59,782.26	85,000.00	(25,217.74)	70.33
10-5031	Audiovisual - Youth	1,340.05	4,982.52	10,000.00	(5,017.48)	49.83
10-5050	Microforms/Digitization	317.47	2,087.35	800.00	1,287.35	260.92
10-5200	Programs - Adult	2,870.66	15,810.31	20,000.00	(4,189.69)	79.05
10-5201	Programs - Youth	2,277.76	21,788.64	21,500.00	288.64	101.34
10-5250	Grants-AgeOptions	463.95	6,887.03	0.00	6,887.03	0.00
10-5400	Photocopier Acquis & Maint.	1,950.27	21,184.24	25,000.00	(3,815.76)	84.74
10-6090	Automation	11,592.78	126,850.75	105,000.00	21,850.75	120.81
10-6310	Adult Services Databases	8,312.66	46,089.32	46,000.00	89.32	100.19
10-6320	Youth Services Databases	0.00	13,162.20	14,000.00	(837.80)	94.02
10-6330	Staff Support Databases	848.92	6,447.68	11,900.00	(5,452.32)	54.18
10-6350	Web Maint/Improvements	0.00	2,847.16	9,000.00	(6,152.84)	31.64
10-6360	Cooperative Computer Services	0.00	68,172.34	68,000.00	172.34	100.25
10-7010	Building Maintenance	9,064.32	80,882.70	75,000.00	5,882.70	107.84
10-7020	Construction and Progress	101,289.78	1,685,514.18	2,001,892.00	(316,377.82)	84.20
10-7030	Equip/Machinery Maintenance	1,442.69	55,541.52	50,000.00	5,541.52	111.08
10-7040	Furniture Acquisition	0.00	886.50	5,000.00	(4,113.50)	17.73
10-7060	Utilities	404.95	7,014.69	9,500.00	(2,485.31)	73.84
10-7080	Insurance	10,839.00	32,071.00	40,000.00	(7,929.00)	80.18
10-7090	Square credit card fees	4.01	64.70	300.00	(235.30)	21.57
10-8000	Library Supplies	2,951.54	32,052.66	34,000.00	(1,947.34)	94.27
10-8005	COVID-19 Supplies	289.96	1,763.22	8,000.00	(6,236.78)	22.04
10-8010	Telephone	748.09	16,601.55	16,000.00	601.55	103.76
10-8020	Postage	657.06	6,308.73	6,000.00	308.73	105.15
10-8030	Printing	139.02	23,288.71	29,000.00	(5,711.29)	80.31
10-8035	Promotion & Publicity	894.79	9,309.89	12,000.00	(2,690.11)	77.58
10-8040	Meals/Recreation/Recognition	4.99	3,197.76	3,000.00	197.76	106.59
10-8050	Cont. Ed/Meetings	863.86	5,841.35	10,000.00	(4,158.65)	58.41
10-8080	Memberships	0.00	9,353.37	7,500.00	1,853.37	124.71
10-8130	Professional Services	3,865.44	65,923.87	18,000.00	47,923.87	366.24
10-8140	Consultant Services	0.00	4,919.10	15,000.00	(10,080.90)	32.79
10-8150	Miscellaneous	154.32	2,130.99	1,000.00	1,130.99	213.10

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		Current Month Actual	Current Year to Date	Annual Budget	Unused	Used %
10-8151	Vending	0.00	0.00	2,500.00	(2,500.00)	0.00
10-8155	Mileage	64.62	586.07	3,500.00	(2,913.93)	16.74
10-8165	Collection Fees	62.65	1,065.05	500.00	565.05	213.01
10-9010	FICA	8,895.93	103,597.39	120,000.00	(16,402.61)	86.33
10-9020	Annual Audit	0.00	5,000.00	9,000.00	(4,000.00)	55.56
10-9060	Interest and Fiscal Charges	2,090.55	9,017.18	0.00	9,017.18	0.00
10-9070	Transfer Out	0.00	3,236.11	0.00	3,236.11	0.00
20-9030	Transfer Out	0.00	400,000.00	400,000.00	0.00	100.00
	Total Expenses	<u>332,807.29</u>	<u>4,907,481.11</u>	<u>5,512,992.00</u>	<u>(605,510.89)</u>	89.02
	Net Income	<u>(312,558.01)</u>	<u>(232,660.82)</u>	<u>(800,000.00)</u>	<u>567,339.18</u>	29.08



Master Total Portfolio Report

Report as of 11/30/2021

PMA Financial Network
2135 CityGate Lane
7th Floor
Naperville, IL 60563
Phone: 630-657-6400
Fax: 630-718-8701

Morton Grove Public Library (80214-102 - Operating Reserves)

Type	Holding ID	Settle Date	Maturity	FDIC #	Instrument	Cost	Par-Val/Mat. Val	Rate
ISC		11/30/2021			ISC Balance	\$308,257.35	\$308,257.35	
CD	CD-285797-1	10/06/2020	10/06/2022	33306	CIBC BANK USA / PRIVATE BANK - MI	\$101,000.00	\$101,412.42	0.204
Sub Totals →						\$409,257.35	\$409,669.77	
Totals →						\$409,257.35	\$409,669.77	

Time and Dollar Weighted Average Portfolio Yield: 0.20%

Weighted Average Portfolio Maturity: 310.00 Days

Note: Weighted Yield & Weighted Average Portfolio Maturity are calculated using "Market Value" and are only based on the fixed rate investments (excluding SDA investments).

Portfolio Summary

Type	Allocation (%)	Allocation (\$)	Description
CD	24.68	\$101,000.00	Certificate of Deposit
ISC	75.32	\$308,257.35	ISC Account

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Cost is comprised of the total amount you paid for the investment including any fees and commissions.

Rate is the average monthly rate for liquid investments or the rate on the last business day of the month for SDA investments or the yield to maturity or yield to worst for fixed term investments.

Face/Par is the amount received at maturity.

Market Value reflects the market value as reported by an independent third-party pricing service. Certificates of Deposit and other assets for which market pricing is not readily available from a third-party pricing service are listed at "Cost".

CD - Certificates of Deposit, **CP** - Commercial Paper, **ISC** - Investment Shares Class, **MMA** - Money Market Account, **SEC** - Government Securities, **TS** - Term Series